



City of Waukesha Parks, Recreation and Forestry Department
 1900 Aviation Drive • Waukesha WI 53188 • Phone: (262) 524-3737 • Fax: (262) 524-3713
www.waukesha-wi.gov

Public Special Event Application
 (Includes Large-Scale Public Gatherings)

Office Use
 Date Received _____
 Time _____ Initials _____
 Permit # _____
 Invoice # _____

Please fill in the information below and return to Waukesha Parks, Recreation & Forestry Department (WPRF) office along with \$50 non-refundable application fee. Please print using blue or black ink.

General Information

Name/ Description of Event BADGERLAND WATER TEAM PRACTICES & SHOWS Organization BADGERLAND WATER SKI TEAM

Organization Website WWW.BADGERLAND.ORG Tax Exempt number (attach proof) ES 24561

Name of Event Coordinator TOM KOLTON

Address 1360 PIONEER TR. City WAUKESHA State WI Zip 53186

Email TKOLTON69@GMAIL.COM Fax _____

Day Phone 262-506-8776 Evening Phone Same Cell Same

Name of Alternative Contact MIKE IMSIE Email MIKE.IMSIE@WI.RR.COM

Day Phone 262-599-3392 Evening Phone Same Cell Same

Event Information

Date(s) SEE ATTACHED Attendance per Day 0-200

Facility and/or park areas requested (be specific) FRANK PARK

Event hours: SEE ATTACHED Set-up begins 1/2 HR BEFORE Clean-up ends 1/2 HOUR AFTER

Will Wine/Beer be served?	Yes	<input type="radio"/> No	If yes, contact City Clerk at 262-524-3550
Will Wine/ Beer be sold?	Yes	<input type="radio"/> No	If yes, contact City Clerk at 262-524-3550
Will Food be given away?	Yes	<input type="radio"/> No	
Will Food be sold?	Yes	<input type="radio"/> No	If yes, contact County Health 262-896-8300
Will admission fee be charged?			
Will entry fee be charged?	Yes	<input type="radio"/> No	Amount?
Will fees be charged for merchandise?	Yes	<input type="radio"/> No	
Will Signs, displays, objects be placed on Park property?	Yes	<input type="radio"/> No	Where? _____
Will you have security?	Yes	<input type="radio"/> No	Who? _____
Will you have items left overnight?	<input checked="" type="radio"/> Yes	No	What? <u>MAIN DOCK, JUMP, FLOATING DOCKS. SECURED BY FOUNTAINS</u>
Have you received a Special Event Handbook?	<input checked="" type="radio"/> Yes	No	Do <u>not</u> sign application until you read and understand.
Will you need Street Closures?	Yes	<input type="radio"/> No	If yes, contact Police Department 262-524-3831
Will you need No Parking Areas?	Yes	<input type="radio"/> No	If yes, contact City Clerk at 262-524-3550

Additional Equipment available from WPRF for a fee

Picnic Tables	Yes	<input type="radio"/> No	How many? (max. 24) _____
Trash barrels	Yes	<input type="radio"/> No	How many? _____
Water Hook up	Yes	<input type="radio"/> No	Needed for? _____
Electricity - WPRF can provide limited service.	Yes	<input type="radio"/> No	
Trash liners (100 bags per package)	Yes	<input type="radio"/> No	How many packages? _____
Toilet Paper	Yes	<input type="radio"/> No	Number of rolls? _____

Additional Equipment provided by sponsor

Electricity- Generators	Yes	<input type="radio"/> No	How many? _____
Ten/ canopy	Yes	<input type="radio"/> No	How many? _____ Size(s) _____
Portable Toilets	Yes	<input type="radio"/> No	How many? _____
Inflatable/ moonwalk	Yes	<input type="radio"/> No	Describe? _____
Amplified sound	<input checked="" type="radio"/> Yes	No	Purpose/type <u>USED DURING WED. SHOWS & SOME PRACTICES</u>
Golf Carts/ Motorized vehicles	Yes	<input type="radio"/> No	Attach list of vehicles
Other _____	Yes	<input type="radio"/> No	

By signing below, the signee states that the information given on this form is true and accurate. The signee also understands that he/she will be held accountable for all information/policies set forth in the Public Special Events Handbook, City of Waukesha Ordinances and Wisconsin/ United States Legislature.

Signature [Signature] Date 3/23/18