



**CITY OF WAUKESHA**

**Administration**

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<b>Committee:</b> Parks, Recreation & Forestry Board	<b>Date:</b> 12/17/2018
<b>Common Council Item Number:</b> ID#18-1858	<b>Date:</b> 1/3/2019
<b>Submitted By:</b> Ron Grall, Director of Parks, Recreation & Forestry Dave Rauterberg, Forestry Supervisor	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator <b>KL</b>
<b>Finance Department Review:</b> Rich Abbott, Finance Director RA	<b>City Attorney's Office Review:</b> Brian Running, City Attorney BR
<b>Subject:</b> Approval of the Frame Park Tree Removal Contract between Limbwalkers Tree Service, LLC and the City of Waukesha.	

**Details:**  
 The Emerald Ash Borer problem within the City of Waukesha is progressing rapidly. It is reaching its peak and therefore any unprotected ash tree within the city is most likely infested with the emerald ash borer. The forestry division is finishing up year three of a five-year removal program of these unprotected ash trees. As part of the approved 2019 Operating Budget, funds were designated for contracting services within the forestry operations. A request for proposal for removing 52 trees (mostly ash) on the west side of Frame Park was sent out to seven (7) tree care companies. Limbwalkers Tree Service was the successful low bidder and will be utilizing a mechanical tree harvesting system to perform the work. The approval of this contract would free up 384 labor hours (48 eight-hour work days) which could then be used for tree pruning and/or additional removals. The rental of a ninety-foot (90') bucket truck to complete this work would also be avoided.

**Options & Alternatives:**  
 Contracting services for other removals could be looked at but because of the difficulty of this project and the required rental on a larger bucket truck, this would free up the most man hours for the money spent.

**Financial Remarks:**  
 As part of the 2019 Forestry Operating Budget, \$25,000.00 was budgeted in account 5610.52190, Other Professional Services. PRF is proposing to use \$13,577.00 of this to contract Limbwalkers Tree Service to remove 52 trees in Frame Park. Contract was put out for proposal, 4 responded and Limb Walkers was the lowest bid.

**Executive Recommendation:**  
 Recommend awarding the bid to contract between Limb Walkers Tree Service and the City of Waukesha for removing 52 trees in Frame Park.

**Committee Recommendation:**  
 The Parks Recreation and Forestry Board will be considering this item at the December 17, 2018 meeting, and making a recommendation to the Common Council. It is currently under review by the city attorney.

