



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final-revised

City Council

Thursday, February 23, 2023

6:30 PM

Council Chambers, City Hall

1. Roll Call
2. Pledge of Allegiance
3. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 7:00 p.m.

4. Approval of Minutes

- A. [ID#23-6144](#) Minutes from February 7, 2023.

Attachments: [ccmn230207 draft.pdf](#)

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

1. Other Boards and Commissions

- A. [ID#23-6027](#) Review and Act on Proposed Route Revisions Effective June 4, 2023

Attachments: [Route Revisions](#)
[hearing notice routing changes June 2023](#)
[Resolution - Route Revisions June 2023](#)
[Route Descriptions June 2023-revised](#)

Legislative History

2/9/23	Transit Commission Meeting	recommended for Council Consent to the City Council
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- B. [ID#23-6028](#) Review and Act on Resolution Supporting the Wisconsin Department of Transportation Request to Transfer Surface Transportation Program (STP) Funds from the Federal Highway Administration to the Federal Transit Administration on behalf of the City of Waukesha

Attachments: [STP Fund Transfer](#)
[resolution-transit- 2023 STP Transfer](#)

Legislative History

2/9/23	Transit Commission Meeting	recommended for Council Consent to the City Council
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- C. [ID#23-6029](#) Review and Act on Resolution Authorizing the Filing of the 2023 Federal Grant

Attachments: [Federal Grant filling](#)
[Resolution - 2023 Grants](#)

Legislative History

2/9/23	Transit Commission Meeting	recommended for Council Consent to the City Council
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- D. [ID#23-6126](#) Review and act on updated 2023 price increases

Attachments: [Cover Sheet- Updated PHC price increases for 2023](#)
[2023 Proposed Price Increases-updated](#)

Legislative History

2/13/23	Cemetery Commission	approved
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2. Plan Commission

- A. [PC22-0343](#) Certified Survey Map - 2301 Bluemound Road, Jilly's Car Wash – Proposed 1-Lot CSM combining two existing parcels into a 1.2767 acre lot for a planned car wash facility.

Attachments: [Jilly's Car Wash CSM- Cover Letter](#)
[22-11933 Jillys Waukesha North Boundary](#)
[22-11993 CSM 2023-01-10](#)
[Jilly's CSM- Project Reviews](#)
[Jilly's Waukesha North - CSM Resubmittal Response Letter](#)

Legislative History

1/25/23	Plan Commission	approved with conditions
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3. Standing Committees

A. Finance Committee - Ald. Pieper

- A. [ID#23-6130](#) Review and act on proposed CIP budget amendment to increase expenditures for the purchase of two mowers from \$16,466 to \$21,838.12

Attachments: [Cover Sheet- Budget Amendment for Replacement Mowers](#)
[Quote for John Deere Mowers](#)
[CIP Budget Sheets](#)

Legislative History

2/14/23 Finance Committee approved

B. Building & Grounds Committee - Ald. E. Payne

- A. [ID#23-6016](#) Placement of "Forklift truck crossing" signage.

Sponsors: Manion

Attachments: [23-6016_Forklift Truck Crossing](#)
[BG Resolution for the 2-23-2023 Consent.pdf](#)

Legislative History

2/6/23 Building and Grounds recommended for Council Consent to the City Council

- B. [ID#23-6017](#) Please put a no parking sign on the N West corner of Pilgrim Circle / Grandview Boulevard and review parking on Grandview Boulevard too (around the corner).

Sponsors: C. Payne

Attachments: [23-6017 Install No Parking on Pilgrim Ct](#)
[BG Resolution for the 2-23-2023 Consent.pdf](#)

Legislative History

2/6/23 Building and Grounds recommended for Council Consent to the City Council

- C. [ID#23-6018](#) Please install no trucks over 3 ton for southbound Pewaukee Road south of Moreland Boulevard, remove the truck restriction for eastbound Moreland Boulevard from Pewaukee Road to North Street, and remove the truck restriction for southbound Pewaukee Road south of Pilot Court.

Sponsors: E. Payne

Attachments: [23-6018_Pewaukee Rd truck restrictions](#)
[BG Resolution for the 2-23-2023 Consent.pdf](#)

Legislative History

2/6/23 Building and Grounds recommended for Council Consent to the City Council

C. Ordinance & License Committee - Ald. Johnson

D. Human Resources - Ald. Rodriguez

- A. [ID#23-6112](#) Request to review and approve amendments to HR Policy B16 Staffing Resolution.

