



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Cassandra Rodriguez
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Erik Helgestad
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Dean Lemke
Dist. 14 - Ald. Bill Boyle, Dist. 15 - Ald. Cory Payne*

Tuesday, May 2, 2017

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Roll Call

Present: 12 - Pieper, Skinner, Cummings, Perry, Thieme, Helgestad, Boyle, Rodriguez, Lemke, E. Payne, Manion and Johnson

Absent: 3 - Bartels, C. Payne and Jankowski

2. Pledge of Allegiance

3. Public Comment

No Public Comment.

4. Approval of Minutes

[ID#17-0683](#) Minutes for April 18, 2017 - First meeting

[ID#17-0684](#) Minutes for April 18, 2017- Second meeting

A motion was made by Ald. Johnson, seconded by Ald. Thieme, that both sets of Minutes from the April 18th meeting be approved. The motion carried by the following vote:

Aye: 12 - Pieper, Skinner, Cummings, Perry, Thieme, Helgestad, Boyle, Rodriguez, Lemke, E. Payne, Manion and Johnson

Absent: 3 - Bartels, C. Payne and Jankowski

Consent Agenda

The Consent Agenda passed with no items removed or added by unanimous consent.

1. Other Boards and Commissions

- [ID#17-0628](#) Approve the Special Use Agreement regarding the Badgerland Water Ski Club to utilize Frame Park and access the Fox River for scheduled practices and shows during the 2017 spring/summer season.
- [ID#17-0629](#) Approve proposed WE Energies Staging Area Agreement associated with the Meadowview Park site (corner of Meadowbrook & Northview Roads) with proceeds allocated to Meadowview Park Development.
- [ID#17-0631](#) Approve proposed 2017 crop land lease agreement associated with Cardinal Ridge undeveloped park site.
- [ID#17-0703](#) Approve The Park Foundation of Waukesha Beverage Service Contract for the 2017 Tribute Tuesday Concert Series events to be held at Cutler Park.
- [ID#17-0566](#) Waukesha County Business-Approval of Purchase Service Agreement with Wisconsin Coach Lines, Inc. for Operation of Routes 901, 904, 905
- [ID#17-0567](#) Waukesha County Business-Approval of Purchase Service Agreement with Wisconsin Coach Lines, Inc. for Operation of Route 906
- [ID#17-0568](#) Approval of Proposed Service Changes Effective Monday, May 15th, 2017
Resolution #21-17
- [ID#17-0616](#) Approval of Mass Transit Paratransit Operating Aid Agreement with Wisconsin Department of Transportation (WisDOT) for 2017
- [ID#17-0641](#) Approval of 2017 Urban Mass Transit Operating Assistance Agreement with the State of Wisconsin Department of Transportation

2. Plan Commission

- [PC17-0028](#) Lathers, East of River Road - Extra-territorial Certified Survey Map
- [PC17-0038](#) Lathers, West of River Road - Extra-territorial Certified Survey Map
- [PC17-0040](#) 290-294 W. Main Street - Certified Survey Map

3. Standing Committees

A. Finance Committee - Ald. Pieper

[ID#17-0518](#) Review and Act a request to move \$11,857 of debt proceeds from Fund 0400 to Fund 0420.

Indexes: Fund Transfers; debt proceeds; Fund 400; Fund 0420

[ID#17-0559](#) Review and act on the request by the police department to accept the donation of a Utility Terrain Vehicle (UTV) from the Wisconsin 10-33 Program.

Indexes: donation

[ID#17-0621](#) Approve fiber lease contract with City of New Berlin

B. Building & Grounds Committee - Ald. E. Payne

[ID#17-0499](#) Approve signing that says "Private Roadway, Authorize Vehicles Only, No Parking Any Time" to be placed at the entrance of Owens Drive at Delafield Street.

