



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Plan Commission

Wednesday, November 17, 2021

6:30 PM

Council Chambers, City Hall

I. Call to Order

Present 7 - Francoeur, Bartels, Keller, Reilly, Montiho, Wells, and Schmitz

II. Pledge of Allegiance

III. Roll Call

Present 6 - Francoeur, Bartels, Keller, Reilly, Wells, and Schmitz

Excused 1 - Montiho

IV. Public Comment

V. Approval of Minutes

[ID#21-3055](#) Minutes for the meeting of October 27, 2021.

A motion was made by Mayor Reilly, seconded by Alderman Bartels, that the Minutes be approved. The motion carried by the following vote:

Aye: 4 - Francoeur, Bartels, Reilly and Schmitz

Absent: 2 - Montiho and Wells

Abstain: 1 - Keller

VI. Consent Agenda

A motion was made and seconded that the Consent Agenda items be approved. The motion passed unanimously.

[PC21-0153](#) Declaration of Surplus Land located at the southeast corner of Grandview Blvd. and I 94 - the City owns a 1.304 acre parcel which is predominately wetland at this location.

[PC21-0106](#) Certified Survey Map, The Glen at Standing Stone – Proposed CSM to dedicate a public street west of Tenny Ave., as part of the Glen at Standing Stone Development.

[PC21-0144](#) Certified Survey Map, Nev's Ink Inc, 2500/2510 W. Sunset Dr-

IX. Business Items

[PC21-0141](#) Minor Site Plan & Architectural Review, Housing Action Coalition, 1210 Sentry Drive– Proposal to relocate the dumpster enclosure from its previously approved location

motion to approve the relocated dumpster enclosure to be constructed with composite boards.

A motion was made by Alderman Bartels, seconded by Member Schmitz, that this Site Plan & Architectural Review be approved with conditions. The motion carried by the following vote:

Aye: 4 - Bartels, Keller, Wells and Schmitz

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Absent: 1 - Montiho

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Abstain: 2 - Francoeur and Reilly

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[PC21-0119](#) Certified Survey Map, Habitat for Humanity of Waukesha County, White Rock Avenue – Proposed one lot CSM for lands located on the east side of White Rock Ave.

A motion was made by Mayor Reilly, seconded by Member Keller, that the certified survey map be approved with conditions. The motion carried by the following vote:

Aye: 6 - Francoeur, Bartels, Keller, Reilly, Wells and Schmitz

Absent: 1 - Montiho

[PC21-0137](#) Final Site Plan and Architectural Review- Habitat for Humanity of Waukesha County, White Rock Avenue – Proposed residential development for Prairieview Village of 3 duplexes on 0.8121 acres located along the east side of White Rock Avenue.

A motion was made by Mayor Reilly, seconded by Member Keller, that this Site Plan & Architectural Review be approved with conditions. The motion carried by the following vote:

Aye: 6 - Francoeur, Bartels, Keller, Reilly, Wells and Schmitz

Absent: 1 - Montiho

[PC21-0129](#) Minor Site Plan and Architectural Review, Pick 'n Save, 1220 W Sunset Dr. – Proposed installation of a trailer mounted security camera tower, to be placed in the parking lot.

Police Chief should talk to Pick n' Save representative regarding ability to mount cameras and still meet needs.

Hold until February meeting.

In February the Commission would like a report on the benefit of the unit, number of issues solved or discovered via the use of the camera.

A motion was made by Mayor Reilly, seconded by Member Francoeur, that this Site Plan & Architectural Review be held. The motion carried by the following:

Aye: 6 - Francoeur, Bartels, Keller, Reilly, Wells and Schmitz

Absent: 1 - Montihó

[PC21-0143](#) Final Site Plan and Architectural Review, Nev's Ink Inc., 2500/2510 W. Sunset Dr. – Proposed construction of a new 3,600 sq. ft. warehouse building.

A motion was made by Mayor Reilly, seconded by Alderman Bartels, that this Site Plan & Architectural Review be approved with conditions. The motion carried by the following vote:

Aye: 6 - Francoeur, Bartels, Keller, Reilly, Wells and Schmitz

Absent: 1 - Montihó

[PC21-0142](#) Final Site Plan & Architectural Review, Kwik Trip, River Valley Road – Proposed new Kwik Trip Store development at the corner of River Valley Road and Les Paul Pkwy, including a request to have the total width driveway openings for the site exceed 90 feet.

Allow reduced parking numbers and a wider driveway opening at 100'.

A motion was made by Mayor Reilly, seconded by Alderman Bartels, that this Site Plan & Architectural Review be approved with conditions. The motion carried by the following vote:

Aye: 6 - Francoeur, Bartels, Keller, Reilly, Wells and Schmitz

Absent: 1 - Montihó

[PC21-0147](#) Minor Site Plan & Architectural Review, Storage Tanks, 900 Gale Street – Proposed installation of two 50-ton liquid storage tanks.

Tank should not have lettering on the sides.

A motion was made by Mayor Reilly, seconded by Member Schmitz, that this Site Plan & Architectural Review be approved with conditions. The motion carried by the following vote:

Aye: 6 - Francoeur, Bartels, Keller, Reilly, Wells and Schmitz

Absent: 1 - Montiho

X. Director of Community Development Report

XI. Adjournment

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Community Development Office 48 hours prior to the meeting at 524-3750, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.