

**CITY OF WAUKESHA****Administration**

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<b>Common Council Item Number: #22-3822</b>	<b>Date:</b> <b>4/7/2022</b>
<b>Submitted By:</b> Ron Grall, Director of Parks, Recreation & Forestry Melissa Lipska, Parks & Forestry Operations Manager	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator <b>KL</b>
<b>Finance Department Review:</b> Denise Vandebush-Kohlmann, <b>DVK</b>	<b>City Attorney's Office Review:</b> Brian Running, City Attorney <b>BR</b>
<b>Subject:</b> Review and act on proposed agreement with The Sigma Group, Inc. for development of preliminary site plan and cost estimates associated with the proposed Riverwalk Plaza project (adjacent to the General Capital residential development project).	

**Details:** Development of above indicated preliminary site plan and cost estimates will be utilized for 2023 CIP project submittal purposes. The proposed new park/plaza space (0.35 acre) would be an addition to the existing Riverwalk infrastructure and complement the proposed adjacent General Capital multi-family residential development. Sigma is experienced with park planning and is also the design firm with the General Capital project bringing an extra level of site continuity and compatibility to the park design process.

**Options & Alternatives:** None viable.

**Financial Remarks:**  
Work is less than \$5,000 in scope.

**Executive Action:**  
Recommend approval by Common Council (contingent upon favorable recommendation from the Parks, Recreation & Forestry Board).

**Committee Recommendation:**  
Item will be addressed at the 3/21/22 Parks, Recreation & Forestry Board regular meeting.

