



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Board of Public Works

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Thursday, November 18, 2021

5:30 PM

Council Chambers, City Hall

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#### 1. Call to Order

**Present** 5 - O'Donnell, Michalowski, E. Payne, Pieper, and Kassens

#### 2. Pledge of Allegiance

#### 3. Public Comment

*No public comment.*

#### 4. Approval of Minutes

##### A. [ID#21-3139](#) Approve Minutes of November 4, 2021.

**Sponsors:** Public Works

**Attachments:** [BPW Meeting Minutes 11-4-21-Final](#)

**A motion was made by Member Steve Kassens, seconded by Vice Chair Kim Michalowski, that the Minutes of November 4, 2021, be approved. The motion carried by the following vote:**

**Aye:** 5 - O'Donnell, Michalowski, E. Payne, Pieper and Kassens

#### 5. Bids Received:

##### A. [ID#21-3141](#) Bids Received: Friday, November 12, 2021, at 11:00 a.m. Phosphorus Removal Chemical: Ferric Chloride or Polyaluminum Chloride Alternative

The Board of Public Works recommends that the low bid from Kemira Co. in the amount of \$1,997.00/dry ton for their ferric chloride product PIX-311 and alternate polyaluminum chloride if needed be awarded.

**Sponsors:** Public Works

**Attachments:** [Bid Memo CWP Ferric Polymer](#)  
[Bid Tab Ferric 8058312](#)

*Greg Markel, Process Control Supervisor for the Clean Water Plant, presented this item.*

**A motion was made by Alderman Joe Pieper, seconded by Alderman Eric Payne,**

that the low bid from Kemira Co. for their ferric chloride product PIX-311 and the alternate, polyaluminum chloride if needed, be recommended for approval. The motion carried by the following vote:

**Aye:** 5 - O'Donnell, Michalowski, E. Payne, Pieper and Kassens

- B.** [ID#21-3142](#) Bids Received: Friday, November 12, 2021, at 11:00 a.m.  
Polymer

The Board of Public Works recommends that the low bid from SNF Polydyne for their product Clarifloc CE-1795 in the amount of \$1.97/lb delivered be awarded.

**Sponsors:** Public Works

**Attachments:** [Bid Memo CWP Ferric Polymer](#)  
[Bid Tab Polymer-8058309](#)

*Greg Markel, Process Control Supervisor for the Clean Water Plant, presented this item.*

**A motion was made by Alderman Joe Pieper, seconded by Alderman Eric Payne, that the low bid from SNF Polydyne for their product Clarifloc CE-1795 be recommended for approval. The motion carried by the following vote:**

**Aye:** 5 - O'Donnell, Michalowski, E. Payne, Pieper and Kassens

6. Discussion and Recommendation to Council Regarding:

- A.** [ID#21-3073](#) Review and act on Contract Change Order No. 1 with Ray Stadler Construction Co, LLC, for the Hillcrest Pavilion project.

**Sponsors:** Public Works

**Attachments:** [21-3073\\_BPW\\_Agenda Cover Sheet - Change Order Hillcrest Pavilion](#)  
[21-3073-CCO1 Ray Stadler Construction-Hillcrest Pavilion](#)

**This item has been held.**

- B.** [ID#21-3143](#) Review and act on Contract Change Order No. 2 with J.P. Cullen & Sons, Inc., for the Waukesha Police Department Addition and Renovation project.

**Sponsors:** Public Works

**Attachments:** [21-3143\\_BPW\\_Agenda Cvr-CO2-Cullen-PD Addition and Renovation](#)  
[21-3143\\_Change order No 2 for JP Cullen Police Project](#)

*Katie Jelacic, P.E., presented this item.*

**A motion was made by Member Steve Kassens, seconded by Alderman Joe Pieper, that the Contract Change Order No. 2 with J.P. Cullen & Sons, Inc., for the Waukesha Police Department Addition and Renovation project be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - O'Donnell, Michalowski, E. Payne, Pieper and Kassens

- C. [ID#21-3144](#) Review and act on Contract Change Order No. 2 with Absolute Construction Enterprises, Inc., for the Waukesha Public Library Renovation and Addition project.

**Sponsors:** Public Works

**Attachments:** [21-3144 BPW Agenda Cvr-CO2 Absolute-WPL](#)  
[21-3144\\_co No 2 for Absolute Construction\\_WPL](#)

*Katie Jelacic, P.E., presented this item.*

**A motion was made by Member Steve Kassens, seconded by Vice Chair Kim Michalowski, that the Contract Change Order No. 2 with Absolute Construction Enterprises, Inc., for the Waukesha Public Library Renovation and Addition project be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - O'Donnell, Michalowski, E. Payne, Pieper and Kassens

- D. [ID#21-3145](#) Review and act on the OMNIA Partners, Public Sector (U.S. Communities) Contract for 2022 Waukesha Public Library Roof Replacement Project.

