



05/14/2026

Paul Zinck  
Carroll University  
100 N. East Avenue  
Waukesha, WI 53186

Re: School of Business, 245 N. Barstow St (SPAR26-00026)

Dear Applicant,

Review meeting was held on 05/12/2026 between MSA, GRAEF & Kahler Slater to review previous comments. GRAEF & Kahler Slater will be updating plans per conversation, existing review comments and the below items noted for follow-up during the meeting.

Existing review comments shall be addressed in final planset in addition to the comments below.

**C300**

1. North Drive entrance on N. Barstow Street
  - a. Driveway apron width and typical driveway apron is acceptable
  - b. Plans show "high side mountable curb directly south of typical drive apron to accommodate fire truck turning radius. The existing curb is standard/accepting. Mountable curb should also be standard/accepting.
  - c. Provide detail of standard/accepting mountable curb. Ensure that pan & head dimensions coincide with standard full head curb to be installed adjacent. Ensure that flowline remains straight through transition from standard City curb and gutter to mountable to driveway apron and back to standard City curb and gutter. Deviating flowline path will not be accepted.
  - d. Remove stamped and colored concrete within terrace. Concrete in terrace to accommodate fire truck turning radius is acceptable however concrete shall not be colored or stamped and finished to match adjacent drive apron & sidewalk. Driveway apron, terrace concrete and sidewalk within driveway apron & fire truck path shall be 6" thickness.
2. No pavement markings required at pedestrian crossing at north leg of Barstow & College

**C502**

3. Change RCP storm from City Storm MH 20 to Storm MH 21 to 12" RCP. Pipe east of of MH 21 on private property may be 24" but pipe in public ROW shall be 12".

**C502**

4. Existing sanitary main in N. Barstow is shallow. Sanitary lateral will therefore need to be more shallow than desired. Provide 3-sided insulation detail including insulation thickness per SPS 382.30(11)c  
[382.pdf](#)  
[382 .pdf](#)

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**Final**

Nothing set forth in this review of the construction and development documents by the City Engineer shall be construed as, nor intended to be, a waiver or release of any obligations imposed on the Developer or relieve the Developer from compliance with the City of Waukesha's ordinances, standards and policies or any other applicable state statute or administrative rule.

Plans for future improvements and additions must be reviewed by MSA prior to construction. Future improvements and additions must be in accordance with City requirements and ordinances in effect at the time of construction.

Please review this letter and address these issues at your earliest convenience. Contact me for clarification on any comments at (262) 295-7787. Construction shall not begin until the City of Waukesha has approved the plan set for the proposed improvements.

Sincerely,  
MSA Professional Services, Inc.

A handwritten signature in black ink, appearing to read "Josh Meyerhofer". The signature is fluid and cursive, with the first name "Josh" being more prominent than the last name "Meyerhofer".

Josh Meyerhofer, P.E.  
Senior Project Engineer  
[jmeyerhofer@msa-ps.com](mailto:jmeyerhofer@msa-ps.com) | (262) 295-7787

Cc: Brandon Schwenn, City of Waukesha