



City of Waukesha

Meeting Agenda - Final

Library Board

321 WISCONSIN AVENUE
WAUKESHA, WISCONSIN
53186-4786
TELEPHONE
262/524-3680 FAX
262/524-3677

Thursday, February 12, 2026

4:45 PM

Library Board Room

To Join Via Zoom: <https://us02web.zoom.us/j/82655142616?pwd=1uaAAslzAsARrhxkoQ6GiosFmEz5J.1> Passcode: 623105

1. Call to Order
2. Public Comment

Limited to three minutes per speaker.

3. Approval of Meeting Minutes

[ID#26-02949](#) Review and possible action on Minutes from the January 8, 2026 Board Meeting

Attachments: [MeetingMinutes09-Jan-2026-12-40-36](#)

4. Correspondence

[ID#26-02955](#)

Attachments: [Carnegie Foundation award letter](#)
[Correspondence - Carnegie](#)
[Correspondence - Janboree 2](#)
[Correspondence - Janboree 3](#)
[Correspondence - Janboree Cold Weather](#)
[Correspondence - Janboree](#)
[Correspondence - Memory Cafe Jefferson County Union](#)
[Correspondence - Memory Cafe Watertown](#)
[Correspondence - Memory Cafe](#)
[Correspondence - Most Checked Out Titles](#)
[Correspondence - Police Ride Along](#)

5. Bills

[ID#26-02961](#)

6. Financial Reports

[ID#26-02971](#)

7. New Business

[ID#26-02983](#) Review and possible action on the 2025 Annual Report

Attachments: [843 fund report to include with report 2025](#)

[ID#26-02982](#) Matter of report 2025 Waukesha County Community Foundation Statements

Attachments: [WCCF-December Hist. Bequest Fund](#)
[WCCF-December Waukesha Reads Fund](#)
[WCCF--December Library Fund](#)

[ID#26-02989](#) Review and Possible Action on a request for \$23,000 from the Waukesha County Community Foundation Endowment Fund to support exploration of Children's expansion.

Attachments: [WPL Children's Area Refresh Expanded 2-4-26](#)

[ID#26-02990](#) Review and Possible Action on the Minimums to exempt for 2027-2031 Waukesha County Library Services Plan

Attachments: [Memo to Waukesha County Library Boards RE Standards Endorsement](#)
[Waukesha County Library Plan 2027-2031 - DRAFT 4](#)

[ID#26-02991](#) Review and Possible Action on 2025 Budget Carry Over Requests

Attachments: [Copy of Budget Carryover Request Form children grant 2025](#)
[Copy of Budget Carryover Request Form waukesha reads grant 2025](#)

[ID#26-02987](#) Matter of Report: 2025 Employee Engagement Survey Results

Attachments: [Employee Engagement--library response](#)
[Engagement Survey_Library](#)

[ID#26-02986](#) Matter of Report: Succession Planning Efforts

Attachments: [Succession Planning progress](#)

[ID#26-02985](#) Matter of Report Board of Trustees Committee Assignments

Attachments: [2026 Library Committees](#)

[ID#26-02988](#) Matter of Report: Board Strengths Assessment

8. Reports

A. Library Board Committees: Building, Executive, Finance, Human Resources, Planning and Policy, Public Art, Ad hoc Fund Development

B. Director's Report: Director Bruce Gay will provide a status update on Library activities and answer any questions

[ID#26-02994](#)

Attachments: [February Staff Report](#)

C. Bridges Library System: Trustee Betsy Forrest will report on the most recent Bridges Board meeting

D. Friends of the Library: Trustee Erik Helgestad will report on any meeting that has occurred since the date of the last meeting

E. Communications to the Common Council

9. Adjournment

NOTICE: A majority of Library Board members or Common Council members may be in attendance.

Library Board Members: Please notify the Library Office by 1:00 PM meeting day, if you are unable to attend this meeting.

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Library Office, 48 hours prior to the meeting at 262-524-3694.