



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### City Council

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Tuesday, May 16, 2023

6:30 PM

Council Chambers, City Hall

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#### 1. Roll Call

*The meeting was Called to Order at 6:36pm.*

**Present:** 10 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Rick R. Lemke, Frank McElderry and Mike Anderson

**Absent:** 4 - Elizabeth Moltzan, Cory C. Payne, Mike Chrisien and Alicia Halvensleben

#### 2. Pledge of Allegiance

#### 3. Public Comment

*The following individuals spoke on the property at 2505 Pendleton Place:*

*Kirsten Jenkins, 500 Cheyenne Dr.*

*Sheri Hass, 732 Cheyenne Dr.*

#### 4. Approval of Minutes

[ID#23-6778](#) Minutes from May 2, 2023

**Attachments:** [ccmn230502 draft.pdf](#)

**A motion was made by Ald. Manion, seconded by Ald. McElderry, to approve the Minutes from May 2, 2023. The motion carried by the following vote:**

**Aye:** 10 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Rick R. Lemke, Frank McElderry and Mike Anderson

**Absent:** 4 - Elizabeth Moltzan, Cory C. Payne, Mike Chrisien and Alicia Halvensleben

### **Consent Agenda**

*Ald. R. Lemke removed 3 bartenders: Ethan Brittingham, Nicole Kloes, and Shelly Pires, under ID#23-6751, to be handled under O&L report. The remainder of the Consent Agenda passed by unanimous consent.*

#### **1. Other Boards and Commissions**

#### **2. Plan Commission**

#### **3. Standing Committees**

**A. Finance Committee - Ald. Pieper**

- A. [ID#23-6685](#) Review and act on an Initial Resolution Regarding Industrial Development Revenue Bond Financing for 707 Executive Place Holdings LLC (Sky High Marketing).

**Attachments:** [Cover Sheet - 707 Executive Place Holdings LLC](#)  
[Notice of Intent - 707 Executive Place Holdings LLC](#)  
[Fee Estimate Letter - 707 Executive Place](#)  
[Initial Resolution - 707 Executive Place \(City Format\)](#)  
[IRB Summary - 707 Executive Place](#)

*Resolution #2023-21*

- B. [ID#23-6775](#) Review and Act on a recommendation to amend the 2023 Capital Budget to increase the Silurian Spring Basement Project by \$18,000.

**Attachments:** [Cover Sheet - Silurian Spring Repair](#)  
[CIP Budget Page for Silurian Springhouse](#)  
[Silurian Springhouse Condition Report](#)  
[2023 Silurian Springhouse Foundation Alteration-BPW BT](#)

**B. Building & Grounds Committee - Ald. E. Payne**

- A. [ID#22-5490](#) To discuss and act on adding additional signage and/or flashing lights at the intersection of Main Street, Pleasant Street, and White Rock Avenue, to be placed on Main Street.

**Sponsors:** Rodriguez

**Attachments:** [22-5490\\_Main, Pleasant, White Rock Intersection Signage\\_Lights](#)  
[Main St at White Rock Ave Traffic Study Tech Memo 4-21-23](#)  
[BG Resolution for the 5-1-2023 Consent](#)

*Resolution #2023-22*

**C. Ordinance & License Committee - Ald. R. Lemke**

## 1. Licenses

- A. [ID#23-6751](#) Invited Bartenders

**Attachments:** [Invited Bartenders - May 8 O&L](#)

- B. [ID#23-6753](#) Invited Other Applications

**Attachments:** [Invited Other - 0508 OL](#)

- C. [ID#23-6752](#) Bartenders  
**Attachments:** [Bartender - May 8th O&L](#)

- D. [ID#23-6754](#) Other Applications  
**Attachments:** [Other Applications -0508 OL \(002\)](#)

#### **D. Human Resources - Ald. Rodriguez**

#### **E. Board of Public Works - Alex Damien**

- A. [PC23-0362](#) Sidewalk Plan – Review and act on the Sidewalk Plan for the City of Waukesha. This plan is intended to help guide the City, including the Plan Commission, in determining where sidewalk should be required when reviewing development plans through a prioritization of missing sidewalk throughout the City.

