



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Board of Public Works

Thursday, April 6, 2023

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper, and Kevin Reilly

2. Pledge of Allegiance

3. Public Comment

No public comment.

4. Approval of Minutes

A. [ID#23-6416](#) Approve Minutes of March 23, 2023.

Sponsors: Public Works

Attachments: [BPW Meeting Minutes 3-23-23-Final.pdf](#)

A motion was made by Vice Chair Steve Kassens, seconded by Ald. Eric Payne, that the Minutes of March 23, 2023, be approved. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper and Kevin Reilly

5. Approval of Payments

A. [ID#23-6417](#) Approval of Payments

Sponsors: Public Works

Attachments: [Payments 4-6-23.pdf](#)

A motion was made by Vice Chair Steve Kassens, seconded by Member Kevin Reilly, that the Payments be approved. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper and Kevin Reilly

6. RESOLUTIONS

A. [ID#23-6425](#) Review and act on Resolution to support a WisDOT Transportation Alternatives Program (TAP) project for sidewalk extensions (various locations), including a 20% cost share of eligible project costs.

Sponsors: Public Works

Attachments: [23-6425_BPW Agenda Cvr-TAP Grant Resoultion.pdf](#)
[Common Council Resolution - DOT TAP Grant Sidewalk Extensions.pdf](#)

Alex Damien, Interim Director, presented this item with Brandon Schwenn, P.E.. Ald. Pieper stated that if we put the sidewalk in, the City will have to maintain it. Mr. Schwenn stated, yes, all four locations are along city-owned parcels and the City would need to maintain. Ald. Pieper stated he can see the sidewalk along the By-pass, with the Kwik Trip, St. John Newmans and the apartments. However, the other ones on Cambridge doesn't make sense or a good reason for the ones on Aviation and Comanche. Mr. Damien added that there is a City-wide sidewalk plan that was approved by the Plan Commission that explains the importance of walks. Ald. Pieper yielded to the Board for their thoughts. Ald. Payne agreed that Cambridge Ave. already has a sidewalk on the other side and it doesn't make sense to have one on the park side. He can support the By-pass and Aviation with reservation. After discussion, Ald. Pieper made a modified motion to recommend to Council to act on the resolution removing two locations. He is also open to exploring alternatives.

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, to Recommend to Council to act on the WisDOT Transportation Alternatives Program (TAP) project for sidewalk extensions at various locations, including a 20% cost share of eligible project costs and that the two projects to be considered would be along STH59 at Fox River Parkway and Aviation Drive at Park/Rec/Forestry building and for the projects along Cambridge Avenue at Woodfield Park and S. Comanche Lane to be dropped. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper and Kevin Reilly

7. Bids Received:

- A.** [ID#23-6418](#) Bids Received: Friday, March 31, 2023
Frame Park Lighting and Electrical Upgrades

Sponsors: Public Works

Attachments: [Bid-Frame Park Lighting and Electrical Upgrades.pdf](#)

Alex Damien, Interim Director, reported the project is over budget and Parks Rec is looking at additional funding to support this project. Staff requested the item be held until the next meeting.

- B.** [ID#23-6419](#) Bids Received: Friday, March 31, 2023
2023 Barstow Plaza Railing Replacement

Sponsors: Public Works

Attachments: [Bid-Barstow Plaza Railing Replacement.pdf](#)

Alex Damien, Interim Director, reported there were two bids received for this project and they are well over the budget amount. Recommend to reject the bids.

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the bids for the 2023 Barstow Plaza Railing Replacement be rejected. The motion

carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper and Kevin Reilly

8. Discussion and Recommendation to Council Regarding:

- A. [ID#23-6421](#) Review and act on Contract Change Order No. 1 with Innovative Sport Surfacing, LLC, for the Installation of Poured-in-Place Resilient Surfacing for David's Park Playground project.

