

**City of Waukesha  
Office of the Mayor**

Emergency Order

April 7, 2020 1 p.m. CDT

Whereas the State of Wisconsin and the City of Waukesha have declared a state of emergency in response to the coronavirus pandemic; and

Whereas the Wisconsin Department of Health Services has issued Emergency Order #12, Safer at Home Order, which generally orders all persons in the State of Wisconsin to remain at home, with certain exemptions; and

Whereas the Wisconsin Attorney General has provided information pertaining to Wisconsin's open meeting law considering current public health concerns (A copy of the March 20, 2020 Office of Open Government Advisory is attached); and

Whereas governmental bodies may utilize communications media technology, such as telephonic and video conferencing to conduct meetings remotely so long as the governmental body takes steps to ensure that the meetings remain open and accessible to the public; and

Whereas in order to maintain social distancing, meetings of the City of Waukesha Common Council (and any other Board or Commission of the City of Waukesha) need to be conducted remotely to protect the public and the employees of the City of Waukesha; and

Whereas Common Council Rules allow for public comment from City residents and taxpayers during meetings of the Common Council; and

Whereas, the IT Director for the City has determined that the present best platform to conduct Common Council meetings is the Zoom platform but he also recognizes that the Zoom platform comes with security risks such that the Zoom meeting should not be open to comments from the public until such security concerns can be rectified.

Now, therefore, pursuant to Wisconsin Statutes §323.14(4)(b) and Waukesha Municipal Code §5.06(2) **it is hereby ordered that** that all meetings of the City of Waukesha Common Council, as well (as any other Board or Commission meeting) are hereby required to be done remotely until such time that the "Safer at Home Order set forth in Emergency Order #12 is terminated or modified to such an extent that the reason for holding meetings remotely is no longer present. This Order shall remain in effect until ratified, modified, or repealed by the Common Council at its next meeting.

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Shawn N. Reilly, Mayor

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Gina L. Kozlik, City Clerk