Resolution #22-17

[ID#17-0500](#) Approve rescinding existing no parking zone on south side of W. Washington Street located at 97 to 113 feet west of Delafield Street

Resolution #22-17

[ID#17-0501](#) Approve 2 Hour Parking, 7AM to 7PM, Except Sundays and Holidays on east side of N. Grand Ave from South Street to W. Broadway

Resolution #22-17

[ID#17-0502](#) Approve No Parking Any Time on the southwest side of NW Barstow Street from 20 feet north of the north property line of 476 to the south property line of 470 NW Barstow Street

Resolution #22-17

[ID#17-0539](#) Approve Lowering the speed limit to 35 MPH on Summit Ave. from University Drive to Meadowbrook Rd

Resolution #22-17

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

[ID#17-0646](#) INVITED Bartender Applications- April 24, 2017
Frank Greguska
Amanda Reinelt
Christopher Ronning

[ID#17-0647](#) Bartender Applications- April 24, 2017

[ID#17-0648](#) INVITED Other Applications - April 24, 2017
Casa Del Rio
Magellan's
Mia's

[ID#17-0649](#) Other Applications- April 24, 2017

D. Human Resources - Ald. Thieme

E. Board of Public Works - Dr. Fred Abadi

[ID#17-0617](#) Discussion and approval of the conversion of the City's Pavement Management Program from GBA Master Series (Lucity) to VUEWorks Asset Management through a service contract with DTS.

[ID#17-0618](#) Review and approve the Two-Party Agreement between Waukesha County and the City of Waukesha for construction of non-participating items on the West Waukesha Bypass Project ID 2788-00-72.

[ID#17-0619](#) Review and approve the property damage release for the incident that occurred on or about August 31, 2016, which caused damage to right of way and trackage owned by Wisconsin Central Ltd. near East Moreland Boulevard.

[ID#17-0620](#) Approve Change Order No. 1 with Ayres & Associates, Inc., for the St. Paul Avenue Traffic Study.

End of Consent Agenda

5. New Business

[ID#17-0685](#) Board and Committee Appointments

A motion was made by Ald. E. Payne, seconded by Ald. Johnson, to approve Board and Committee Appointments: Alex Hansen to Board of Review and Charlie Betker to PFC. The motion carried by the following vote:

Aye: 12 - Pieper, Skinner, Cummings, Perry, Thieme, Helgestad, Boyle, Rodriguez, Lemke, E. Payne, Manion and Johnson

Absent: 3 - Bartels, C. Payne and Jankowski

[ID#17-0705](#) Resolution Authorizing the Issuance and Sale of \$12,760,000 General Obligation Promissory Notes, Series

A motion was made by Ald. Pieper, seconded by Ald. Perry, to approve the Resolution (#23-17) Authorizing the Issuance and Sale of \$12,760,000 General Obligation Promissory Notes, Series 2017A. The motion carried by the following vote:

Aye: 12 - Pieper, Skinner, Cummings, Perry, Thieme, Helgestad, Boyle, Rodriguez, Lemke, E. Payne, Manion and Johnson

Absent: 3 - Bartels, C. Payne and Jankowski

[ID#17-0706](#) Resolution Authorizing the Issuance and Sale of \$4,375,000 General Obligation Refunding Bonds, Series 2017B

A motion was made by Ald. Pieper, seconded by Ald. Perry, to approve the the Resolution (#24-17) Authorizing the Issuance and Sale of \$4,360,000 General Obligation Refunding Bonds, Series 2017B. The motion carried by the following vote:

Aye: 12 - Pieper, Skinner, Cummings, Perry, Thieme, Helgestad, Boyle, Rodriguez, Lemke, E. Payne, Manion and Johnson

Absent: 3 - Bartels, C. Payne and Jankowski

[ID#17-0707](#) Resolution Authorizing the Issuance of \$9,885,000 General Obligation Promissory Notes and the Issuance and Sale of \$9,885,000 Note Anticipation Notes, Series 2017C, in Anticipation Thereof

A motion was made by Ald. Pieper, seconded by Ald. Perry, to approve the Resolution (#25-17) Authorizing the Issuance of \$9,885,000 General Obligation Promissory Notes and the Issuance and Sale of \$9,885,000 Note Anticipation Notes, Series 2017C, in Anticipation Thereof. The motion carried by the following vote:

