



City of Waukesha

Waukesha City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Board of Public Works

Thursday, November 6, 2025

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 5 - Kevin Reilly, Eric E. Payne, Joe Pieper, Steve Kassens, and Chad O'Donnell

2. Pledge of Allegiance

3. Public Comment

4. Approval of Minutes

A. [ID#25-02443](#) Approve Minutes of October 23, 2025.

Sponsors: Public Works

Attachments: [BPW Meeting Minutes 10-23-25-Draft](#)

A. ID#25-02443 Approve Minutes of October 23, 2025.

Aye: 5 - Kevin Reilly, Eric E. Payne, Joe Pieper, Steve Kassens and Chad O'Donnell

5. Approval of Payments

A. [ID#25-02445](#) Approval of Payments

Sponsors: Public Works

Attachments: [Payments 11-6-25](#)

A. ID#25-02445 Approval of Payments

Aye: 5 - Kevin Reilly, Eric E. Payne, Joe Pieper, Steve Kassens and Chad O'Donnell

6. Discussion and Recommendation to Council Regarding:

A. [ID#25-02446](#) Review and possible action on the Contract for Traffic Engineering and Project Management Services for 2025, 2026 and 2027.

Sponsors: Public Works

Attachments: [BPW-25-02446-Agenda Cvr-Traffic Engineering Services](#)

AED presented this item. Work to subsidize Traffic Engineer for 2026 and potentially 2027. JP how many hours anticipated, assumption for entirety of 1 year assumption at

1300 hrs. cost can be built into the project costs.

A. ID#25-02446 Review and possible action on the Contract for Traffic Engineering and Project Management Services for 2025, 2026 and 2027.

Aye: 5 - Kevin Reilly, Eric E. Payne, Joe Pieper, Steve Kassens and Chad O'Donnell

B. [ID#25-02457](#) Review and possible action on the Contract for Snow and Ice Removal on select routes throughout the City of Waukesha for the 2025-2026 season.

Sponsors: Public Works

Attachments: [BPW-25-02457-Agenda Cvr-Snow and Ice Removal](#)
[2025_Snow Removal Services_RFP 1](#)

svt jakes landscaping has been around for a long time. hes in the snow business and the 1100 ft and sidewalks - \$45,000 seems low for snow removal. concerned about low price.

trial project for services to cover high priority routes that park rec staff are covering and then the alleys. takes 3 park rec staff to do those routes, so the contractor would do the parks route and the pr staff would do the city route. ep a good price and would use their own equipment. aed use our salt. jp 44890 only - low priority routes don't achieve what we're trying to do.

mike anderson ques dist 1 questioned the new vendor making sure they're doing what they're doing. who keeps them on check. aed, eng staff would manage the project and park rec monitors their staff.

B. ID#25-02457 Review and possible action on the Contract for Snow and Ice Removal on select routes throughout the City of Waukesha for the 2025-2026 season.

Aye: 5 - Kevin Reilly, Eric E. Payne, Joe Pieper, Steve Kassens and Chad O'Donnell

7. Matter of Report

Leaf pick up is going well. The second area is done and the third area starts monday. 11/17 begins the second round.

8. Communications and Referrals:

A. [ID#25-02458](#) Official Notices: Bids to Close on Friday, November 14, 2025, at 11:00 a.m.
1) Clean Water Plant - Phosphorus Removal Chemical: Ferric Chloride or Ferric Sulfate Alternative
2) Clean Water Plant - Polymer

Sponsors: Public Works

Attachments: [Official Notice-CWP-Ferric Chloride](#)
[Official Notice-CWP-Polymer 2026](#)

9. Adjournment

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).