



City of Waukesha

Waukesha City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Information Technology Board

Wednesday, January 7, 2026

6:00 PM

City Hall, Training Room

1. Call To Order

Present: 4 - Shawn Hansen, Daniel Manion, Steve Van Trieste and Paul Fabian

Absent: 1 - Ryan Corcoran

2. Pledge of Allegiance

3. Public Comment

4. Approval of Minutes

A. [ID#26-02840](#) Review and Approve December 2025 ITB Meeting Minutes

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Aye: 6 - Shawn Hansen, Daniel Manion, Steve Van Trieste, Paul Fabian, Brandon Kostolni and Robert Bruders

Absent: 1 - Ryan Corcoran

5. Business Items

A. [ID#25-02444](#) Review and Approve the AI Acceptable Use Policy

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Aye: 6 - Shawn Hansen, Daniel Manion, Steve Van Trieste, Paul Fabian, Brandon Kostolni and Robert Bruders

Absent: 1 - Ryan Corcoran

B. [ID#26-02839](#) Review and Approve the Master Service Agreement and Statement of Work with TDI Vertical

B. ID#26-02839 Review and Approve the Master Service Agreement and Statement of Work with TDI Vertical

Aye: 6 - Shawn Hansen, Daniel Manion, Steve Van Trieste, Paul Fabian, Brandon Kostolni and Robert Bruders

Absent: 1 - Ryan Corcoran

6. Communications and Referrals:

7. Adjournment

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Aye: 6 - Shawn Hansen, Daniel Manion, Steve Van Trieste, Paul Fabian, Brandon Kostolni and Robert Bruders

Absent: 1 - Ryan Corcoran

Closed Session

Notice:

Upon conclusion of the closed session, a motion will be made to reconvene in open session. Possible action on the matters discussed in closed session

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).