



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes

### Ordinance & License Committee

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Monday, March 21, 2016

6:00 PM

Council Chambers, City Hall  
Use lower level glass door.

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#### 1. Call to Order

**Present** 5 - Perry, Manion, Skinner, Johnson, and Helgestad

#### 2. Public Comment

*Public Speakers that spoke in favor Friday Night Live and keeping fees low for Special Events:*

*Susan Taylor, Maria Ragen, Jerry Congemi, Terri Stine, Douglas Stine, Alicia Lopez Clappen, Steve Keppen, Kimberly Metz, Gregg Wandsneider, Jim Taylor, Richard James, Sandy Cianciolo, Joe Glatzel, Andrew Gratzke, Debra DeMark, Karen White, Mathew Brafford, Chris VanderBloemen, Deborah Grulke, and Norm Bruce.*

#### 3. Approval of Minutes

##### A. [ID#16-488](#) Approve minutes for March 14, 2016

**Attachments:** [olmn031416 draft](#)

**A motion was made by Helgestad, seconded by Manion, that the minutes of March 14, 2016 be approved. The motion carried by the following vote:**

**Aye:** 5 - Perry, Manion, Skinner, Johnson and Helgestad

#### 4. Discussion and Recommendation

##### A. [ID#16-489](#) Review and act on Parade Ordinance

**Attachments:** [New 6.16 Parades O&L Redline](#)

*Suggested changes by the City Attorney to add after staff comments to (5) & (6)(c) that Park/Rec be added as a department that be added in the review.*

**A motion was made by Perry, seconded by Helgestad, to reconsider and reopen the Parade Ordinance. The motion carried by the following vote:**

**Aye:** 5 - Perry, Manion, Skinner, Johnson and Helgestad

##### C. [ID#16-491](#) Review and act on Street Closure Ordinance

**Attachments:** [New 6.17 v3 Street Closures O&L Redline](#)

*Suggested changes presented by the City Attorney: Add exception for crossing at a crosswalk, added as an exclusion from the definition of closure to 1(d), amend 1(f)(iii) to*

include uses by "educational institutions" within the City of Waukesha, amend 1(g) remove pedestrian and bicycle paths (because not as much of a safety issue), amend (i) Street Use Common Council President changed to Alderperson from the district and one alderperson from adjacent district would have to be added to the panel there should be some method of appointment (provision for appointment); (2) last sentence clarify and add "without complying with this section"; 3(b) coord with 1(a) adding City, City Departments, Alderman in that district, etc.; 3(d) are not allowed to exclude members of the public without a fee, not an exclusive use-intention is not that everyone can participate without a fee; (5) change to make window for application to up to no earlier than 270 days (9 months) in advance of the event; (6) fees modification consideration instead of 7 block capped fee to two tiered fee approach -one amount for closures up to a certain number of blocks, and then another beyond that; and 8(d) Building and Grounds be removed from the section.

**A motion was made by Perry, seconded by Helgestad, to reconsider and reopen the Street Closure Ordinance. The motion carried by the following vote:**

**Aye:** 5 - Perry, Manion, Skinner, Johnson and Helgestad

**B.** [ID#16-490](#) Review and act on Block Party Ordinance

**Attachments:** [New 6.185 Block Parties O&L Redline](#)

*Changes to be incorporated into the draft approved at March 14th meeting.*

**D.** [ID#16-493](#) Review and act on Special Events Ordinance

**Attachments:** [New 6.18 Special Event](#)

*Suggested changes presented by City Attorney: 1(b) definition of public purpose clarify for public walks and run that it does not mean they cannot charge an entry fee for runs; 1(c) remove "pedestrian paths and bicycle paths" from the definition of public right of way; 1(e) Park/Rec requested greater clarification that there is a separate process for applying for use of parks; (5) change to as long as 270 days before the event; (6) fee schedule needs determination and at (7) add Park/Rec under distribution.*

5. Communications

6. Adjournment

*Adjourned at 9:39 p.m.*

Ald. Steve Johnson, Chairman

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi 48 hours prior to the meeting at 524-3600, Fax 524-3898, or the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.