



# City of Waukesha

1900 Aviation Drive  
Waukesha, WI 53188

## Meeting Agenda - Final

### Parks, Recreation and Forestry Board

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Monday, May 20, 2024

5:30 PM

Council Chambers, City Hall

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1. Call to Order

2. Public Comment

*City Residents & Taxpayers Only – Limited to three minutes/speaker, ending at 6:00 pm.*

3. Approval of Minutes

A. [ID#24-9837](#) Minutes for the Parks, Recreation & Forestry Board meeting of April 22, 2024.

**Attachments:** [prmn240422 \(PRF Board Minutes for April 22, 2024\)-DRAFT](#)

4. Discussion/Decision Items

A. [ID#24-9834](#) Review and act on (recommendation to Common Council) proposed resolution to apply for federal funded Urban Forestry Inflation Reduction Act Grants (Program administered by the WI DNR).

**Attachments:** [DRAFT-IRA Urban Forestry Grant Application Resolution](#)

B. [ID#24-9838](#) Review and act on (recommendation to Common Council) proposed Event Vendor Agreement with 18 Acres Hospitality LLC, for the 2024 Waukesha Oktoberfest community event.

**Attachments:** [Common Council Cover Sheet - Oktoberfest Contact 2024](#)  
[2024 Oktoberfest Vendor Agreement - 18 Acres](#)

C. [ID#24-9839](#) Review and act on (recommendation to Common Council) proposed Event Vendor Agreement with Mama Ducky's Desserts LLC, for the 2024 Waukesha Oktoberfest community event.

**Attachments:** [Common Council Cover Sheet - Oktoberfest Contact 2024](#)  
[2024 Oktoberfest Vendor Agreement - Mama Ducky's Dessert](#)

D. [ID#24-9840](#) Review and act on (recommendation to Common Council) proposed Event Vendor Agreement with Bo's Schnitzelbunker LLC, for the 2024 Waukesha Oktoberfest community event.

**Attachments:** [Common Council Cover Sheet - Oktoberfest Contact 2024](#)  
[2024 Oktoberfest Vendor Agreement - Bo's Schnitzelbunker](#)

- E. [ID#24-9841](#) Review and act on (recommendation to Common Council) proposed Event Vendor Agreement with Ray Stelzer, d.b.a. Kleines Bayern Gourmet Roasted Nuts, for the 2024 Waukesha Oktoberfest community event.

**Attachments:** [Common Council Cover Sheet - Oktoberfest Contact 2024](#)  
[2024 Oktoberfest Vendor Agreement - Kleines Bayern](#)

- F. [ID#24-9842](#) Review and act on (recommendation to Common Council) proposed Event Vendor Agreement with Firstline Forge LLC for the 2024 Waukesha Oktoberfest community event.

**Attachments:** [Common Council Cover Sheet - Oktoberfest Contact 2024](#)  
[2024 Oktoberfest Vendor Agreement - Firstline Forge LLC](#)

- G. [ID#24-9843](#) Review and act on (recommendation to Common Council) proposed Event Vendor Agreement with Robert Younger, Younger's Woodery for the 2024 Waukesha Oktoberfest community event.

**Attachments:** [Common Council Cover Sheet - Oktoberfest Contact 2024](#)  
[2024 Oktoberfest Vendor Agreement - Younger's Woodery](#)

- H. [ID#24-9844](#) Review and act on (recommendation to Common Council) proposed Event Vendor Agreement with Public Safety Cadets Post 178 for the 2024 Waukesha Oktoberfest community event.

**Attachments:** [Common Council Cover Sheet - Oktoberfest Contact 2024](#)  
[2024 Oktoberfest Vendor Agreement - Public Safety Cadets Post 178](#)

- I. [ID#24-9845](#) Review and act on (recommendation to Common Council) proposed Event Vendor Agreement with the Waukesha Lions Club for the 2024 Waukesha Oktoberfest community event.

**Attachments:** [Common Council Cover Sheet - Oktoberfest Contact 2024](#)  
[2024 Oktoberfest Vendor Agreement - Waukesha Lions Club](#)

- J. [ID#24-9846](#) Review and act on (recommendation to Common Council) proposed Event Vendor Agreement with the Waukesha Sunrise Rotary Club Charitable Fund, Inc. for the 2024 Waukesha Oktoberfest community event.

**Attachments:** [Common Council Cover Sheet - Oktoberfest Contact 2024](#)  
[2024 Oktoberfest Vendor Agreement - Sunrise Rotary](#)

- K. [ID#24-9847](#) Review and act on (recommendation to Common Council) proposed Event Vendor Agreement with the Waukesha Citizens Police Academy Association, Inc. for the 2024 Waukesha Oktoberfest community event.

**Attachments:** [Common Council Cover Sheet - Oktoberfest Contact 2024](#)  
[2024 Oktoberfest Vendor Agreement - Waukesha Citizens Police Academy Ass](#)

- L. [ID#24-9848](#) Review and act on (recommendation to Common Council) proposed Beverage Service Contract with North Pillar Brewing Company for the 2024 Jazz at Cutler Park Concerts.

**Attachments:** [Common Council Cover Sheet - Beverage Service Contract - Jazz Concerts - B. 2024 Beverage Service Contract - Jazz Concerts - Boehm & Hocking LLC](#)

5. Board President Report
6. Director and Staff Report
7. Adjournment

" A majority of the Common Council members may be in attendance."

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in accessible format, please contact Ron Grall, Director of Parks, Recreation & Forestry, at least 48 hours prior to the meeting at 262-524-3737, FAX 262-524-3713, or Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).