



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final-revised

City Council

Tuesday, October 1, 2019

6:30 PM

Council Chambers, City Hall
Use upper level doors off Buena Vista Ave.

1. Roll Call
2. Pledge of Allegiance
3. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 7:00 p.m.

4. Approval of Minutes

[ID#19-1342](#) Minutes from September 17, 2019

Attachments: [ccmn 19.09.17 draft](#)

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

1. Other Boards and Commissions

[ID#19-1282](#) Approve proposed agreement with SHARP Literacy regarding donation and placement of sculpture piece in Riverwalk.

Attachments: [Public Art Request-Exhibit A.pdf](#)
[Public Art - Artwork Commission Contract Final.pdf](#)

Legislative History

9/16/19 Parks, Recreation and approved
Forestry Board

[ID#19-1285](#) Approve Letter of Agreement between City of Waukesha Parks, Recreation & Forestry Department and Waukesha County Parks & Land Use Department in regard to Waukesha JanBoree event responsibilities.

Attachments: [2020 JanBoree Cover Sheet-City County agreement.pdf](#)
[2020 Janboree City County Agreement .pdf](#)

Legislative History

9/16/19 Parks, Recreation and approved
Forestry Board

[ID#19-1290](#) Approve the unit price bid in the amount of \$29,246 to Water Well Solutions for the abandonment of Newhall Well No. 4.

Attachments: [Well#4 Abandon Memo](#)

Legislative History

9/24/19 Waukesha Water approved
Commission

2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper

[ID#19-1310](#) Review and act on a request to approve purchase of a replacement for PD Fleet #37 totaled in crash.

Sponsors: Police Department

Indexes: replacement; Police Squad car

Attachments: [Cover Sheet - Flt 37 Replacement.pdf](#)

Legislative History

9/24/19 Finance Committee approved

B. Building & Grounds Committee - Ald. E. Payne

[ID#19-1241](#) Please approve installation of a Stop sign on Huron Lane at Mohican Trail.

Sponsors: Perry

Attachments: [19-1241_Admin Covers to Review to 10-01-19 CC Meeting_Report](#)
[B and G Resolution RTC for the October 1 2019 CC Meeting CONSENT AGEN](#)

Legislative History

9/16/19 Building and Grounds recommended for Council Consent to the
City Council

[ID#19-1242](#) Please approve No Parking Any Time on the south side of E. Sunset Drive from Les Paul Parkway to Guthrie Road.

Sponsors: Public Works

Attachments: [19-1242_Admin Covers to Review to 10-01-19 CC Meeting_Report](#)
[B and G Resolution RTC for the October 1 2019 CC Meeting CONSENT AGEN](#)

Legislative History

9/16/19 Building and Grounds recommended for Council Consent to the
City Council

[ID#19-1243](#) Please approve sign installation that reads Right Lane Must Turn Right on eastbound E. Sunset Drive at Guthrie Road.

Sponsors: Public Works

Attachments: [19-1243 Admin Covers to Review to 10-01-19 CC Meeting Report](#)
[B and G Resolution RTC for the October 1 2019 CC Meeting CONSENT AGEN](#)

Legislative History

9/16/19 Building and Grounds recommended for Council Consent to the City Council

[ID#19-1244](#) Please rescind No Parking on the west side of Pleasant View Avenue from Norton Avenue to 50 feet north.

Sponsors: Public Works

Attachments: [19-1244 Admin Covers to Review to 10-01-19 CC Meeting Report](#)
[B and G Resolution RTC for the October 1 2019 CC Meeting CONSENT AGEN](#)

Legislative History

9/16/19 Building and Grounds recommended for Council Consent to the City Council

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

[ID#19-1313](#) Bartenders - September 23, 2019

Attachments: [Bartenders 2019.09.23](#)

Legislative History

9/23/19 Ordinance & License Committee recommended for Council Consent to the City Council

[ID#19-1314](#) INVITED Other Licenses - September 23, 2019

Attachments: [Other Licenses 2019.09.23](#)

Legislative History

9/23/19 Ordinance & License Committee recommended for Council Consent to the City Council

D. Human Resources - Ald. Wells

E. Board of Public Works - Dr. Fred Abadi

[ID#19-1214](#) Review and act on the Consulting Contract for the New Berlin Connector Bike Trail Phase II Design.

Sponsors: Public Works

Attachments: [19-1214_BPW_Agenda_Cover-New Berlin Connector Bike Trail Phase II Consultant Contract KL-NB Connector Bike Trail Phase II Design-BER Revision](#)

Legislative History

9/19/19 Board of Public Works recommended for Council Consent to the City Council

[ID#19-1218](#) Review and act on Contract Change Order No. 2 with August Winter & Sons, Inc., for the Pump Station Upgrades at Milky Way Road, Springbrook North, and Pearl Street project.

Sponsors: Public Works

Attachments: [19-1218_BPW_Agenda_Cover_Sheet - CO 2-August Winter and Sons-Pump Station Upgrades at Milky Way Road](#)

Legislative History

9/19/19 Board of Public Works recommended for Council Consent to the City Council

[ID#19-1263](#) Review and act on the Consulting Contract for construction observation and materials testing services for the new Waukesha City Hall and Skywalk.

