



**City of Waukesha**  
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<b>Committee:</b> Click here to enter text.	<b>Date:</b> 3/10/2022
<b>Common Council Item Number:</b> ID#22-3794	<b>Date:</b> 3/15/2022
<b>Submitted By:</b> Kevin Lahner, City Administrator	<b>City Administrator Approval:</b> KL
<b>Finance Department Review:</b> DVK	<b>City Attorney's Office Review:</b> BR
<b>Subject:</b> Approve the selection of Sherri Meyer as Prairie Home Cemetery Director.	

**Details:**  
Policy B-2 outlines the procedure for hiring positions at the director level. The policy requires the use of a recruitment firm unless the City Administrator specifically requests to not use a firm. The City utilized GovHR to conduct a national search for the Director position.

GovHR submitted a group of finalists to the City and an initial interview was held with 4 candidates for the position. After the initial round of interviews, three finalists were interviewed for the role by a committee consisting of Mayor Shawn Reilly, Human Resources Director Marquise Vasquez, Common Council Members Cassie Rodriguez and Frank McElderry and City Administrator Kevin Lahner.

Based upon the interviews, and work experience, Sherri Meyer is being recommended for the position.

**Options & Alternatives:**  
The selection could be rejected. If so, we would have to conduct a new search for this role.

**Financial Remarks:**  
The salary for Ms. Meyer will be \$100,000 and is within the range for this Director Level position.

**Executive Recommendation:**  
Approve the selection of Sherri Meyer as Prairie Home Cemetery Director.