



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Agenda - Final with recommendation:

### Building and Grounds

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Monday, May 2, 2016

7:00 PM

Council Chambers, City Hall  
Use lower level glass door.

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1. Call to Order

2. Approval of Minutes

A. [ID#16-0728](#) Approve the April 18, 2016 Buildings & Grounds meeting minutes.

**Attachments:** [Building and Grounds Minutes 04-18-2016 - DRAFT](#)

3. Discussion and Recommendation re:

A. [ID#16-328](#) Approve a No Parking zone on the west side of Baxter Street from the southern most Schuetze Center parking lot driveway to 120 feet south. - (item amended to be 160 feet south).

**Recommendation:** Referral was made by Public Works and the Parking Agents. PD Parking Agents are concerned about vehicles parking too close to a crosswalk on Baxter Street. This crosswalk goes from the Sheutze area near the river to White Rock school. Existing No Parking zones on the west side of Baxter Street do not adequately prevent parking too close to the crosswalk, bus stop and a nearby fire hydrant. The No Parking zone requested in this item will provide a clearer curbside area in this busy location.

This item was placed on hold from previous meeting. Committee felt that the no parking zone requested will remove too many parking spaces. The police department reviewed this request and took measurements in the field and they agree with the proposed No Parking zone from the driveway to 120 feet south.

Public Works staff and Police Department recommends approval of this request.

**Sponsors:** Public Works and Police Department

**Attachments:** [B&G Resolution RTC for the 04-19-2016 CC Meeting CONSENT AGENDA](#)  
[Item 16-328 Admin Review No Parking Any Time on Baxter to CC](#)

**Legislative History**

2/29/16	Building and Grounds	held
4/4/16	Building and Grounds	recommended for approval to the City Council
4/19/16	City Council	Referred to the Building and Grounds

- B.**     [ID#16-0729](#)     Modify parking restriction in Alley 18 off South St. to be the following:  
Sign 1 – “No Parking Any Time Except for Loading Zone” and Sign 2 –  
“1 Hour Loading Zone, MON – FRI 8AM-5PM, SATURDAY 8AM TO  
12PM”
- Recommendation:**   Referral was made by Ald. Helgestad on behalf of a nearby business owner who uses  
Alley 18 to move supplies in and out of the business. Alley 18 is a very narrow alley  
currently posted No Parking Any Time. The request is to provide a way for the  
business owner to legally park in the alley way for a period of time to load and unload.  
The proposed changes would be installed on two signs. Sign 1 - "No Parking Any Time  
Except for Loading Zone" and Sign 2 - "1 Hour Loading Zone, MON - FRI 8AM-5PM,  
SATURDAY 8AM TO 12PM". Staff supports this change and recommends approval.
- Sponsors:**             Helgestad
- Attachments:**         [Item 16-0729 Admin Review Parking Change in Alley 18](#)
- C.**     [ID#16-0730](#)     Modify parking restrictions in Parking Lot 8 to create 8 parking spaces  
on west side of the lot, behind 403 and 407 N. Grand Avenue to be 3  
Hour Parking, Monday through Saturday, No Permit Parking Allowed.
- Recommendation:**   Referral was made by Ald. Helgestad on behalf of businesses at 403 and 407 N. Grand  
Avenue who have patrons that utilize Municipal Lot 8 to park for access to the  
businesses. Converting the 8 stalls to be "no permit" stalls would allow for a 3 hour  
parking period but not have permit parkers using the stall all day. Staff supports this  
change and recommends approval.
- Sponsors:**             Helgestad
- Attachments:**         [Item 16-0730 Admin Review Permit Parking Change in Lot 8](#)
- D.**     [ID#16-0731](#)     Modify existing No Parking 8am – 4pm, Monday - Friday on the north  
side of Dolphin Drive to be from the west driveway to the east driveway  
of 1814 Dolphin Drive.
- Recommendation:**   Referral was made by Public Work on behalf of a business owner at 1815 Dolphin  
Drive. The business owner at 1815 has issues with semi trucks not being able to back  
in or pull out of their driveway during the day when cars are parked along the north side  
of Dolphin Drive at 1814 Dolphin. There is an existing No Parking zone along north  
side of Dolphin Drive from the west driveway of 1814 to 150 feet east. This request will  
extend the parking zone further east to be at the east driveway to 1814 Dolphin Drive.  
The extra distance will keep parked cars clear of the driveway and allow for greater  
clearance for semi trucks to maneuver. Ald. Thieme supports this change. Staff  
supports this change and recommends approval.
- Sponsors:**             Public Works and Thieme
- Attachments:**         [Item 16-0731 Admin Review Permit Parking Change on Dolphin Drive](#)

#### 4. Communications and Referrals

- A.**     [ID#16-0732](#)     Current Buildings & Grounds budget = \$4,200

#### 5. Adjournment

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi 48 hours prior to the meeting at 524-3600, Fax 524-3898, or the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.