Sponsors: Public Works

Attachments: [19-1263_BPW_Admin_Cvr -Consulting Services Wauk City Hall Construction Testing Consultant Contract-Giles-Construction Testing 10-1-19](#)

Legislative History

9/19/19 Board of Public Works recommended for Council Consent to the City Council

End of Consent Agenda

5. New Business

Format - Introduction by Professional Staff/Hearing/Comments by Council/Official

[ID#19-1341](#) For the Common Council to consider and act on allowing the City of Waukesha voters the opportunity to vote on the following question: "Should the Wisconsin Legislature create a non-partisan procedure for drawing legislative districts that ensure maps give are politically representative of Wisconsin voters?" - for the April 7, 2020 Ballot.

Sponsors: Perry, Browne and Moltzan

Attachments: [Referral from Ald. Perry, Browne and Moltzan](#)

[ID#19-1344](#) Adopt new records retention schedule

Sponsors: Running

Attachments: [City Records Retention Schedule-Final Draft.pdf](#)
[Records Retention Schedule.pdf](#)

6. Public Hearing

[PC19-0083](#) Prairie Song Villas, Summit and Prairie Song Drive - Preliminary Site Plan & Architectural Review and PUD amendment

Attachments: [2019-08-09 Application for Development Review-Attachment A.pdf](#)
[2019-08-09 Application for Development Review-Attachment B.pdf](#)
[2019-08-09 Application for Development Review-Attachment C.pdf](#)
[2019-08-09 Application for Development Review-Attachment D.pdf](#)
[2019-08-09 Application for Development Review-Attachment H.pdf](#)
[2019-08-09 PRAIRIE SONG VILLAS CIVIL PLANS 22x34.pdf](#)
[2019-08-09 SWMP_Villas at Prairie Song.pdf](#)
[Prairie Song Villas- Two Family Ranch Style Condominiums 4 building Elevator](#)
[Prairie Song Villas-Application & Development Summary.pdf](#)
[LANDSCAPE SITE PLAN PRAIRIE SONG VILLAS-8-16-2019.pdf](#)
[VILLAS INDIVIDUAL BLDG. LANDSCAPE-8-16-2019.pdf](#)
[Prairie Song Villas Dept. Comments.pdf](#)
[Prairie Song Villas Pre PAR Cover Sheet.pdf](#)
[SITE PLAN-Prairie Song Villas 2019-09-06.pdf](#)

Legislative History

9/11/19 Plan Commission approved with conditions

[PC19-0084](#) Prairie Song Courtyards, Summit and Prairie Song Drive - Preliminary Site Plan & Architectural Review and PUD amendment

Attachments: [2019-08-09_TOWNHOMES AT PRAIRIE SONG_SWMP.pdf](#)

[Attachment A.pdf](#)

[Attachment B.pdf](#)

[Attachment C.pdf](#)

[Attachment D.pdf](#)

[Attachment H.pdf](#)

[Prairie Song Courtyards- 6-Family Townhome Style Condominiums \(2\) Color El](#)

[Prairie Song Courtyards Application & Development Summary.pdf](#)

[Prairie Song Coutyards- 4-Family Townhome Stlye Condominiums \(3\) Color Bu](#)

[PRELIMINARY CIVIL PLANS_ 22X34.pdf](#)

[VILLAS INDIVIDUAL BLDG. LANDSCAPE-8-16-2019.pdf](#)

[LANDSCAPE SITE PLAN PRAIRIE SONG VIILLAS-8-16-2019.pdf](#)

[Prairie Song Courtyards Dept. Comments.pdf](#)

[Prairie Song Courtyards Pre PAR Cover Sheet.pdf](#)

Legislative History

9/11/19 Plan Commission approved with conditions

[ID#19-1334](#) Recommend that the Common Council approve the assessment for the Fall 2019 Public Street Tree Planting Program, said cost to be \$235.00 per tree.

Attachments: [Planting Program Memo.\(Fall 2019\).pdf](#)

[Planting SummaryFall2019.pdf](#)

[Forestry - Maintenance History Fall 2019.pdf](#)

[Tree Planting Assessment History.pdf](#)

Legislative History

9/16/19 Parks, Recreation and Forestry Board approved

7. Action on Public Hearing

[PC19-0083](#) Prairie Song Villas, Summit and Prairie Song Drive - Preliminary Site Plan & Architectural Review and PUD amendment

Attachments:

[2019-08-09_Application for Development Review-Attachment A.pdf](#)

[2019-08-09_Application for Development Review-Attachment B.pdf](#)

[2019-08-09_Application for Development Review-Attachment C.pdf](#)

[2019-08-09_Application for Development Review-Attachment D.pdf](#)

[2019-08-09_Application for Development Review-Attachment H.pdf](#)

[2019-08-09_PRAIRIE SONG VILLAS CIVIL PLANS 22x34.pdf](#)

[2019-08-09_SWMP_Villas at Prairie Song.pdf](#)

[Prairie Song Villas- Two Family Ranch Style Condominiums 4 building Elevator](#)

