

**CITY OF WAUKESHA****Administration**

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| Committee: Board of Public Works | Date: 1/18/2024 |
| Common Council Item Number: ID #24-8759 | |
| Submitted By: Alex Damien, Director of Public Works | City Administrator Approval: Anthony W. Brown, City Administrator |
| Finance Department Review: Joseph Ciurro, Finance Director | City Attorney's Office Review: Brian Running, City Attorney |
| Subject: Review and act on the request from Randy Zur for a one-time sewer credit for 244 Frederick Street. | |

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| Details: The City of Waukesha Municipal Code Chapter 29 requires sewer billing to be based upon the measured volume of water consumed and allows for a one-time unmetered credit. According to Chapter 29.11(h)(4) titled One-Time Unmetered Credit, users without credit meters may request an adjustment of sewer service charges for special circumstances such as filling of a swimming pool or establishing a new lawn. Randy Zur, on October 19, 2023, requested a credit for sewer service charges for the time period of April to September 2023 for an outside water buried in the yard that was leaking and eventually broke when tree fell on it. This outdoor water use was not treated by the Clean Water Plant. For comparison and calculation of a refund, the average water usage was compared with the period of heavy usage. High Usage: 24,600 gallons (2023) Average Usage: 4,335 gallons Estimated Additional Usage: 20,265 (2023) Calculated Refund (2023 – \$10.48/1000 gal): \$212.38 |
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| Options & Alternatives: To not approve the one-time sewer credit or approve another dollar amount. |
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| Financial Remarks: |
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| Executive Recommendation: Recommend approval of a one-time sewer credit totaling \$212.38 |
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