



City of Waukesha

Waukesha City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final

City Council

Tuesday, July 21, 2026

6:00 PM

Council Chambers, City Hall

1. Roll Call
2. Pledge of Allegiance
3. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 6:30 p.m.

4. Approval of Minutes

- A. [ID#26-04059](#) Approval of minutes from July 7th meeting

Attachments: [CCmn070726.pdf](#)

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

1. Other Boards and Commissions

2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper

B. Building & Grounds Committee - Ald. Moltzan

- A. [ID#25-02827](#) Review and possible action on a traffic study on Rivers Crossing Drive and Tanglewood Drive.

Sponsors: Matthews

Attachments: [B&G-25-02827 1a Rivers Crossing at Tanglewood Traffic Study](#)
[B&G Resolution for the 7-21-2026 Consent](#)

Legislative History

7/6/26 Building and Grounds recommended for Council Consent to the City Council

- B. [ID#26-03972](#) Review and possible action on establishing no parking zones on both sides of Gascoigne Drive off of Pewaukee Road.

Sponsors: Evert

Attachments: [B&G-26-03972 10a Gascoigne at Pewaukee no parking zones](#)
[B&G Resolution for the 7-21-2026 Consent](#)

Legislative History

7/6/26 Building and Grounds recommended for Council Consent to the City Council

- C. [ID#26-03966](#) Review and possible action on installing "Cross Traffic Does Not Stop" warning signs to supplement stop signs on Spring City Drive at Chapman Drive.

Sponsors: Wells

Attachments: [B&G-26-03966 4a Spring City at Chapman cross traffic does not stop signs](#)
[B&G Resolution for the 7-21-2026 Consent](#)

Legislative History

7/6/26 Building and Grounds recommended for Council Consent to the City Council

- D. [ID#26-03967](#) Review and possible action on removal of the 1-hour parking restriction on West Newhall Avenue between Walton Avenue and South West Avenue.

Sponsors: Manion

Attachments: [B&G-26-03967 5a Newhall - Walton to West 1-hr parking removals](#)
[B&G Resolution for the 7-21-2026 Consent](#)

Legislative History

7/6/26 Building and Grounds recommended for Council Consent to the City Council

- E. [ID#26-03968](#) Review and possible action on installing advance "No Trucks 3 Tons and Over" signs for southbound River Valley Road.

Sponsors: Matthews

Attachments: [B&G-26-03968 6a River Valley at Elkhart no trucks over 3 tons ahead signs](#)
[B&G Resolution for the 7-21-2026 Consent](#)

Legislative History

7/6/26 Building and Grounds recommended for Council Consent to the City Council

- F. [ID#26-03970](#) Review and possible action on installing NO ENGINE BRAKING signs from the intersection of Interstate I-94 Southbound to the intersection of US Highway 18/State Highway 59, as well as the Northbound traffic between these two points along the Waukesha Bypass.

Sponsors: Van Trieste

Attachments: [B&G-26-03970 8a STH 318 engine brake mufflers required sign](#)
[B&G Resolution for the 7-21-2026 Consent](#)

Legislative History

7/6/26 Building and Grounds recommended for Council Consent to the City Council

- G. [ID#26-03971](#) Review and possible action on extending the existing no parking zone on the west side of North Hartwell Avenue in front of 530 North Hartwell Avenue to 30' south.

Sponsors: Helgestad

Attachments: [B&G-26-03971 9a Hartwell at Fulton no parking zone extension](#)
[B&G Resolution for the 7-21-2026 Consent](#)

Legislative History

7/6/26 Building and Grounds recommended for Council Consent to the City Council

- H. [ID#26-03979](#) Review and possible action on installing "Caution Children with Disabilities Area" warning signs for northbound and southbound Meadow Lane.

