



## MEMORANDUM

DATE: May 12, 2015

TO: Dan Duchniak, General Manager

FROM: Kelly Zylstra, Technical Services Manager

RE: Summit Avenue (M00483) Water Main Replacement Project

The Summit Avenue Utility and Street Improvement project was originally planned to bid on May 15<sup>th</sup>, which would have allowed for the normal sequence of approvals to occur. However, the storm sewer design, due to its complexity, is taking longer than planned. Therefore, the City will open bids on Friday, June 12, 2015. The Director of Public Works plans to ask the Common Council to award the project at their June 16<sup>th</sup> meeting. The Water Utility Commission does not meet until June 18<sup>th</sup>.

Therefore, due to the timing of the contract approvals, I am recommending that the Waukesha Water Utility Commission award the water main portion of the contract to the low bidder per our unit price bid engineer's estimate of **\$254,000**.

We can notify the Waukesha Water Utility Commissioners of the bid results via email once we have received the bid tabs from City Engineering. I will also put this on the June Commission agenda for ratification of the action to include the contractor's name and actual bid price. If the low bid exceeds our estimate, then I will ask to convene a Special Commission Meeting to review the award.

Additional costs to the Utility will include fees to the City for contract administration, our internal construction inspection, tapping fees, soil compaction testing, and as-built costs. The total project estimated cost approved at the April 2015 Commission meeting was **\$279,000**. As we have discussed previously, \$1,750,000 was budgeted in the 2015 budget under Account #3431 for this project, which has shrunk considerably during design.

**Recommended Motion:** Move to approve the low bid, as acted upon by the City of Waukesha Common Council, for the water main replacement unit price contract for Waukesha Water Utility's portion of the City of Waukesha Public Works contract for Summit Avenue Utility and Street Improvements project in addition to the 1% city administration fee for a total not to exceed \$254,000 using the monies budgeted in account #3431.



