



City of Waukesha

1900 Aviation Drive
Waukesha, WI 53188

Meeting Minutes - Final

Parks, Recreation and Forestry Board

Monday, December 18, 2017

6:00 PM Parks Recreation and Forestry

Administration and
Service Center

1. Call to Order

Present 7 - Merchle, Vehlow, Volpano, Schmitz, Mueller, Thurston, and Johnson

Absent 1 - Lemke

2. Public Comment

No Action Required

3. Special Presentation

Ald. Lemke arrived at 6:09 pm

[ID#17-1824](#) Presentation: Service recognition of former Parks, Recreation & Forestry Board Members Aaron Hall, Jim Hoppe & Ald. Cory Payne

No Action Required

4. Approval of Minutes

[ID#17-1820](#) Approve the minutes of the Parks, Recreation and Forestry Board Meeting of November 20, 2017.

Attachments: [prmn171120 \(Minutes for November 20, 2017\) DRAFT.pdf](#)

A motion was made by Johnson, seconded by Vehlow, that the minutes of the Parks, Recreation & Forestry Board Meeting of November 20, 2017 be approved. The motion carried by the following vote:

Aye: 8 - Merchle, Vehlow, Volpano, Lemke, Schmitz, Mueller, Thurston and Johnson

[ID#17-1821](#) Approve the minutes of the Parks, Recreation and Forestry Board meeting of March 20, 2017.

Attachments: [prmn170320 Minutes for March 20, 2017\) DRAFT.pdf](#)

A motion was made by Johnson, seconded by Mueller, that the minutes of the Parks, Recreation and Forestry Board meeting of March 20, 2017 be approved. The motion carried by the following vote:

Aye: 8 - Merchle, Vehlow, Volpano, Lemke, Schmitz, Mueller, Thurston and Johnson

[ID#17-1822](#) Approve the minutes of the Parks, Recreation and Forestry Board meeting of August 15, 2016.

Attachments: [mn160815 \(Minutes for August 15, 2016\).pdf](#)

A motion was made by Volpano, seconded by Vehlow, that the minutes of the Parks, Recreation and Forestry Board meeting of August 15, 2016 be approved. The motion carried by the following vote:

Aye: 8 - Merchle, Vehlow, Volpano, Lemke, Schmitz, Mueller, Thurston and Johnson

[ID#17-1823](#) Approve the minutes of the Parks, Recreation and Forestry Board meeting of August 24, 2015.

Attachments: [prmn150824_draft.pdf](#)

A motion was made by Johnson, seconded by Schmitz, that the minutes of the Parks, Recreation and Forestry Board meeting of August 24, 2015 be approved. The motion carried by the following vote:

Aye: 8 - Merchle, Vehlow, Volpano, Lemke, Schmitz, Mueller, Thurston and Johnson

5. Discussion/Decision Items

[ID#17-1825](#) Review of the City of Waukesha Parks, Recreation & Forestry Department Strategic Plan and schedule Workshop date.

Attachments: [WPRF Strategic Plan 2010-15.pdf](#)

No Action Required

[ID#17-1826](#) To recommend approval of proposed Recreation Services Contract for Order in the Court Program Series.

Attachments: [2018 Robe Estate Planning & Finance.pdf](#)

[Council Agenda Cover Sheet-Recreation Service Contracts - Robe.pdf](#)

A motion was made by Thurston, seconded by Merchle, that the proposed Recreation Services Contract for Order in the Court Program Series be recommended for approval by Common Council. The motion carried by the following vote:

Aye: 8 - Merchle, Vehlow, Volpano, Lemke, Schmitz, Mueller, Thurston and Johnson

[ID#17-1827](#) Annual Review of Financial Assistance Program.

Attachments: [Financial Assistance Application.pdf](#)

[Financial Assistance Policy 2018.pdf](#)

[Financial Assistance Report 2017.pdf](#)

A motion was made by Johnson, seconded by Volpano, that the annual review of Financial Assistance Program be approved. The motion carried by the following vote:

Aye: 8 - Merchle, Vehlow, Volpano, Lemke, Schmitz, Mueller, Thurston and Johnson

6. Board President Report

No Action Required

7. Director and Staff Report

No Action Required

8. Adjournment

A motion was made by Steve Johnson, seconded by Wayne Merchle, that this meeting be adjourned. The motion carried by the following vote:

Aye: 8 - Merchle, Vehlow, Volpano, Lemke, Schmitz, Mueller, Thurston and Johnson