



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

Tuesday, August 18, 2020

6:30 PM

Virtual Meeting. View at

<https://waukesha.legistar.com/Calendar.aspx> or Call: 877 853

5247 Webinar ID: 969 4657 1889 Passcode: 681880 Public

Comment is virtual only, register by 4pm

<https://waukesha-wi.gov/1907/Public-Comment>

1. Roll Call

Ald. C. Payne and Perry left the meeting early.

Present: 14 - Pieper, Cummings, Perry, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, Miller, R. Lemke, C. Payne and Browne

Absent: 1 - Bartels

2. Pledge of Allegiance

3. Public Comment

Robert Haidera spoke with concerns about Priedeman Park basketball courts. Karin Green provided comments and concerns with additional animal ordinances. Stephen Green spoke with additional concerns about animal ordinances.

4. Approval of Minutes

[ID#20-1036](#) Minutes from August 4, 2018

Attachments: [ccmn 200804 draft](#)

A motion was made by Ald. Johnson, seconded by Ald. C. Payne, to approve the Minutes of August 4, 2020. The motion carried by the following vote:

Aye: 13 - Pieper, Cummings, Perry, Manion, Johnson, D. Lemke, E. Payne, Wells, Moltzan, Miller, R. Lemke, C. Payne and Browne

Absent: 1 - Bartels

Consent Agenda

The Consent Agenda passed by unanimous consent with no items removed or added.

1. Other Boards and Commissions

[ID#20-0933](#) Approve proposed seasonal Recreation Services (provider) contract.

Attachments: [Cover Sheet - Recreation Services Contract.Yoga As You Are](#)
[Recreation Services Contract - Yoga As You Are](#)

[ID#20-0934](#) Approve proposed Tree Growing Agreement between Johnson's Nursery, Inc. and the City of Waukesha.

Attachments: [Growing Agreement and Cover Sheet 2020 Johnson Nursery](#)

[ID#20-0935](#) Approve proposed Tree Growing Agreement between Leaves Inspired and the City of Waukesha.

Attachments: [Growing Agreement and Cover Sheet 2020 Leaves Inspired](#)

[ID#20-0961](#) Carroll University Fiber Network use contract.

Attachments: [Carroll to KMSD.pdf](#)

2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper

[ID#20-0931](#) Review and act on approval of a 2020 CIP budget adjustment for upgrades to the Frame Park Sanitary Sewer Pump Station.

Attachments: [Cover Sheet - 2020 Frame Park sanitary pump station budget amendment](#)
[Frame Park pump station Detail](#)
[Frame Park pump station existing photo](#)
[Frame Park pump station Map](#)
[Frame Park pump station proposed hatch photo](#)

[ID#20-0987](#) Review and act on acceptance of the Assistance to Firefighters Grant (AFG).

Sponsors: Fire Department

Indexes: grant; Fire Dept.

Attachments: [Cover Sheet - Accept Fire Act Grant](#)
[Fire Act Grant](#)

B. Building & Grounds Committee - Ald. E. Payne

[ID#20-0796](#) Please remove 1 parking stall located north of the new garbage corral and adjacent to the southeast corner of the Couri Insurance building. Revised to keep the stall and convert it to motorcycle parking only.

Sponsors: Miller and Public Works

Attachments: [B and G Resolution RTC for the 8-18-20 CC Meeting CONSENT](#)
[AGENDA](#)
[20-0796 Remove 1 Parking Space N of SE Corner of Couri Insurance Consent](#)

[ID#20-0952](#) Approve 2 Hour Parking, 7am – 7pm, Except Sundays and Holidays on the west side of N. Barstow Street from 225 feet to 375 feet north of South Street centerline.

Sponsors: Public Works

Attachments: [B and G Resolution RTC for the 8-18-20 CC Meeting CONSENT](#)
[AGENDA](#)
[20-0952 approve 2 Hour Parking on W-side of N Barstow St Consent](#)

[ID#20-0953](#) Please approve 2 Hour Parking, 7am – 7pm, Except Sundays and Holidays on the east side of N. Barstow Street from 75 feet to 350 feet north of South Street centerline.