**Attachments:** [PC23-0362\\_BPW\\_Agenda\\_Cover\\_Sheet - City Sidewalk Plan.pdf](#)  
[City of Waukesha Sidewalk Plan](#)  
[Cover Sheet - Sidewalk Plan](#)

- B. [ID#23-6648](#) Establish Street Opening Prices for the Year 2023.

**Sponsors:** Public Works

**Attachments:** [23-6648\\_BPW\\_Agenda\\_Cvr-2023\\_Street\\_Opening\\_Prices.pdf](#)  
[23-6648\\_2023\\_Street\\_Opening\\_Prices .pdf](#)

- C. [ID#23-6649](#) Approve Storm Water Management Practice Agreement with RK Two Inc. for the property located at 1610 Lincoln Ave.

**Sponsors:** Public Works

**Attachments:** [23-6649\\_BPW\\_Agenda\\_Cr-1610\\_Lincoln\\_Ave\\_SW\\_Agreement.pdf](#)  
[Strm\\_Maintainence\\_Plan\\_Exc.pdf](#)

#### **End of Consent Agenda**

#### 5. New Business

- A. [ID#23-6738](#) Allowance of claim for damages to vehicle - Ken Oswald

**Attachments:** [Oswald Claim for Damages](#)  
[Memo-Oswald Damage Claim](#)

A motion was made by Ald. Rodriguez, seconded by Ald. McElderry, to approve the allowance of claim for damages to vehicle for Ken Oswald. The motion

carried by the following vote:

**Aye:** 10 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Rick R. Lemke, Frank McElderry and Mike Anderson

**Absent:** 4 - Elizabeth Moltzan, Cory C. Payne, Mike Chrisien and Alicia Halvensleben

**B.** [ID#23-6825](#) Determination of process for replacing Alder for District 9

**Attachments:** [Memo-Council Vacancy 2 \(002\)](#)

[DRAFT Press Release - Applications for Ald. Dist. #9 - May 2023](#)

**A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the Common Council to appoint an Alder for District 9 by simple majority vote for the remainder of the term, by following the process as outlined. The motion carried by the following vote:**

**Aye:** 8 - Joe Pieper, Peter Bartels, Daniel Manion, Eric E. Payne, Jack Wells, Rick R. Lemke, Frank McElderry and Mike Anderson

**Nay:** 2 - Cassandra Rodriguez and Dean D. Lemke

**Absent:** 4 - Elizabeth Moltzan, Cory C. Payne, Mike Chrisien and Alicia Halvensleben

## **Reports**

### 6. Other Boards and Commissions

A. Transit Commission Report - Alex Damien

B. Water Utility Commission - Ald. Bartels

C. Information Technology Board Report - Ald. Manion

D. Landmarks Commission Report - Ald. Rodriguez

E. Redevelopment Authority Report - Ald. R. Lemke

F. Parks, Recreation & Forestry Board Report - Ald. Wells

G. Library Board Report - Ald. Halvensleben

H. Cemetery Commission Report - Ald. C. Payne

I. Waukesha Housing Authority Report - Ald. Pieper

J. Community Development Block Grant Committee Report - Jennifer Andrews

**A.** [ID#23-6670](#) 2024 CDBG Final Allocation Resolution

**Attachments:** [CDBG Allocation Resolution- Cover Letter for Common Council](#)  
[2024 CDBG Allocation Resolution](#)

*Resolution #2023-23*

**A motion was made by Ald. Manion, seconded by Ald. Rodriguez, to approve the 2024 CDBG Final Allocation Resolution. The motion carried by the following vote:**