Attachments: [#23-6112 HR Policy B16 2023 Updates Cover Letter](#)
[B16 Staffing Resolution Job List 2023](#)

Legislative History

2/15/23 Human Resources approved
 Committee

- B. [ID#23-6114](#) Request to review and approve amendments to HR Policy G4 Physical and Psychological Evaluations

Attachments: [#23-6114 G4 Physical and Psychological Evaluations Cover Letter](#)
[G4 Physical and Psychological Evaluations DRAFT 02-03-23](#)

Legislative History

2/15/23 Human Resources approved
 Committee

E. Board of Public Works - Alex Damien

- A. [ID#23-5777](#) Review and act on the contract Amendment No. 2 with Donohue & Associates, Inc. for the South Side Pump Station Consolidation project.

Sponsors: Public Works

Attachments: [23-5777 BPW Agenda Cvr-South Side PS Donohue Amendment 2.pdf](#)

Legislative History

2/9/23 Board of Public Works recommended for Council Consent to the
 City Council

- B. [ID#23-6049](#) Review and act on Contract Change Order No. 1 with C.W. Purperero, Inc., for the 2022 Area 5 & Area 7 Flood Mitigation project.

Sponsors: Public Works

Attachments: [23-6049 BPW Agenda Cover Sheet - CO #1 - Area 5 7 Flood Mit.pdf](#)
[23-6049-Purperero-CCO1 2022 Area 5 and 7 Flood Mitigation.pdf](#)

Legislative History

2/9/23 Board of Public Works recommended for Council Consent to the
 City Council

- C. [ID#23-6050](#) Review and act on Contract Change Order No. 4 with J.H. Hassinger, Inc., for the Pebble Valley Pump Station Construction project.

Sponsors: Public Works

Attachments: [23-6050 BPW Agenda Cvr-CO4-Hassinger-Pebble Valley Pump Station.pdf](#)
[23-6050-CCO4 Hassinger-Pebble Valley Pump Station Construction.pdf](#)

Legislative History

- 2/9/23 Board of Public Works recommended for Council Consent to the City Council
- D. [ID#23-6051](#) Review and act on Contract Change Order No. 2 with Wolf Paving Inc. for the 2022 Asphalt Resurfacing project.
- Sponsors:** Public Works
- Attachments:** [23-6051_BPW_Agenda_Cvr-CO2-Wolf Paving-2022 Resurfacing_Rev.pdf](#)
[23-6051_CCO2 Wolf Paving-2022 Asphalt Resurfacing.pdf](#)
- Legislative History**
- 2/9/23 Board of Public Works recommended for Council Consent to the City Council
- E. [ID#23-6052](#) Review and act on Contract Change Order No. 1 with LaLonde Contractors Inc. for the E&W North Street and E St Paul Avenue Utility and Street Improvements project.
- Sponsors:** Public Works
- Attachments:** [23-6052-BPW_Agenda_Cvr- LaLonde-North St Paul Two Way Conversion.pdf](#)
[23-6052-CCO1 LaLonde-E&W North St and E St Paul.pdf](#)
- Legislative History**
- 2/9/23 Board of Public Works recommended for Council Consent to the City Council
- F. [ID#23-6074](#) Review and act on Contract Amendment No. 1 with Ayres Associates for the E&W North Street and E St Paul Avenue Utility and Street Improvements Construction Management Services.
- Sponsors:** Public Works
- Attachments:** [23-6074_BPW_Agenda_Cvr-Amend 1-Ayres-North St and E St Paul.pdf](#)
[_Consultant Contract Amend 1-Ayres-Construction Management Services-Nort](#)
- Legislative History**
- 2/9/23 Board of Public Works recommended for Council Consent to the City Council
- G. [ID#23-6079](#) Approve Storm Water Management Practice Maintenance Agreement between the City of Waukesha and Erickson Enterprises II, LLC, a/k/a Tsunami Car Wash for property located at 300-316 W. Sunset Dr.
- Sponsors:** Public Works
- Attachments:** [23-6079_BPW_Agenda_Cr-300-316 W Sunset SW Agreement.pdf](#)
[23-6079_Storm Water Management Agreement \(01-03-23\).pdf](#)
- Legislative History**
- 2/9/23 Board of Public Works recommended for Council Consent to the City Council

