



CITY ADMINISTRATOR

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MEMO

To: Mayor, City Attorney and City Council
CC: Department Directors
From: City Administrator
Subject: Administrator's Report
Date: January 13, 2017

- Oak Creek City Hall Tour.** As a reminder, we have scheduled a tour of the Oak Creek City Hall on Tuesday, February 21. We are meeting with the Mayor of Oak Creek and Matt Wolfert from Bray Architects to see their new City Hall and hear about their opportunities/challenges. Please plan on leaving Waukesha City Hall at 5:30 p.m. We will take a bus down to Oak Creek.
- What's Up in Waukesha.** Please see the next installment of "What's Up in Waukesha" which has been distributed via our website, social media and cable channel: <https://youtu.be/Ws8NvsPJ3xc>. It focuses on Winter Driving safety. If you have an idea for a video or there is something you would like to highlight, please let us know. We are always looking for ideas and want to highlight different areas of the City.
- Waukesha JanBoree January 20 – 22.** Please make plans to attend the Waukesha JanBoree January 20 – 22. As always, exciting events will be held throughout the community over the weekend, including the annual Fireworks Extravaganza, Ice Sculpting Demo, Carriage Ride, Ice Hockey Expo and much more.
- Leading Waukesha Program Launched.** We've launched our first Leadership Development program, *Leading Waukesha*, on Wednesday, January 11 with 12 participants. Over a several week period the class will learn several different aspects of leadership, interview our department heads, perform a community service project and more. We are very excited to be providing this class. Due to the interest we will be running two classes this year.