**Aye:** 10 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Rick R. Lemke, Frank McElderry and Mike Anderson

**Absent:** 4 - Elizabeth Moltzan, Cory C. Payne, Mike Chrisien and Alicia Halvensleben

K. Public Art Committee Report - Ald. Moltzan

7. Plan Commission - Jennifer Andrews

8. Standing Committees

A. Finance Committee Report - Ald. Pieper

B. Building & Grounds Committee Report - Ald. E. Payne

C. Ordinance & License Committee Report - Ald. R. Lemke

A. [ID#23-6751](#) Invited Bartenders

**Attachments:** [Invited Bartenders - May 8 O&L](#)

**A motion was made by Ald. Rodriguez, seconded by Ald. Pieper, to approve the bartender application for Ethan Brittingham. The motion carried by the following vote:**

**Aye:** 10 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Rick R. Lemke, Frank McElderry and Mike Anderson

**Absent:** 4 - Elizabeth Moltzan, Cory C. Payne, Mike Chrisien and Alicia Halvensleben

**A motion was made by Ald. Rodriguez, seconded by Ald. Bartels, to approve Nicole Kloes Bartender Renewal Application. The motion carried by the following vote:**

**Aye:** 9 - Joe Pieper, Peter Bartels, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Rick R. Lemke, Frank McElderry and Mike Anderson

**Nay:** 1 - Daniel Manion

**Absent:** 4 - Elizabeth Moltzan, Cory C. Payne, Mike Chrisien and Alicia Halvensleben

**A motion was made by Ald. Rodriguez, seconded by Ald. Wells, to approve the Bartender Application for Shelly Pires. The motion carried by the following vote:**

**Aye:** 4 - Cassandra Rodriguez, Eric E. Payne, Jack Wells and Rick R. Lemke

**Nay:** 6 - Joe Pieper, Peter Bartels, Daniel Manion, Dean D. Lemke, Frank McElderry and Mike Anderson

**Absent:** 4 - Elizabeth Moltzan, Cory C. Payne, Mike Chrisien and Alicia Halvensleben

D. Human Resources Committee Report - Ald. Rodriguez

9. Board of Public Works Report - Alex Damien

- A. [ID#23-6623](#) Bids Received: Friday, April 28, 2023, at 11:00 a.m.  
2023 Asphalt Street Resurfacing and Utility Improvements

The Board of Public Works recommends that the low base bid from Wolf Paving Co., Inc., in the amount of \$3,646,062.01, be awarded.

**Sponsors:** Public Works

**Attachments:** [2023 Asphalt Street Resurfacing and Utility Improvements BPW BT.pdf](#)

**A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the low base bid from Wolf Paving Co., Inc., in the amount of \$3,646,062.01 for 2023 Asphalt Street Resurfacing and Utility Improvements. The motion carried by the following vote:**

**Aye:** 10 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Rick R. Lemke, Frank McElderry and Mike Anderson

**Absent:** 4 - Elizabeth Moltzan, Cory C. Payne, Mike Chrisien and Alicia Halvensleben

10. Director of Public Works Report

11. City Attorney's Report

12. Interim City Administrator's Report

- A. [ID#23-6826](#) Report for Interim City Administrator

**Attachments:** [Admin Report May 10 2023](#)

13. Mayor's Report & Referrals

- A. [ID#23-6828](#) Proclamation for Kids to Parks Day

**Attachments:** [Kids to Parks Day - 2023 Proclamation](#)

- B. [ID#23-6829](#) Board and Committee Appointments

**Attachments:** [Council Letter 05.16.2023](#)  
[John E Arneson Resume April 2023](#)

**A motion was made by Ald. E. Payne, seconded by Ald. Manion, to approve the**

**Board and Committee Appointments: Bryan Erickson to Board of Zoning Appeals, John Arneson to Police & Fire Commission, and Ald. Moltzan to O&L (limited time). The motion carried by the following vote:**

**Aye:** 10 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Rick R. Lemke, Frank McElderry and Mike Anderson

**Absent:** 4 - Elizabeth Moltzan, Cory C. Payne, Mike Chrisien and Alicia Halvensleben

#### 14. Referrals

*Ald. Bartels to Building & Grounds, investigate placing a "children at play" sign, or something equivalent, at the corner of Rolling Ridge & Lancaster Dr, prior to the entrance of the cul-de-sac.*

#### 15. Adjournment

*The meeting adjourned at 7:40pm.*

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.