Aye: 12 - Pieper, Skinner, Cummings, Perry, Thieme, Helgestad, Boyle, Rodriguez, Lemke, E. Payne, Manion and Johnson

Absent: 3 - Bartels, C. Payne and Jankowski

[ID#17-0708](#) Resolution Authorizing the Issuance of \$8,365,000 General Obligation Promissory Notes and the Issuance and Sale of \$8,365,000 Note Anticipation Notes, Series 2017D, in Anticipation Thereof

A motion was made by Ald. Pieper, seconded by Ald. Perry, to approve the Resolution (#26-17) Authorizing the Issuance of \$8,365,000 General Obligation Promissory Notes and the Issuance and Sale of \$8,365,000 Note Anticipation Notes, Series 2017D, in Anticipation Thereof. The motion carried by the following vote:

Aye: 12 - Pieper, Skinner, Cummings, Perry, Thieme, Helgestad, Boyle, Rodriguez, Lemke, E. Payne, Manion and Johnson

Absent: 3 - Bartels, C. Payne and Jankowski

[ID#17-0709](#) A Resolution Authorizing the Issuance and Sale of \$6,515,000 Sewer System Revenue Bonds, Series 2017, of the City of Waukesha, Waukesha County, Wisconsin, and Providing for the Payment of the Bonds and Other Details With Respect to the Bonds

A motion was made by Ald. Pieper, seconded by Ald. Perry, to approve the Resolution (#27-17) Authorizing the Issuance and Sale of \$6,395,000 Sewer System Revenue Bonds, Series 2017, of the City of Waukesha, Waukesha County, Wisconsin, and Providing for the Payment of the Bonds and Other Details With Respect to the Bonds. The motion carried by the following vote:

Aye: 12 - Pieper, Skinner, Cummings, Perry, Thieme, Helgestad, Boyle, Rodriguez, Lemke, E. Payne, Manion and Johnson

Absent: 3 - Bartels, C. Payne and Jankowski

Reports

6. Other Boards and Commissions

A. Transit Commission Report - Dr. Fred Abadi

B. Water Utility Commission - Ald. Thieme

[ID#17-0711](#) Alderman Thieme Water Utility Commission Update

C. Information Technology Board Report - Ald. Skinner

D. Landmarks Commission Report - Ald. Boyle

E. Redevelopment Authority Report - Ald. Skinner

F. Parks, Recreation & Forestry Board Report - Ald. Johnson

[ID#17-0625](#) Approve sales, consumption, and possession of fermented malt beverages (i.e. beer) and wine for the beer garden events to be held at Rivers Crossing Park, Thursday, August 17 and Friday, August 18, 2017, 5:00 p.m. to 9 p.m. and Saturday, August 19 and Sunday, August 20, 2017, 11:00 a.m. to 9:00 p.m. and Bethesda Park, Thursday, August 24 and Friday, August 25, 5:00 p.m. to 9:00 p.m. and Saturday, August 26 and Sunday, August 27, 2017, 11:00 a.m. to 9:00 p.m.

A motion was made by Ald. Johnson, seconded by Ald. Perry, to approve sales, consumption, and possession of fermented malt beverages (i.e. beer) and wine for the beer garden events to be held at Rivers Crossing Park, Thursday, August 17 and Friday, August 18, 2017, 5:00 p.m. to 9 p.m. and Saturday, August 19 and Sunday, August 20, 2017, 11:00 a.m. to 9:00 p.m. and Bethesda Park, Thursday, August 24 and Friday, August 25, 5:00 p.m. to 9:00 p.m. and Saturday, August 26 and Sunday, August 27, 2017, 11:00 a.m. to 9:00 p.m.. The motion carried by the following vote:

Aye: 12 - Pieper, Skinner, Cummings, Perry, Thieme, Helgestad, Boyle, Rodriguez, Lemke, E. Payne, Manion and Johnson

