



DEPARTMENT OF PUBLIC WORKS

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MINUTES BUILDING AND GROUNDS COMMITTEE Monday, April 14, 2014 Room 207, Waukesha City Hall

Members Present: Ald. Reiland, Chair; Ald. Cummings; Ald. Jankowski; Ald. Payne; Ald. Hernandez

Members Absent:

Staff Present: Michael Grulke, Engineering Department

Others Present: Sgt. Neill from PD, Ald. Roger Patton, Beth Bellante, Leslie Nielsen, Lynette Belles, Jane Barret, Mike Bur, Norman Bruce and Carol Lemipano

Chair, Ald. Reiland called the meeting to order at 7:00 p.m. (note: Ald. Payne asked Ald. Reiland to chair the meeting). Ald Payne left the meeting at 7:15 and four committee members remained.

1. (2A) - Approval of Minutes: March 17, 2014.

Ald. Cummings motioned to approve the minutes of the March 17, 2014 Buildings and Grounds Committee meeting. Ald. Payne seconded the motion and it passed unanimously.

2. (3A) - Discussion and recommendation re: That the lighting on Pleasant St. be increased because of vandalism. (Ald. Patton 11/19/13)

This item was held over from a previous meeting. The Engineering Department reviewed this request against the new internal lighting design criteria. The police department provided a record of calls made to Pleasant Street in the past few months.

Ald. Reiland motioned to approve installation of no more than two additional WE Energies light fixtures on Pleasant Street from Main Street to Broadway in locations that have been chosen by engineering for the purpose of increasing the light levels in spots where they are currently low. Additionally, engineering will coordinate with Parks, Recreation and Forestry to have trees trimmed in locations where they are blocking light. Engineering is to report back to committee on efforts to trim back trees and light placement locations.

Ald. Jankowski seconded the motion and it passed unanimously.

3. (3B) - Discussion and recommendation re: That the lighting in Parking Lot #9 be increased for safety and liability reasons. (Ald. Patton 11/19/13)

This item was held over from a previous meeting. Ald. Reiland indicated that this item will be placed on hold until engineering has had a chance to confirm the location of parking lot that Ald. Patton is referring to. Parking Lot 9, as referred to in this item is incorrect and Ald. Patton was not sure which parking lot number was associated with it. His intended location is the parking lot north of Carroll University across the railroad tracks and behind Taco John's. Officer Neill indicated that Ald. Patton is referring to parking lot #8.

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The committee discussed the item and decided unanimously to place the item on hold.

4. (3C) - Discussion and recommendation re: Please approve a speed awareness campaign to allow yard type signs in the terrace area on Madison St. from Moreland Blvd. to North St. starting May 17th, 2014 for two weeks. (Ald. Payne 4/15/14)

Staff presented the findings on this referral. City engineering staff and Ald. Payne have been working with a neighborhood group called The Neighbors of Tower Hill. This neighborhood group is concerned with vehicle traffic speeds on Madison Street and on Washington Street. The Tower Hill group is requesting approval to conduct a speed awareness on Madison Street from Moreland Blvd. to North Street.

They have secured "slow down for children" type lawn signs that they would like to place on Madison Street in order to get drivers to slow down. The group is requesting permission to install the signs in the public right of way (terrace) for a two week period starting May 17, 2014 to June 1, 2014. The group will be responsible for placing the signs in the morning of Saturday May 17, 2014; responsible for maintaining the signs during the two week period and then removing them on June 1. Staff recommends approval of this request. Beth Bellante spoke for the Tower Hill group and stated that the actual location of the signs will be on Madison Street from North Street to Washington Street.

Ald. Cummings moved to approve the request for the Tower Hill group to install speed awareness signs in the terrace area on Madison Street from North Street to Washington Street for a two week period starting on May 17, 2014. Motion was seconded by Ald. Hernandez and it passed unanimously.

5. (3E) - Discussion and recommendation re: Adjust the existing No Parking zone on the north side of Wright Street between N. East Ave. and N. Charles St. (Ald. Payne 4/15/14)

Staff presented information on this item. The request is to Move the east end of the existing No Parking zone on the north side of Wright Street 20 feet west to allow more room for a parked car in front of 120 Wright Street. The resident (or occupant) of 120 Wright Street has requested an adjustment to the No Parking zone that is on the north side of Wright Street and west of their driveway. Right now, parking is allowed on the north side of Wright Street in front of their property but a No Parking zone starts approximately 20 feet west of their driveway. When a car parks between the No Parking sign and their driveway, the rear of the car is too close to the driveway apron and some residents have received parking tickets for not allowing 4 feet to the edge of a driveway. The request is to have the No Parking zone adjusted to move it about 15 feet further west so a regular sized vehicle can park in that spot without getting a ticket.

Ald. Cummings moved to rescind the existing No Parking zone on the north side of Wright Street from 140 feet east to 285 feet east of the corner of N. East Avenue. The motion was seconded by Ald. Jankowski and it passed unanimously.

Ald. Cummings moved to Establish a No Parking zone on the north side of Wright Street from 140 feet east to 270 feet east of the corner of N. East Avenue. The motion was seconded by Ald. Hernandez and passed unanimously.

6. (3E) – Discussion and recommendation re: Request of Waukesha Downtown Business Association to close Municipal Lot 1 for the Farmers Market every Saturday starting May 3, 2014 and going to October 25, 2014 from 5:00 am to 2:00 pm. This closing would include permission to tow vehicles from the area. (Ald. Payne)

Motion: Ald. Cummings moved to approve the request for the downtown business association to close Municipal Lot 1 for Farmers Market from Saturday May 3 to October 25, 2014 between the hours of 5:00 am to 2:00 pm with permission to tow vehicles. The motion was seconded by Ald. Hernandez and it passed unanimously.

7. Communications and referrals.

Mike Grulke presented some discussion to the committee about the changes in agenda and minutes related to the change to Granicus (legistar)

Mike Grulke presented some discussion about No parking zones on Perkins, National, Genesee and on Greenfield. Ald. Hernandez and Mike Grulke will drive the streets mentioned and determine if they need to have restricted parking anymore.

No discussion on changes to meeting hours.