- H. [ID#23-6099](#) Review and act on the Contract for B-67-205 E. Moreland Boulevard Structure Rehabilitation Design Services.
- Sponsors:** Public Works
- Attachments:** [23-6099 BPW Agenda Cvr-Moreland Bridge Contract.pdf](#)
[2718-00-08 E. Moreland Blvd. - Contract Special Provisions.pdf](#)
- Legislative History**
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| 2/9/23 | Board of Public Works | recommended for Council Consent to the City Council |
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End of Consent Agenda

5. New Business

Format - Introduction by Professional Staff/Hearing/Comments by Council/Official

- A. [ID#23-6175](#) Approve the hiring of Karen Richards as Cemetery Director and authorize the City Administrator to not use a search firm in the hiring of Ms. Richards for the position.
- Attachments:** [Cemetery Director Cover Sheet](#)
- B. [ID#23-5901](#) Consideration of ordinance to regulate chicken keeping.
- Attachments:** [Chicken Memo 1-19-23.pdf](#)
- Legislative History**
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| 2/6/23 | Ordinance & License Committee | recommended for Council Agenda to the City Council |
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- C. [ID#23-6192](#) Claim for Property Damage, Corbin Cooper
- Attachments:** [Claim for Property Damage - Corbin Cooper.pdf](#)
- D. [ID#23-6193](#) Claim for Property Damage, West Bend Mutual Insurance
- Attachments:** [Claim for Property Damage - West Bend Mutual.pdf](#)

6. Public Hearing

- A. [PC22-0344](#) Rezoning Petition - 2301 Bluemound Road, Jilly's Car Wash. A request to rezone 1.2757 acres of land at 2301 Bluemound Road from MM-1 Mixed Manufacturing District to B-5 Community Business District
- Attachments:** [Jilly's Car Wash Rezoning- Cover Letter](#)
[Jilly's Rezoning- Project Reviews](#)
[Jilly's Waukesha North - Rezone Narrative](#)
[Petition for Amending The City of Waukesha's Zoning Ordinance_signed](#)
[Re-Zoning Ordinance - 2301 Bluemound Rd., Jilly's Carwash](#)
- Legislative History**

1/25/23 Plan Commission approved with conditions

7. Action on Public Hearing

- A. [PC22-0344](#) Rezoning Petition - 2301 Bluemound Road, Jilly's Car Wash. A request to rezone 1.2757 acres of land at 2301 Bluemound Road from MM-1 Mixed Manufacturing District to B-5 Community Business District

Attachments:

[Jilly's Car Wash Rezoning- Cover Letter](#)
[Jilly's Rezoning- Project Reviews](#)
[Jilly's Waukesha North - Rezone Narrative](#)
[Petition for Amending The City of Waukesha's Zoning Ordinance signed Re-Zoning Ordinance - 2301 Bluemound Rd., Jilly's Carwash](#)

Legislative History

1/25/23 Plan Commission approved with conditions

Reports

8. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien
- B. Water Utility Commission - Ald. Bartels
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Rodriguez
- E. Redevelopment Authority Report - Ald. R. Lemke
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Halvensleben
- H. Cemetery Commission Report - Ald. C. Payne
- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews

A. [ID#23-6111](#) Resolution No. 2023 - 4 Reallocating 2023 CDBG Funds

Attachments: [Cover Sheet - Resolution 2023-4](#)
[Resolution - 2023 CDBG Reallocation](#)

K. Public Art Committee Report - Ald. Moltzan

9. Plan Commission - Jennifer Andrews

10. Standing Committees

A. Finance Committee Report - Ald. Pieper

A. [ID#23-6110](#) Discussion about projected TID closings in the next 5 years

Legislative History

2/14/23 Finance Committee no action taken

B. [ID#23-6101](#) Review and approve a term sheet for TIF assistance for a new 60 room hotel with restaurant on Wisconsin between N. Grand Ave. and Clinton St

Attachments: [Cover Sheet - Cobblestone Term Sheet](#)
[Cobblestone Term Sheet Draft](#)

Legislative History

2/14/23 Finance Committee approved

C. [ID#23-6102](#) Review and approve a resolution to apply for a WEDC Community Development Investment grant to support the new development of a 60 room hotel and restaurant downtown