Sponsors: Van Trieste

Attachments: [B&G-26-03979 11a Meadow caution children with disabilities area signs](#)
[B&G Resolution for the 7-21-2026 Consent](#)

Legislative History

7/6/26 Building and Grounds recommended for Council Consent to the City Council

- I. [ID#26-03980](#) Review and possible action on installing either a stop sign or yield sign for northbound Winterberry Drive at Tallgrass Circle.

Sponsors: Lemke

Attachments: [B&G-26-03980 12a Winterberry at Tallgrass control sign](#)
[B&G Resolution for the 7-21-2026 Consent](#)

Legislative History

7/6/26 Building and Grounds recommended for Council Consent to the City Council

- J. [ID#26-03709](#) Please investigate possible pedestrian accommodations and speed reducing measures on Michigan Avenue between Mackenzie Drive and Greenmeadow Drive.
- Sponsors:** Micklitz
- Attachments:** [B&G-26-03709 2a Michigan \(Mackenzie to Greenmeadow\) Traffic Study](#)
- Legislative History**
- | | | |
|--------|----------------------|---|
| 7/6/26 | Building and Grounds | recommended for Council Consent to the City Council |
|--------|----------------------|---|

C. Ordinance & License Committee - Ald. Wuteska

1. Licenses

- A. [ID#26-03997](#) Invited Bartender Applications
- Attachments:** [Invited Bartender License Applications Coversheet](#)
- Legislative History**
- | | | |
|---------|-------------------------------|---|
| 7/13/26 | Ordinance & License Committee | recommended for Council Consent to the City Council |
| 7/13/26 | Ordinance & License Committee | recommended for Council Consent to the City Council |
| 7/13/26 | Ordinance & License Committee | recommended for Council Consent to the City Council |
| 7/13/26 | Ordinance & License Committee | recommended for Council Consent to the City Council |
- B. [ID#26-03998](#) Other Applications
- Attachments:** [Other Applications Coversheet](#)
- Legislative History**
- | | | |
|---------|-------------------------------|---|
| 7/13/26 | Ordinance & License Committee | recommended for Council Consent to the City Council |
|---------|-------------------------------|---|

D. Human Resources - Ald. Anderson

- A. [ID#26-04032](#) Review and possible action on proposed Volunteer Time Off (VTO) Program
- Attachments:** [Volunteer Time Off Program](#)
[Volunteer Policy 3-23-26](#)
- Legislative History**
- | | | |
|---------|---------------------------|----------|
| 7/15/26 | Human Resources Committee | approved |
|---------|---------------------------|----------|

- B.** [ID#26-04033](#) Review and possible action on revisions to City HR Policy B19 Telecommuting/Remote Work
- Attachments:** [B19 Telecommuting-Remote Work](#)
 [B19 Telecommuting Policy 6.2026 draft](#)
- Legislative History**
- | | | |
|---------|---------------------------|----------|
| 7/15/26 | Human Resources Committee | approved |
|---------|---------------------------|----------|
- C.** [ID#26-04034](#) Possible action on revision to C2 Vacation Leave policy.
- Attachments:** [C2 Vacation Leave 07-2026](#)
 [C2 Vacation Leave 6.2026](#)
- Legislative History**
- | | | |
|---------|---------------------------|----------|
| 7/15/26 | Human Resources Committee | approved |
|---------|---------------------------|----------|
- D.** [ID#26-04036](#) Review and possible action on revisions to City HR Policy E8A Driving City or Personally Owned Vehicle Vehicles to Conduct City Business (Non-CDL).
- Attachments:** [E8A Driving City or Personally Owned Vehicle Vehicles to Conduct City Business](#)
 [E8A Driving City or Personally Owned Vehicles to Conduct City Business \(Non-](#)
- Legislative History**
- | | | |
|---------|---------------------------|----------|
| 7/15/26 | Human Resources Committee | approved |
|---------|---------------------------|----------|
- E.** [ID#26-04037](#) Review and possible action on revisions to City HR Policy F2 Salary Plan and Administration.
- Attachments:** [F2 Salary Plan Administration](#)
 [F2 Salary Plan and Administration 7.15.2026](#)
- Legislative History**
- | | | |
|---------|---------------------------|----------|
| 7/15/26 | Human Resources Committee | approved |
|---------|---------------------------|----------|

