

**CITY OF WAUKESHA****Administration**

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<b>Common Council Item Number:</b> <b>ID#15-3917</b>	<b>Date:</b> <b>12/21/2015</b>
<b>Submitted By:</b> Ron Grall, Director of Parks, Recreation & Forestry Pat Grulke, Recreation Services Manager	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator
<b>Finance Department Review:</b> Rich Abbott, Finance Director 32T	<b>City Attorney's Office Review:</b> Brian Running, City Attorney 32T
<b>Subject:</b> Approval and authorization of contract between City of Waukesha and Easter Seals Southeast Wisconsin, Inc. for Recreation Services.	

**Details:**

Waukesha Parks, Recreation & Forestry Department (WPRF) is contracting with Easter Seals Southeast Wisconsin, Inc. to provide a summer respite camp program for children with disabilities at the Schuetze Recreation Center. The camp is referred to as SPARC (Special People at the Recreation Center) and is conducted for a nine-week period, June – August. Easter Seals Southeast Wisconsin, Inc. provides the registration, staffing, training, and programming for the camp. WPRF provides the facility. This is a cooperative effort to provide quality summer programming to children with disabilities and their families. The City Attorney and Easter Seals Southeast Wisconsin, Inc. staff have reviewed and approved this contract.

**Options & Alternatives:**

WPRF staff considers contracting with Easter Seals Southeast Wisconsin, Inc. to be the most efficient and cost effective method to provide these services to the community, due to the specialized needs of children in the SPARC program.

**Financial Remarks:**

There are no City dollars budgeted for this service, all direct expenses are paid by Easter Seals. The City supports the program by providing space in the Schuetze Recreation Center at no charge, for the SPARC service.

**Executive Action:**

Recommend approval of the contract between City of Waukesha and Easter Seals Southeast Wisconsin, Inc. and authorize the Mayor to enter into this contract.

**Committee Recommendation:**

Recommendation of approval of this contract is on the Parks, Recreation & Forestry Board Agenda for December 21, 2015.

