



City of Waukesha
201 Delafield Street
Waukesha, WI 53188
Tel: 262.542.3700
waukesha-wi.gov

City of Waukesha Cover Sheet

Committee: Board of Public Works	Meeting Date: 6/3/2025 (Council Meeting)
ID Number: 25-00907	Ordinance/Resolution Number (if applicable): N/A
Department Submitting: Department of Public Works	Submission Date: 5/22/2025 (BPW Meeting)
Agenda Item Title: Review and possible action on the Storm Water Management Practice Maintenance Agreement between the City of Waukesha and VH Winterberry Reserve, LLC, for the Winterberry Reserve subdivision.	

Issue Before the Council: The property owner will be constructing storm water facilities at their development site to address storm water quantity and quality requirements. Storm Water Maintenance Agreements are required to be recorded by the City's Storm Water Management Ordinance. The Storm Water Agreement requires that the Owners regularly inspect and maintain the storm water measures installed as part of the development and report the results of the inspection to the City Engineer two times per year. If the Agreement is not approved, then the Owner may not maintain the stormwater facilities and conveyance ditches.
Options & Alternatives: Not approving this agreement would not place a requirement of the development project to maintain new stormwater features.
Additional Details: See attached Stormwater Management Practice Maintenance Agreement between the City of Waukesha and VH Winterberry Reserve, LLC.

What is the Strategic Plan Priority this item relates to: People-Centered Development



City of Waukesha
201 Delafield Street
Waukesha, WI 53188
Tel: 262.542.3700
waukesha-wi.gov

What impact will this item have on the Strategic Plan Priority?

Moving forward with the Storm Water Management Practice Maintenance Agreement will allow for the implementation and future maintenance of a portion of the proposed 79 lot single family subdivision on approximately 22.196 acres of land.

Financial Remarks:

There are no immediate costs to the City. This Agreement requires the property owners to arrange to complete future inspections of the storm water facility and provide a copy of the inspection report to the City, as listed in Paragraph #3. The Agreement states that the City is able to levy the costs and expenses of inspections, maintenance, or repairs back to the property owner, if the owners do not complete the inspections, as listed in paragraph #5.

Executive Recommendation:

Recommend approval of the Storm Water Management Practice Maintenance Agreement between the City of Waukesha and VH Winterberry Reserve, LLC for the Winterberry Reserve subdivision.

Recommended Motion:

Recommend approval to Council of the Storm Water Management Practice Maintenance Agreement between the City of Waukesha and VH Winterberry Reserve, LLC for the Winterberry Reserve subdivision pending final review by the City Attorney.

Reviewed By:

Reviewer #1 Name & Title	Reviewer Signature
Reviewer #1 Name & Title	Reviewer Signature
City Administrator	Reviewer Signature