E. Board of Public Works - Alex Damien

- A.** [ID#26-03994](#) Review and possible action on Contract Change Order No. 1 with Advance Construction, Inc. for the South Side Pump Station Consolidation project.
- Sponsors:** Public Works
- Attachments:** [BPW_26-03994-Cvr-CO1-Advance-South Side Pump Station Consolidation](#)
- Legislative History**
- | | | |
|--------|-----------------------|---|
| 7/9/26 | Board of Public Works | recommended for Council Consent to the City Council |
|--------|-----------------------|---|

- B.** [ID#26-03991](#) Review and possible action on the Storm Water Management Practice Maintenance Agreement between the City of Waukesha and Carroll University, for the property located at 245 N. Barstow St.
- Sponsors:** Public Works
- Attachments:** [BPW 26-03991-Cvr-Carroll University-245 N Barstow St SWMA](#)
- Legislative History**
- 7/9/26 Board of Public Works recommended for Council Consent to the City Council
- C.** [ID#26-03992](#) Review and possible action on the Storm Water Management Practice Maintenance Agreement between the City of Waukesha and Innio Waukesha Gas Engines, Inc., for the property located at 1101 W. St. Paul Ave.
- Sponsors:** Public Works
- Attachments:** [BPW 26-03992-Cvr-Innio 1101 W St Paul Ave SWMA](#)
- Legislative History**
- 7/9/26 Board of Public Works recommended for Council Consent to the City Council
- D.** [ID#26-03993](#) Review and possible action on the Developer's Agreement between the City of Waukesha and Skyline Waukesha, LLC, for Phase Two of the Skyline subdivision located north of Summit Avenue and west of STH 318.
- Sponsors:** Public Works
- Attachments:** [BPW 26-03993-Cvr-Skyline Phase 2 Developers Agreement](#)
- Legislative History**
- 7/9/26 Board of Public Works recommended for Council Consent to the City Council
- E.** [ID#26-04004](#) Review and possible action on the Storm Water Management Practice Maintenance Agreement between the City of Waukesha and Bielinski Homes, Inc., for the Waypoint Villas Development.
- Sponsors:** Public Works
- Attachments:** [BPW 26-04004-Cvr-Bielinski Waypoint Villas SWMA](#)
- Legislative History**
- 7/9/26 Board of Public Works recommended for Council Consent to the City Council
- F.** [ID#26-04005](#) Review and possible action on the Storm Water Management Practice Maintenance Agreement between the City of Waukesha and ProHealth Care for their development at the Meadowbrook Rd. site.
- Sponsors:** Public Works
- Attachments:** [BPW 26-04005-Cvr-Pro Health Care Meadowbrook SWMA](#)
- Legislative History**

7/9/26 Board of Public Works recommended for Council Consent to the City Council

- G. [ID#26-04006](#) Review and possible action on the Storm Water Management Practice Maintenance Agreement between the City of Waukesha and Carol O. Smart Survivor's Trust, by Carol O. Smart, Trustee; and Robert F. and Carol O. Smart Family Trust, by Carol O. Smart and Brian F. Smart, Co-Trustees for the Country Crest Lane Development.

Sponsors: Public Works

Attachments: [BPW_26-04006-Cvr-Smart Property Country Crest Lane](#)

Legislative History

7/9/26 Board of Public Works recommended for Council Consent to the City Council

- H. [ID#26-04007](#) Review and possible action on the Developer's Agreement between the City of Waukesha and Smart Realty, for the Country Crest Lane development located north of Summit Avenue and west of Torhorst Road.