Sponsors: Public Works

Attachments: [B and G Resolution RTC for the 8-18-20 CC Meeting CONSENT](#)
[AGENDA](#)
[20-0953 Approve 2 Hour Parking on E-side of N Barstow St Consent](#)

[ID#20-0955](#) Please approve 2 Hour Parking, 7am – 7pm, Except Sundays and Holidays on the west side of N.W. Barstow Street from 320 feet to 100 feet south of E. St. Paul Avenue centerline.

Sponsors: Public Works

Attachments: [B and G Resolution RTC for the 8-18-20 CC Meeting CONSENT](#)
[AGENDA](#)
[20-0955 Approve 2 Hour Parking on W-side NW Barstow S of E St Paul Ave Consent](#)

[ID#20-0956](#) Please approve 2 Hour Parking, 7am – 4pm, Except Saturdays, Sundays and Holidays on the west side of N.W. Barstow Street from 400 feet to 100 feet south of E. North Street centerline. Item Amended to: 2 Hour Parking, 7am-7pm, Except Sundays and Holidays on the west side of N.W. Barstow Street from 400 feet to 100 feet south of E. North Street Centerline.

Attachments: [B and G Resolution RTC for the 8-18-20 CC Meeting CONSENT](#)
[AGENDA](#)
[20-0956 Approve 2 Hour Parking on W-side of NW Barstow S of E North St Consent](#)

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

[ID#20-1013](#) Bartenders - August 10, 2020

Attachments: [Bartender 8-10-20](#)

[ID#20-1014](#) INVITED Other Applications - August 10, 2020

Attachments: [Other Licenses 8-10-20](#)

[ID#20-1015](#) Other Licenses - August 10, 2020

Attachments: [Other Licenses 8-10-20](#)

D. Human Resources - Ald. Wells

E. Board of Public Works - Dr. Fred Abadi

[ID#20-0977](#) Review and act on Contract Change Order No. 5 with Greenfire Management Services, LLC, for the Waukesha City Hall project.

Sponsors: Public Works

Attachments: [20-0977_BPW_Agenda_Cover-CCO5-Greenfire_Management-Waukesha_City_Hall_change_order_No_5_for_Greenfire_City_Hall](#)

[ID#20-0978](#) Review and act on Contract Change Order No. 2 with Greenfire Management Services, LLC, for the Waukesha City Hall – Transit Portion of the project.

Sponsors: Public Works

Attachments: [20-0978_BPW_Agenda_Cover-CCO_2_Transit_Center-Greenfire_Management-Waukesha_City_Hall_change_order_No_2_for_Greenfire_Transit_Construction](#)

End of Consent Agenda

5. New Business

[ID#20-0979](#) Execute the Financial Assistance Agreement (FAA) and Bond Issuance Documents for the Clean Water Fund Loan to finance the improvements for the Advanced Phosphorus Treatment with Facilities Enhancement project.

Sponsors: Public Works

Attachments: [20-0979_BPW_Agenda_Cover-CWF_Phos_upgrade_FAA](#)
[20-0979_Waukesha_C_4062-07_CWF_'20_Final_FAA](#)

A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the execution of the Financial Assistance Agreement (FAA) and Bond Issuance Documents for the Clean Water Fund Loan to finance the improvements for the Advanced Phosphorus Treatment with Facilities Enhancement project. The motion carried by the following vote:

Aye: 13 - Pieper, Cummings, Perry, Manion, Johnson, D. Lemke, E. Payne, Wells, Moltzan, Miller, R. Lemke, C. Payne and Browne

Absent: 1 - Bartels

[ID#20-0981](#) Recommend executing the Financial Assistance Agreement (FAA) and Bond Issuance Documents for the Clean Water Fund Loan to finance the improvements for the Clean Water Plant return flow pump station, pipeline, and outfall.