[Prairie Song Villas-Application & Development Summary.pdf](#)

[LANDSCAPE SITE PLAN PRAIRIE SONG VILLAS-8-16-2019.pdf](#)

[VILLAS INDIVIDUAL BLDG. LANDSCAPE-8-16-2019.pdf](#)

[Prairie Song Villas Dept. Comments.pdf](#)

[Prairie Song Villas Pre PAR Cover Sheet.pdf](#)

[SITE PLAN-Prairie Song Villas 2019-09-06.pdf](#)

Legislative History

9/11/19 Plan Commission approved with conditions

[PC19-0084](#) Prairie Song Courtyards, Summit and Prairie Song Drive - Preliminary Site Plan & Architectural Review and PUD amendment

Attachments:

[2019-08-09_TOWNHOMES AT PRAIRIE SONG_SWMP.pdf](#)

[Attachment A.pdf](#)

[Attachment B.pdf](#)

[Attachment C.pdf](#)

[Attachment D.pdf](#)

[Attachment H.pdf](#)

[Prairie Song Courtyards- 6-Family Townhome Style Condominiums \(2\) Color El](#)

[Prairie Song Courtyards Application & Development Summary.pdf](#)

[Prairie Song Courtyards- 4-Family Townhome Style Condominiums \(3\) Color Bu](#)

[PRELIMINARY CIVIL PLANS 22X34.pdf](#)

[VILLAS INDIVIDUAL BLDG. LANDSCAPE-8-16-2019.pdf](#)

[LANDSCAPE SITE PLAN PRAIRIE SONG VILLAS-8-16-2019.pdf](#)

[Prairie Song Courtyards Dept. Comments.pdf](#)

[Prairie Song Courtyards Pre PAR Cover Sheet.pdf](#)

Legislative History

9/11/19 Plan Commission approved with conditions

[ID#19-1334](#) Recommend that the Common Council approve the assessment for the Fall 2019 Public Street Tree Planting Program, said cost to be \$235.00 per tree.

Attachments: [Planting Program Memo.\(Fall 2019\).pdf](#)
[Planting SummaryFall2019.pdf](#)
[Forestry - Maintenance History Fall 2019.pdf](#)
[Tree Planting Assessment History.pdf](#)

Legislative History

9/16/19 Parks, Recreation and approved
 Forestry Board

Reports

8. Other Boards and Commissions

- A. Transit Commission Report - Dr. Fred Abadi
 - B. Water Utility Commission - Ald. Bartels
 - C. Information Technology Board Report - Ald. Manion
 - D. Landmarks Commission Report - Ald. Rodriguez
 - E. Redevelopment Authority Report - Ald. Perry
 - F. Parks, Recreation & Forestry Board Report - Ald. Johnson
 - G. Library Board Report - Ald. Miller
 - H. Cemetery Commission Report - Ald. Cummings
 - I. Waukesha Housing Authority Report - Ald. Perry
 - J. Community Development Block Grant Committee Report - Jennifer Andrews
 - K. Public Art Committee Report - Ald. Moltzan
9. Plan Commission - Jennifer Andrews
10. Standing Committees

- A. Finance Committee Report - Ald. Pieper
- B. Building & Grounds Committee Report - Ald. E. Payne
- C. Ordinance & License Committee Report - Ald. Johnson

[ID#19-1274](#) Review and act on an ordinance to amend provisions of the City Administration Code of the Municipal Code

Attachments: [O&L #19-1274 Change to Municipal Code 2.07](#)
[2.07 Fire and Police Administration Final](#)

Legislative History

9/23/19	Ordinance & License Committee	denied
9/23/19	Ordinance & License Committee	recommended for approval to the City Council

[ID#19-1316](#) Review proposed new Municipal Code sec. 16.075 regarding erosion control, driveway installation, and final grading for one- and two-family developments; permit; and provision for a winter delay; and make recommendation to Common Council

Attachments: [Council Agenda Cover Sheet- Chapter 16 changes](#)
[Memo.pdf](#)
[16.075 Site Stabilization Driveway Grading.pdf](#)

Legislative History

9/23/19	Ordinance & License Committee	recommended for approval to the City Council
---------	-------------------------------	--

- D. Human Resources Committee Report - Ald. Wells

- 11. Board of Public Works Report - Dr. Fred Abadi
- 12. Director of Public Works Report
- 13. City Attorney's Report
- 14. City Administrator's Report

[ID#19-1337](#) Report from the City Administrator

Attachments: [Admin Report 9-27-19](#)

- 15. Mayor's Report & Referrals

[ID#19-1343](#) Board and Commission Appointments

Attachments: [Letter for Council - October 1, 2019](#)

[ID#19-1338](#) Proclamation for Domestic Violence Awareness Month

Attachments: [Domestic Violence Awareness Month 2019](#)

[ID#19-1339](#) Proclamation for Manufacturing Day

Attachments: [Manufacturing Day- 2019](#)

[ID#19-1340](#) Proclamation for Community Planning Month

Attachments: [Community Planning Month- October 2019](#)

16. Referrals

17. Adjournment

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.