Sponsors: Public Works

Attachments: [BPW_26-04007-Cvr-Smart Property Country Crest Lane Developers Agreement](#)

Legislative History

7/9/26 Board of Public Works recommended for Council Consent to the City Council

End of Consent Agenda

5. New Business

Format - Introduction by Professional Staff/Hearing/Comments by Council/Official

- A. [ID#26-04068](#) Possible Acceptance of donation from GD Process Design, LLC

Attachments: [City Council Fire Department Donation 7-21-2026.pdf](#)

Reports

7. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien
- B. Water Utility Commission - Ald. Matthews
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Chrisien

- E. Redevelopment Authority Report - Ald. Lemke
- F. Parks, Recreation & Forestry Board Report - Ald. Wells
- G. Library Board Report - Ald. Helgestad
- H. Cemetery Commission Report - Ald. Chrisien
- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan
- 8. Plan Commission - Jennifer Andrews
- 9. Standing Committees

- A. Finance Committee Report - Ald. Pieper
- B. Building & Grounds Committee Report - Ald. Moltzan
- C. Ordinance & License Committee Report - Ald. Wuteska

- A. [ID#26-03953](#) Proposal to amend Mun Code 9.115 to allow temporary extensions of licensed premises onto Municipal Lot 13.

Attachments: [Memo-Lot 13 Extension of Premises-with Attachments](#)
[Discussion and Recommendation Updates for Council 6-22-26](#)

Legislative History

6/22/26	Ordinance & License Committee	approved
---------	-------------------------------	----------

- D. Human Resources Committee Report - Ald. Anderson

- A. [ID#26-04035](#) Review and possible action on revisions to City HR Policy E2 Motor Vehicle Use (Formerly Vehicle Collision Control and Accident Reporting).

Attachments: [E2 Motor Vehicle Use 7-2026](#)
[E2 Motor Vehicle Use Fleet Guidelines Policy DRAFT 7.15.2026](#)

Legislative History

7/15/26	Human Resources Committee	denied
---------	---------------------------	--------

10. Board of Public Works Report - Alex Damien

- A. [ID#26-04000](#) Bids Received: Friday, June 26, 2026, at 11:00 am.
Luke Avenue, Born Place and Walton Avenue Utility and Street Improvements

The Board of Public recommends that the low base bid from Musson Bros., Inc., in the amount of \$1,418,655.50 be awarded.

Sponsors: Public Works

Attachments: [Luke Born and Walton Reconstruction-BT](#)

Legislative History

7/9/26	Board of Public Works	recommended for approval to the City Council
--------	-----------------------	--

- B. [ID#26-04010](#) Bids Received: Friday, June 26, 2026, at 11:00 a.m.
Greenway Terrace Playground Resilient Surface-Rebid

The Board of Public recommends that the low base bid from Bluemel's Maintenance Service, Inc., in the amount of \$112,800.00 be awarded.

Sponsors: Public Works

Attachments: [Greenway Terrace Playground Resilient Surface-BT](#)

Legislative History

7/9/26	Board of Public Works	recommended for approval to the City Council
--------	-----------------------	--

- C. [ID#26-04011](#) Bids Received: Friday, June 26, 2026, at 11:00 a.m.
Grede Park Irrigation Installation-Rebid

The Board of Public Works recommends approval of the only bid from All-Ways Contractors, Inc., with the condition that additional funding is approved from the Waukesha Community Foundation.

Sponsors: Public Works

Attachments: [Grede Park Irrigation Install-REBID](#)

Legislative History

7/9/26	Board of Public Works	approved with conditions
--------	-----------------------	--------------------------

11. Director of Public Works Report

12. City Attorney's Report

13. City Administrator's Report

- A. [ID#26-04060](#) City Administrator's Report

14. Mayor's Report & Referrals

A. [ID#26-04061](#) Demise for David Stearns

Attachments: [Dave Stearns - Demise - 2026.pdf](#)

15. Referrals

16. Adjournment

Alicia Halvensleben, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).