Sponsors: Public Works

Attachments: [20-0981_BPW_Agenda_Cover_Sheet_CWFL_return_flow_FAA](#)
[20-0981_Waukesha_4062-05_CWF_'20_Final_FAA-Return_Flow](#)

A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve execution of the Financial Assistance Agreement (FAA) and Bond Issuance Documents for the Clean Water Fund Loan to finance the improvements for the Clean Water Plant return flow pump station, pipeline, and outfall.. The motion carried by the following vote:

Aye: 13 - Pieper, Cummings, Perry, Manion, Johnson, D. Lemke, E. Payne, Wells, Moltzan, Miller, R. Lemke, C. Payne and Browne

Absent: 1 - Bartels

[ID#20-0983](#) Resolution authorizing the issuance and sale of up to \$55,549,871 Sewer System Revenue Bonds, Series 2020B, and Providing for Other Details and Covenants with Respect Thereto for the Return Flow Pump Station, Pipeline, and Outfall

Attachments: [20-0983_CC_Agenda_Cover_Sheet_CWFL_return_flow_Resolution_\(003\)](#)
[20-0983_Resolution_\(B\)](#)

A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the Resolution authorizing the issuance and sale of up to \$55,549,871 Sewer System Revenue Bonds, Series 2020B, and Providing for Other Details and Covenants with Respect Thereto for the Return Flow Pump Station, Pipeline, and Outfall. The motion carried by the following vote:

Aye: 13 - Pieper, Cummings, Perry, Manion, Johnson, D. Lemke, E. Payne, Wells, Moltzan, Miller, R. Lemke, C. Payne and Browne

Absent: 1 - Bartels

[ID#20-0984](#) Resolution Authorizing the Issuance and Sale of Up to \$10,409,006 Sewer System Revenue Bonds, Series 2020C, and Providing for Other Details and Covenants with Respect Thereto for the Wastewater Treatment Plant Low Level Phosphorus Removal and Facility Plan Upgrades.

Attachments: [20-0984_CC_Agenda_Cover_Sheet_CWFL_Resolution_for_Phos_\(003\)](#)
[20-0984_Resolution_\(C\)](#)

A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the Resolution Authorizing the Issuance and Sale of Up to \$10,409,006 Sewer System Revenue Bonds, Series 2020C, and Providing for Other Details and Covenants with Respect Thereto for the Wastewater Treatment Plant Low Level Phosphorus Removal and Facility Plan Upgrades.. The motion carried by the following vote:

Aye: 13 - Pieper, Cummings, Perry, Manion, Johnson, D. Lemke, E. Payne, Wells, Moltzan, Miller, R. Lemke, C. Payne and Browne

Absent: 1 - Bartels

[ID#20-1037](#) Discuss and Approve a new location for in-person City meetings at the Schuetze Activity Room or using a comparable site, using Care's Act Grant money.

Sponsors: Cummings and Browne

Attachments: [Referral- Cummings and Browne](#)
[Cover Sheet - Meeting Location Referral](#)

[Original Motion] A motion was made by Ald. Browne, seconded by Ald. Cummings to approve a new location for in-person City meetings at the Schuetze Activity Room or using a comparable site using Cares Act grant money.

[Amendment to Motion] Ald. Cummings moved, seconded by Ald. C. Payne to direct staff to explore 3 locations: first the Aviation Drive location, second any area in the Schuetze Building where you can social distance, and allow staff to identify the third location and bring financials to the next meeting. This motion was withdrawn after the second by C. Payne was withdrawn.

A motion was made by Ald. Pieper, seconded by Ald. Cummings, to ask staff to firm up costs and specifications to continue in-person meetings at the Aviation Dr. location and report back. The motion carried by the following vote:

Aye: 10 - Pieper, Cummings, Manion, Johnson, D. Lemke, E. Payne, Miller, R. Lemke, C. Payne and Browne

Nay: 3 - Perry, Wells and Moltzan

Absent: 1 - Bartels

[ID#20-1057](#) Approve contract for crossing-guard services with ACMS

Sponsors: Police Department

Attachments: [Cover Sheet-ACMS Crossing Guard Contract.pdf](#)
[ACMS Crossing Guard Contract 2020-21.pdf](#)

A motion was made by Ald. Miller, seconded by Ald. Moltzan, to approve the contract for crossing-guard services with ACMS The motion carried by the following vote:

Aye: 12 - Pieper, Cummings, Perry, Manion, Johnson, D. Lemke, E. Payne, Wells, Moltzan, Miller, R. Lemke and Browne

