



# City of Waukesha

1900 Aviation Drive  
Waukesha, WI 53188

## Meeting Minutes - Draft

### Parks, Recreation and Forestry Board

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Monday, October 16, 2017

6:00 PM Parks Recreation and Forestry Administration and Service  
Center

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#### 1. Call to Order

**Present** 8 - Merchle, Vehlow, Volpano, Lemke, Schmitz, Mueller, Thurston, and Johnson

#### 2. Public Comment

*No Action Required*

#### 3. Approval of Minutes

[PC17-0109](#) Approve the minutes of the Parks, Recreation & Forestry Board meeting of September 18, 2017.

**Attachments:** [prmn170918 \(Minutes for September 18, 2017\) - DRAFT.pdf](#)

**A motion was made by Vehlow, seconded by Volpano, that the the minutes of the Parks, Recreation & Forestry Board meeting of September 18, 2017 be approved. The motion carried by the following vote:**

**Aye:** 8 - Merchle, Vehlow, Volpano, Lemke, Schmitz, Mueller, Thurston and Johnson

[ID#17-1565](#) Approve the minutes of the Parks, Recreation & Forestry Board meeting of July 17, 2017.

**Attachments:** [prmn170717 \(Minutes for July 17, 2017\) - DRAFT.pdf](#)

**A motion was made by Vehlow, seconded by Volpano, that the minutes of the Parks, Recreation & Forestry Board meeting of July 17, 2017 be approved. The motion carried by the following vote:**

**Aye:** 8 - Merchle, Vehlow, Volpano, Lemke, Schmitz, Mueller, Thurston and Johnson

#### 4. Discussion/Decision Items

[ID#17-1566](#) To recommend approval of the proposed 2018 City of Waukesha Parks, Recreation & Forestry Department Operating Budget.

**Attachments:** [2018-PRF EXECUTIVE BUDGET BOOK.pdf](#)

**A motion was made by Johnson, seconded by Lemke, to recommend approval of the proposed 2018 City of Waukesha Parks, Recreation & Forestry Department Operating Budget to Common Council. The motion carried by the following vote:**

**Aye:** 7 - Merchle, Vehlow, Lemke, Schmitz, Mueller, Thurston and Johnson

**Absent:** 1 - Volpano

[ID#17-1567](#) To approve proposed revisions to the City of Waukesha Parks, Recreation & Forestry Department Athletic Facilities Policies and Procedures.

**Attachments:** [2017 Athletic Policies and Procedures.pdf](#)

**A motion was made by Johnson, seconded by Vehlow, that the proposed revisions to the City of Waukesha Parks, Recreation & Forestry Department Athletic Facilities Policies and Procedures be approved. The motion carried by the following vote:**

**Aye:** 7 - Merchle, Vehlow, Lemke, Schmitz, Mueller, Thurston and Johnson

**Absent:** 1 - Volpano

## 5. Board President Report

*No Action Required*

## 6. Director and Staff Report

*No Action Required*

## 7. Adjournment

**A motion was made by Steve Johnson, seconded by Wayne Merchle, that this meeting be adjourned. The motion carried by the following vote:**

**Aye:** 6 - Merchle, Vehlow, Lemke, Schmitz, Mueller and Johnson

**Absent:** 2 - Volpano and Thurston

"A majority of the Council members may be in attendance"