**Sponsors:** Public Works

**Attachments:** [21-3145 BPW Agenda Cover-Omnia Contract Library Roof Replacement](#)

*Katie Jelacic, P.E., presented this item.*

**A motion was made by Alderman Joe Pieper, seconded by Alderman Eric Payne, that the OMNIA Partners, Public Sector (U.S. Communities) Contract for 2022 Waukesha Public Library Roof Replacement Project be approved. The motion carried by the following vote:**

**Aye:** 5 - O'Donnell, Michalowski, E. Payne, Pieper and Kassens

- E. [ID#21-3146](#) Review and act on Contract Change Order No. 1 with Perfect Turf, LLC, for the Installation of Poured-In-Place Resilient Surfacing for Dopp, Priedeman and Howell Oaks Subdivision Park Playgrounds project.

**Sponsors:** Public Works

**Attachments:** [21-3146 BPW Agenda Cvr-CCO1- 2021 Resilient Surface for Dopp Priedeman and Howell Oaks](#)  
[21-3146 C107-CCO1-Perfect Turf-Resilient Surface Dopp Priedeman Howell Oaks Playgrounds](#)

*Katie Jelacic, P.E., presented this item.*

**A motion was made by Member Steve Kassens, seconded by Vice Chair Kim Michalowski, that the Contract Change Order No. 1 with Perfect Turf, LLC, for the Installation of Poured-In-Place Resilient Surfacing for Dopp, Priedeman and Howell Oaks Subdivision Park Playgrounds project be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - O'Donnell, Michalowski, E. Payne, Pieper and Kassens

- F. [ID#21-3147](#) Review and act on Developer's Agreement between City of Waukesha and Mandel Properties, LLC for property located along W. St. Paul Avenue and east of the intersection of W. St. Paul Avenue and Fuller Street.

**Sponsors:** Public Works

**Attachments:** [21-3147 BPW Agenda Cover-BridgeWalk Apartments-Mandel Properties, LLC Developer's Agreement](#)  
[Waukesha Bridgewalk Mandel Apartments Development Agreement-V4](#)

**A motion was made by Alderman Joe Pieper, seconded by Vice Chair Kim Michalowski, that the Developer's Agreement between City of Waukesha and Mandel Properties, LLC for property located along W. St. Paul Avenue and east of the intersection of W. St. Paul Avenue and Fuller Street be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - O'Donnell, Michalowski, E. Payne, Pieper and Kassens

- G. [ID#21-3148](#) Approve Sanitary Sewer Easement between Carol O. Smart Survivor's Trust and the Robert F. and Carol O. Smart Family Trust and the City of Waukesha (East of Red Maple Way).

**Sponsors:** Public Works

**Attachments:** [21-3148 BPW Agenda Cover Sheet - Carol O. Smart Survivor's Trust and the Robert F. and Carol O. Smart Family Trust Sanitary Sewer Easement-Smart Trust](#)

**A motion was made by Member Steve Kassens, seconded by Alderman Joe Pieper, that the Sanitary Sewer Easement between Carol O. Smart Survivor's Trust and the Robert F. and Carol O. Smart Family Trust and the City of Waukesha (East of Red Maple Way) be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - O'Donnell, Michalowski, E. Payne, Pieper and Kassens

- H. [ID#21-3149](#) Approve Sidewalk Easement between Joseph Grasc Development, LLC, and the City of Waukesha located approximately 475 feet west of the intersection of N. University Avenue and Silvernail Road at parcel with tax key number WAKC 0977996001.

**Sponsors:** Public Works

**Attachments:** [21-3149 BPW Agenda Cvr-Sidewalk Easement JOSEPH GRASCH DEVELOPMENT LLC Easement-Sidewalk 20.0026 SW EASEMENT EXHIBIT \(003\)](#)

**A motion was made by Member Steve Kassens, seconded by Vice Chair Kim Michalowski, that the Sidewalk Easement between Joseph Grasc Development, LLC, and the City of Waukesha located approximately 475 feet west of the intersection of N. University Avenue and Silvernail Road at parcel with tax key number WAKC 0977996001 be recommended for Council Consent. The motion**

carried by the following vote:

**Aye:** 5 - O'Donnell, Michalowski, E. Payne, Pieper and Kassens

## 7. Approval of Payments

### A. [ID#21-3140](#) Approval of Payments

**Sponsors:** Public Works

**Attachments:** [Payments 11-18-21](#)

**A motion was made by Alderman Joe Pieper, seconded by Member Steve Kassens, that the Payments be approved. The motion carried by the following vote:**

**Aye:** 5 - O'Donnell, Michalowski, E. Payne, Pieper and Kassens

## 8. Matter of Report

## 9. Communications and Referrals:

*Jeff Harenda, Clean Water Plant Manager, informed the Board of an upcoming change order for the Return Flow Pump Station project. It is anticipated that within the change order will be: 1) work change directives will reduce the available contingency; 2) extension of the contract completion date to coordinate the start of the pump station with the pipeline, and 3) installation of a new above ground stainless steel aeration pipe to replace the leaking underground pipe. DNR will allow the addition of this change order into this project to address the replacement of a critical operational component.*

## 10. Adjournment

**A motion was made that the meeting be adjourned. The motion carried unanimously.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.