Absent: 2 - Bartels and C. Payne

Reports

6. Other Boards and Commissions
 - A. Transit Commission Report - Dr. Fred Abadi
 - B. Water Utility Commission - Ald. Bartels
 - C. Information Technology Board Report - Ald. Manion
 - D. Landmarks Commission Report - Ald. Miller
 - E. Redevelopment Authority Report - Ald. Perry
 - F. Parks, Recreation & Forestry Board Report - Ald. Johnson
 - G. Library Board Report - Ald. Miller
 - H. Cemetery Commission Report - Ald. Cummings
 - I. Waukesha Housing Authority Report - Ald. Miller
 - J. Community Development Block Grant Committee Report - Jennifer Andrews
 - K. Public Art Committee Report - Ald. Moltzan
7. Plan Commission - Jennifer Andrews
8. Standing Committees
 - A. Finance Committee Report - Ald. Pieper
 - B. Building & Grounds Committee Report - Ald. E. Payne

[ID#20-0951](#) Original Title: Approve the installation of street name signs at E. Racine Avenue and Garden Prairie Road. Revised to be paid for by the City at \$50 for the Racine Ave. sign and installation and the Condo Association at \$349 for the Garden Prairie sign and post installation with perpetual maintenance of the sign.

Sponsors: Cummings

Attachments: [B and G Resolution RTC for the 8-18-20 CC Meeting REPORT AGENDA](#)
[20-0951 Install street sign E Racine Ave and Garden Prairie Ave Report](#)

A motion was made by Ald. Cummings, seconded by Ald. E. Payne, to approve the installation of street name signs at E. Racine Avenue and Garden

Prairie Road; Revised to be paid for by the City at \$50 for the Racine Ave. sign and installation and the Condo Association at \$349 for the Garden Prairie sign and post installation with perpetual maintenance of the sign.. The motion carried by the following vote:

Aye: 11 - Pieper, Cummings, Perry, Manion, Johnson, D. Lemke, E. Payne, Wells, Moltzan, Miller and Browne

Nay: 1 - R. Lemke

Absent: 2 - Bartels and C. Payne

[ID#20-0954](#) Please approve 30 Minute Parking on the east side of N. Barstow Street from 160 feet to 60 feet south of Corrina Blvd. centerline. Item Amended to: Approve 2 Hour Parking, 7am - 7pm, Except Sundays and Holidays on the east side of N. Barstow Street from 160 feet to 60 feet south of Corrina Blvd. centerline.

Sponsors: Public Works

Attachments: [B and G Resolution RTC for the 8-18-20 CC Meeting REPORT](#)
[AGENDA](#)
[20-0954 Approve 30 minute Parking on E-side of N Barstow St Report](#)

A motion was made by Ald. Miller, seconded by Ald. Moltzan to please approve 30 Minute Parking on the east side of N. Barstow Street from 160 feet to 60 feet south of Corrina Blvd. centerline. Item Amended to: Approve 2 Hour Parking, 7am - 7pm, Except Sundays and Holidays on the east side of N. Barstow Street from 160 feet to 60 feet south of Corrina Blvd. centerline. The motion carried by the following vote:

Aye: 11 - Pieper, Perry, Manion, Johnson, D. Lemke, E. Payne, Wells, Moltzan, Miller, R. Lemke and Browne

Nay: 1 - Cummings

Absent: 2 - Bartels and C. Payne

C. Ordinance & License Committee Report - Ald. Johnson

[ID#20-0898](#) Discussion and recommendation of reorganization of ordinances related to animals.

Attachments: [Animals-cover sheet](#)
[Animals-Ch. 33 final](#)
[Animals-repeal 11.22 and 11.24; renumber](#)
[Animals 12.05 final and redline](#)
[Animals 12.10 final and redline](#)

Third Reading

**[Original Motion] A motion was made by Ald. Johnson, seconded by Ald. E. Payne, to approve the reorganization of ordinances related to animals.
[Voting on original Motion] The motion carried by the following vote:**

Aye: 10 - Pieper, Manion, Johnson, D. Lemke, E. Payne, Wells, Moltzan, Miller, R. Lemke and Browne

Nay: 1 - Cummings

Absent: 3 - Bartels, Perry and C. Payne

[Amendment to the Motion] A motion was made by Ald. Cummings, seconded by Ald. R. Lemke, to approve the reorganization of ordinances related to animals with the Amendment offered by Ald. Cummings to Amend 33.01(4) to state the premises use in keeping or maintaining one or more domestic animals shall be open to inspection by the city officials or their duly designated representatives if a violation has been reported or has occurred. The motion failed with the following vote:

Aye: 2 - Cummings and Browne

Nay: 9 - Pieper, Manion, Johnson, D. Lemke, E. Payne, Wells, Moltzan, Miller and R. Lemke

Absent: 3 - Bartels, Perry and C. Payne

[ID#20-0946](#) Repeal and recreate Mun. Code sec. 18.05, pertaining to electrician's licenses, to ensure the ordinance conforms with state law; and amend Mun. Code sec. 20.03, pertaining to licensing individuals and businesses engaging in Heating, Ventilation, and Air Conditioning work, to require that they possess the State of Wisconsin's HVAC Qualifier Credential to the extent permitted by law

Attachments: [18.05 and 20.03 Code Amendments Cover Sheet \(002\)](#)

[20.03 HVAC and Electrical License covermemo](#)

[20.03 HVAC and Electrical License final](#)

Third Reading

A motion was made by Ald. Johnson, seconded by Ald. Manion, to approve the Repeal and recreation of Mun. Code sec. 18.05, pertaining to electrician's licenses, to ensure the ordinance conforms with state law; and amend Mun. Code sec. 20.03, pertaining to licensing individuals and businesses engaging in Heating, Ventilation, and Air Conditioning work, to require that they possess the State of Wisconsin's HVAC Qualifier Credential to the extent permitted by law. The motion carried by the following vote:

Aye: 11 - Pieper, Cummings, Manion, Johnson, D. Lemke, E. Payne, Wells, Moltzan, Miller, R. Lemke and Browne

Absent: 3 - Bartels, Perry and C. Payne

D. Human Resources Committee Report - Ald. Wells

[ID#20-1056](#) Confirmation of the appointment of Bridget Souffrant to the Finance Director position as selected by the City Administrator

Attachments: [Council Agenda Cover Sheet - Finance Director \(002\)](#)
[Bridget Souffrant Resume-](#)

A motion was made by Ald. Wells, seconded by Ald. Pieper, to approve Confirmation of the appointment of Bridget Souffrant to the Finance Director position as selected by the City Administrator. The motion carried by the following vote:

Aye: 9 - Pieper, Manion, Johnson, D. Lemke, E. Payne, Wells, Moltzan, Miller and R. Lemke

Nay: 2 - Cummings and Browne

Absent: 3 - Bartels, Perry and C. Payne

9. Board of Public Works Report - Dr. Fred Abadi

[ID#20-0976](#) Bids Received: Friday, July 31, 2020, at 11:00 a.m.
Pebble Valley Force Main

The Board of Public Works recommends that the low bid from Visu-Sewer, Inc., for the Pebble Valley Force Main project in the amount of \$956,703.50 be awarded.

Sponsors: Public Works

Attachments: [_Bid Tab_Pebble Valley Force Main](#)

A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the contract award for the Pebble Valley Force Main project to Visu-Sewer, Inc., on their low bid in the amount of \$956,703.50. The motion carried by the following vote:

Aye: 11 - Pieper, Cummings, Manion, Johnson, D. Lemke, E. Payne, Wells, Moltzan, Miller, R. Lemke and Browne

Absent: 3 - Bartels, Perry and C. Payne

10. Director of Public Works Report

11. City Attorney's Report

12. City Administrator's Report

[ID#20-1035](#) Report from the City Administrator

Attachments: [Admin Report 8-14-20](#)

13. Mayor's Report & Referrals

14. Referrals

Ald. Browne to O & L to enact under the authorization granted by Wisconsin State Section 341.65 2(A) to prohibit any unregistered motor vehicle from being located upon a

highway or street and also governs the mobilization, removal and disposal of these unregistered motor vehicles up to and including those in the possession of car dealers.

Ald. Manion to Building & Grounds to consider creating a no parking zone between the drives located at 301 and 305 Belmont drive and 208 Wilmont Drive.

Ald. Moltzan to Building and Grounds to please place no parking signs on the south side of Ellis Street to allow semi-truck traffic in and out of the loading area at 1351 Ellis Street. At this location there is a small area of curb and grass starting at the west end of the drive to the parking lot to the drive for the loading area and a second grass/curb location from the west end of the loading area to the next driveway access to the west. There should be no parking in both of these areas. In other words there should be no parking on either side of the loading area driveway.

15. Adjournment

Meeting adjourned at 8:50 p.m.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.