



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### Board of Public Works

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Thursday, October 6, 2022

5:30 PM

Council Chambers, City Hall

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#### 1. Call to Order

**Present** 4 - Steve Kassens, Chad O'Donnell, Eric E. Payne, and Kevin Reilly

**Absent** 1 - Joe Pieper

#### 2. Pledge of Allegiance

#### 3. Public Comment

*No public comment.*

#### 4. Approval of Minutes

##### A. [ID#22-4908](#) Approve Minutes of September 22, 2022.

**Sponsors:** Public Works

**Attachments:** [BPW Meeting Minutes 9-22-22-Draft](#)

**A motion was made by Vice Chair Steve Kassens, seconded by Ald. Eric Payne, that the Minutes of September 22, 2022, be approved. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Chad O'Donnell, Eric E. Payne and Kevin Reilly

**Absent:** 1 - Joe Pieper

#### 5. Approval of Payments

##### A. [ID#22-4909](#) Approval of Payments

**Sponsors:** Public Works

**Attachments:** [Payments 10-6-22](#)

**A motion was made by Vice Chair Steve Kassens, seconded by Member Kevin Reilly, that the Payments be approved. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Chad O'Donnell, Eric E. Payne and Kevin Reilly

**Absent:** 1 - Joe Pieper

#### 6. RESOLUTIONS

**A.** [ID#22-4910](#) Fiber Optic installation at Davidson Drive and Hillcrest Park

**Sponsors:** Public Works

**Attachments:** [22-4910 Resolution Fiber Davidson and Hillcrest Park](#)

**A motion was made by Vice Chair Steve Kassens, seconded by Member Kevin Reilly, that the Fiber Optic installation at Davidson Drive and Hillcrest Park be recommended for approval. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Chad O'Donnell, Eric E. Payne and Kevin Reilly

**Absent:** 1 - Joe Pieper

**7. Discussion and Recommendation to Council Regarding:****A.** [ID#22-4912](#) Review and act on Contract Change Order No. 1 with Ford Construction Company, Inc., for the Transit Center Concourse Ceiling Replacement project.

**Sponsors:** Public Works

**Attachments:** [22-4912 BPW Agenda Cover Sheet - Change Order No.1 Transit Center Concourse Ceiling Replacement](#)  
[22-4912 CCO1-Ford Construction-Transit Center Concourse Ceiling](#)

**A motion was made by Ald. Eric Payne, seconded by Member Kevin Reilly, that the Contract Change Order No. 1 with Ford Construction Company, Inc., for the Transit Center Concourse Ceiling Replacement project be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Chad O'Donnell, Eric E. Payne and Kevin Reilly

**Absent:** 1 - Joe Pieper

**B.** [ID#22-4914](#) Review and act on the Storm Water Management Practice Maintenance Agreement between City of Waukesha and 900 Gale St., LLC, a/k/a, Burris Logistics for property located at 900 Gale Street.

**Sponsors:** Public Works

**Attachments:** [22-4914 BPW Agenda Cr-900 Gale St LLC aka Burris Logistics SW Agreement](#)  
[22-4914 City Maintenance Agreement - Burris Logistics\(Stamped\).pdf](#)

**A motion was made by Member Kevin Reilly, seconded by Vice Chair Steve Kassens, that the Storm Water Management Practice Maintenance Agreement between City of Waukesha and 900 Gale St., LLC, a/k/a, Burris Logistics for property located at 900 Gale Street be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Chad O'Donnell, Eric E. Payne and Kevin Reilly

**Absent:** 1 - Joe Pieper

8. Matter of Report

9. Communications and Referrals:

*Alex Damien, P.E., reported that the majority of the paving was completed today on North Street. It is a lot nicer for traffic already. St. Paul STP project is pouring concrete as fast as they can. The standard signal arms are still on back log.*

10. Adjournment

**A motion was made that the meeting be adjourned. The motion carried unanimously.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.