Sponsors: Public Works

Attachments: [23-6421_BPW_Agenda_Cvr-CO1-Innovative Sports Surfacing-Davids Park Resilient Surface.pdf](#)
[23-6421_CCO1 for Innovative Sport Surfacing.pdf](#)

Keith Johnson of Parks Recreation and Forestry presented this item. He stated that Parks started changing the surface coloring last year. \$1/per sq ft for the area of the design. Parks is looking to change the specifications to clarify the new design. David's Park project was added in this year and is funding with ARPA dollars.

A motion was made by Ald. Eric Payne, seconded by Ald. Joe Pieper, that the Contract Change Order No. 1 with Innovative Sport Surfacing, LLC, for the Installation of Poured-in-Place Resilient Surfacing for David's Park Playground project be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper and Kevin Reilly

- B. [ID#23-6426](#) Approve Storm Water Management Practice Maintenance Agreement with Boucher Holdings, LLC, for the property located at 1503 E. Moreland Blvd..

Sponsors: Public Works

Attachments: [23-6426_BPW_Agenda_Cr-1503 E Moreland Blvd Genesis SW Agreement.pdf](#)
[23-6426_Genesis City Maintenance Agreement_220930.pdf](#)

A motion was made by Vice Chair Steve Kassens, seconded by Ald. Eric Payne, that the Storm Water Management Practice Maintenance Agreement with Boucher Holdings, LLC, for the property located at 1503 E. Moreland Blvd. be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper and Kevin Reilly

9. Discussion and Authorization re:

- A. [ID#23-6427](#) Review and act on the request from Nicole Przybylka for a one-time sewer credit for 205 S Grandview Blvd.

Sponsors: Public Works

Attachments: [23-6427_BPW_Agenda_Cvr-205 S Grandview Blvd Sewer Credit.pdf](#)

A motion was made by Ald. Eric Payne, seconded by Vice Chair Steve Kassens, that the request for a one-time sewer credit from Nicole Przybylka for 205 S

Grandview Blvd. be approved. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper and Kevin Reilly

- B.** [ID#23-6428](#) Review and act on the request from Joshua Schafer for a one-time sewer credit for 1228 E North St.

Sponsors: Public Works

Attachments: [23-6428_BPW_Agenda_Cvr-1228_E_North_St_Sewer_Credit.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Vice Chair Steve Kassens, that the request for a one-time sewer credit from Joshua Schafer for 1228 E. North St. be approved. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper and Kevin Reilly

- C.** [ID#23-6429](#) Review and act on the request from Micheal Chrisien for a one-time sewer credit for 1516 Butler Dr.

Sponsors: Public Works

Attachments: [23-6429_BPW_Agenda_Cvr-1516_Butler_Dr_Sewer_Credit.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the request for a one-time sewer credit from Michael Chrisien for 1516 Butler Dr. be approved. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper and Kevin Reilly

10. Matter of Report

ad may see recommendations for the sewer updates coming in the near future for one-time sewer credits.

11. Communications and Referrals:

- A.** [ID#23-6430](#) Official Notices: Bids to Close on Friday, April 14, 2023, at 11:00 a.m.
- 1) 2023 Sanitary Pump Station Upgrades-Bluemound W. Pump Station and Silvernail Pump Station
 - 2) 2023 Alley Reconstruction Program
 - 3) 2023 Asphalt Street Utility Repairs - City Wide
 - 4) Lowell Tennis Court Reconstruction and Lighting Upgrades
 - 5) Artificial Turf Installation at Mindiola Park

Attachments: [Official Notice_2023 Asphalt Street Repairs.pdf](#)

[Official Notice_Alley Reconstruction Program.pdf](#)

[Official Notice_Artificial Turf Installation at Mindiola Park.pdf](#)

[Official Notice_Lowell Tennis Court.pdf](#)

[Official Notice_Sanitary Pump Stations-Silvernail and Bluemound Add.pdf](#)

12. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.