



**CITY OF WAUKESHA**

Administration

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Committee: Board of Public Works	<b>Date:</b> 12/19/2019
Common Council Item Number: ID#19-1703	<b>Date:</b> 1/7/2020
Submitted By: Fred Abadi	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator KL
Finance Department Review: Rich Abbott, Finance Director RA	<b>City Attorney's Office Review:</b> Brian Running, City Attorney
<b>Subject:</b> Review and act on Contract Amendment No. 1 for Operational Assistance Services with Strand Associates not to exceed \$20,000 for on-going assistance of services related to the recent improvements at the Clean Water Plant.	

**Details:**  
 This agreement was a service that was originally offered in Strand's post design contract to provide process optimization and control assistance along with warranty claims related to the new equipment. The services were not eligible for the Clean Water Fund Loan, so a separate contract was required. This amendment is for 2020. The Strand services on an as-needed basis to be billed hourly and will only be performed as requested by the City.

**Options & Alternatives:**  
 The City may choose to not have a contract for these services, however not having the engineering expertise in-house could result in operational difficulties. The City could otherwise choose to solicit proposals from other firms, however this may result in greater expense due to inefficiencies from lack of knowledge of the project and related technical upgrades.

**Financial Remarks:**  
 The contract is not to exceed \$20,000. The City will be billed monthly only for hours requested by the City for that period. This would be paid for from the Consulting Budget (7380 52135) which has a budget of \$100,000 for 2020.

**Executive Recommendation:**  
 Recommend approval of contract amendment 1 for Operational Assistance Services with Strand Associates not to exceed \$20,000 for on-going assistance of services related to the recent improvements at the Clean Water Plant for 2020.