Attachments: [Cover Sheet - WEDC Resolution](#)
[Draft resolution WEDC CDI Cobblestone](#)

Legislative History

2/14/23 Finance Committee approved

B. Building & Grounds Committee Report - Ald. E. Payne

C. Ordinance & License Committee Report - Ald. Johnson

D. Human Resources Committee Report - Ald. Rodriguez

- A. [ID#23-6113](#) Request to review and approve amendments to HR Policy D2 Education and Tuition Reimbursement

Attachments: [#23-6112 HR Policy D2 Education and Tuition Reimbursement Cover Letter](#)
[D2 Education and Training Reimbursement - February 1 2023 - draft](#)

Legislative History

2/15/23 Human Resources approved
 Committee

11. Board of Public Works Report - Alex Damien

- A. [ID#23-6035](#) Bids Received: Friday February 3, 2023, at 11:00 a.m.
 Biosolids Hauling and Land Application for the Clean Water Plant

The Board of Public Works recommends that the low bid from United Liquid Waste Recycling, Inc., in the amount of \$27.50/ton, be awarded.

Sponsors: Public Works

Attachments: [_Bid Tab Biosolids-Final.pdf](#)
[CWP Sludge Bid Memo.pdf](#)

Legislative History

2/9/23 Board of Public Works recommended for approval to the City Council

- B. [ID#23-6036](#) Bids Received: Friday February 3, 2023, at 11:00 a.m.
 Delafield Street and Lemira Avenue Utility and Street Improvements

The Board of Public Works recommends that the low bid from Super Western, Inc., in the amount of \$7,570,829.07, be awarded.

Sponsors: Public Works

Attachments: [Bid-Delafield St.pdf](#)

Legislative History

2/9/23 Board of Public Works recommended for approval to the City Council

- C. [ID#23-6037](#) Bids Received: Friday February 3, 2023, at 11:00 a.m.
 Fire Department Multi-Level Live Fire Training Structure Foundation and Site Work - 900 Sentry Drive

The Board of Public Works recommends that the low bid from Ford Construction in the amount of \$53,000.00, be awarded.

Sponsors: Public Works

Attachments: [Bid-Fire Depart Burn Building Foundation and Site Work.pdf](#)

Legislative History

2/9/23 Board of Public Works recommended for approval to the City Council

- D. [ID#23-6038](#) Bids Received: Friday February 3, 2023, at 11:00 a.m.
Fire Department Training Facility Restroom Addition - 900 Sentry Drive

The Board of Public Works recommends that the low bid from Ford Construction in the amount of \$104,980.00, be awarded.

Sponsors: Public Works

Attachments: [Bid-Fire Depart Training Facility Restroom Addition.pdf](#)

Legislative History

2/9/23 Board of Public Works recommended for approval to the City Council

- E. [ID#23-6040](#) Bids Received: Friday February 3, 2023, at 11:00 a.m.
Installation of Poured-In-Place Resilient Surfacing for David's Park Playground

The Board of Public Works recommends that the low bid from Innovative Sport Surfacing in the amount of \$68,931.20 be awarded.

Sponsors: Public Works

Attachments: [Bid 2023 David's Park Resilient Surface.pdf](#)

Legislative History

2/9/23 Board of Public Works recommended for approval to the City Council

- F. [ID#23-6085](#) Quotes Received, 2023 Street Lighting Equipment

The Board of Public Works recommends that the low quote from Neher Electric Supply in the amount of \$1,194,601.45 be awarded.

Sponsors: Public Works

Attachments: [23-6085_BPW_Agenda Cvr-2023 Street Lighting Equipment.pdf](#)
[Quotes 2023 Street Lighting Equipment](#)

Legislative History

2/9/23 Board of Public Works recommended for approval to the City Council

12. Director of Public Works Report

13. City Attorney's Report

14. City Administrator's Report

- A. [ID#23-6153](#) City Administrator's Report

Attachments: [Admin Report February 17 2023](#)

15. Mayor's Report & Referrals

- A. [ID#23-6154](#) 2023 Proclamation for National Engineers Week

Attachments: [2023 Proclamation for National Engineers Week](#)

- B. [ID#23-6194](#) Board and Committee Appointments

Attachments: [Council Letter 02.23.2023](#)
[Brandon Kostolni Resume](#)

16. Referrals

17. Adjournment

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.