



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Board of Public Works

Thursday, October 17, 2024

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne, and Joe Pieper

2. Public Comment

No public comment.

3. Approval of Minutes

A. [ID#24-10941](#) Approve Minutes of October 3, 2024.

Sponsors: Public Works

Attachments: [BPW Meeting Minutes 10-03-24-Final.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Minutes of October 3, 2024, be approved. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

4. Approval of Payments

A. [ID#24-10942](#) Approval of Payments

Sponsors: Public Works

Attachments: [_Payments 10-17-24.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the Payments be approved. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

5. Bids Received:

A. [ID#24-10974](#) Review and act on the Quotes Received for Snow Removal from Walkways at the Downtown Transit Center and from Citywide Public Sidewalks.

The Board of Public Works recommends that the only quote from Central Services Co., Inc., be awarded.

Sponsors: Public Works

Attachments: [24-10974-BPW_Agenda Cvr-DTC and City Sidewalk Snow Removal Quotes.pdf](#)
[24-10974-Snow Removal Quotes.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the quote received for Snow Removal from Walkways at the Downtown Transit Center and from Citywide Public Sidewalks from Central Services Co., Inc., be recommended for approval to the City Council. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

6. Discussion and Recommendation to Council Regarding:

- A. [ID#24-10957](#) Review and act on the two-party State Municipal Agreement between the City of Waukesha and the Wisconsin Department of Transportation for the Railroad Preemption System project, WisDOT Project ID: 2718-22-84.

Sponsors: Public Works

Attachments: [24-10957 BPW Agenda Cvr-Railroad Preemption SMA.pdf](#)
[24-10957-2718-22-04_84 RRPReemep CWaukesha.pdf](#)

Ald. Chrisien attended and commented that the technology was wonderful. He inquired as to whether or not the residents can have access to the technology to avoid areas with trains. Traffic Engineer Derrin Wolford stated he is not aware of making the preemption system a public facing program. However, with the connectivity we have the opportunity to relay the information to the Fire and Police so they can know if crossing is occupied.

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the two-party State Municipal Agreement between the City of Waukesha and the Wisconsin Department of Transportation for the Railroad Preemption System project, WisDOT Project ID: 2718-22-84 be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

- B. [ID#24-10958](#) Review and act on Contract Change Order No. 1 with Berglund Construction Company for the Grede Park Gate and Column Improvements project.

Sponsors: Public Works

Attachments: [24-10958_BPW_Agenda_Cvr-Grede_Park_Columns_Change_Order.pdf](#)
[24-10958_CCO1-Berglund-Grede_Park_Gate_and_Column.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the Contract Change Order No. 1 with Berglund Construction Company for the Grede Park Gate and Column Improvements project be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

- C. [ID#24-10979](#) Review and act on the engineering consultant selection for Community Investment Program (CIP) Project Design and Project Management Services.

Sponsors: Public Works

Attachments: [24-10979 BPW Agenda Cvr- Engineering Services CIP Project Design and Management.pdf](#)

A motion was made by Member Kevin Reilly, seconded by Ald. Joe Pieper, to approve entering into a Contract with Ayres Associates for Community Investment Program (CIP) Project Design and Project Management Services for the hourly wages provided in the proposal, be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

- D. [ID#24-10980](#) Review and act on the engineering consultant selection for Private Development Review Services.

Sponsors: Public Works

Attachments: [24-10980 BPW Agenda Cvr- Engineering Services Private Development Review.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, to approve entering into a Contract with MSA Professional Services, Inc., for Private Development Review Services for the hourly wages in the proposal be recommended for Council Consent. The motion carried by the following vote:

7. Matter of Report

8. Communications and Referrals:

Deputy Director/City Engineer Brandon Schwenn reminded the members that the meeting on November 11 will begin at 5:00 p.m. due to the Common Council meeting that night which starts at 6:00 p.m.

- A. [ID#24-10978](#) Official Notices: Bids to Close on Friday, November 1, 2024, at 11:00 a.m. 2024 Area 7 Flood Mitigation Storm Sewer Improvements

Sponsors: Public Works

Attachments: [Official Notice 2024 Area 7 Flood Mitigation.pdf](#)

9. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).