Absent: 3 - Bartels, C. Payne and Jankowski

G. Library Board Report - Ald. Helgestad

H. Cemetery Commission Report - Ald. Bartels

I. Waukesha Housing Authority Report - Ald. Rodriguez

J. Community Development Block Grant Committee Report - Jennifer Andrews

K. Public Art Committee Report - Ald. C Payne

7. Plan Commission - Jennifer Andrews

8. Standing Committees

A. Finance Committee Report - Ald. Pieper

B. Building & Grounds Committee Report - Ald. E. Payne

[ID#17-0503](#) Approve modification of signing on the north side of Riverfront Street at the old bus depot to say "No Parking, Standing or Waiting, Except for Authorized City Vehicles". Limits of this zone are from the northwest corner of 920 Friedman Drive to the northwest corner of 224 W. Main.

A motion was made by Ald. E. Payne, seconded by Ald. Helgestad, to approve modification of signing on the north side of Riverfront Street at the old bus depot to say "No Parking, Standing or Waiting, Except for Authorized City Vehicles". Limits of this zone are from the northwest corner of 920 Friedman Drive to the northwest corner of 224 W. Main. The motion carried by the following vote:

Aye: 12 - Pieper, Skinner, Cummings, Perry, Thieme, Helgestad, Boyle, Rodriguez, Lemke, E. Payne, Manion and Johnson

Absent: 3 - Bartels, C. Payne and Jankowski

C. Ordinance & License Committee Report - Ald. Johnson

[ID#17-0535](#) Action on the Ordinance and License Committee's recommendation to suspend the liquor license held by D-T Bottlestop Liquors, Vandanaben Patel, licensee, for a period of 7 days.

This item was Held over to the next meeting.

[ID#17-0689](#) INVITED Bartender - April 24, 2017
Danielle Ondrejicka

A motion was made by Ald. Johnson, seconded by Ald. Thieme, to approve INVITED Bartender - April 24, 2017 Danielle Ondrejicka. The motion carried by the following vote:

Aye: 10 - Pieper, Skinner, Cummings, Thieme, Helgestad, Boyle, Rodriguez, E. Payne, Manion and Johnson

Nay: 1 - Perry

Absent: 3 - Bartels, C. Payne and Jankowski

Abstain: 1 - Lemke

D. Human Resources Committee Report - Ald. Thieme

9. Board of Public Works Report - Dr. Fred Abadi

[ID#17-0379](#) Review and approve changes to Human Resources Policy B-4 - Separation Procedure

A motion was made by Ald. Thieme, seconded by Ald. Cummings to approve changes to Human Resources Policy B-4 - Separation Procedure. There was no voting on the original motion. Voting took place on the amended motion below:

[Amendment to Original Motion] A motion was made by Ald. Cummings, seconded by Ald. Manion, to approve changes to Human Resources Policy B-4 - Separation Procedure with the addition of the language "except that at least one witness shall be present at any meeting involving the involuntary termination of employment referenced above". The motion carried by the following vote:

Aye: 12 - Pieper, Skinner, Cummings, Perry, Thieme, Helgestad, Boyle, Rodriguez, Lemke, E. Payne, Manion and Johnson

Absent: 3 - Bartels, C. Payne and Jankowski

[ID#17-0205](#) Bids Received: Friday, February 17, 2017, at 11:00 A.M.
West Waukesha Bypass (Meadowbrook Road) Utility and Street Improvements.

The Board of Public Works recommends that the low bid from Zignego Company, Inc., in the amount \$4,538,920.34 be approved.

A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the contract award for the West Waukesha Bypass (Meadowbrook Road) Utility and Street Improvement to Zignego Company, Inc., on their low bid in the amount \$4,538,920.34. The motion carried by the following vote:

Aye: 12 - Pieper, Skinner, Cummings, Perry, Thieme, Helgestad, Boyle, Rodriguez, Lemke, E. Payne, Manion and Johnson

Absent: 3 - Bartels, C. Payne and Jankowski

[ID#17-0573](#) Bids Received: Friday, April 14, 2017, at 11:00 A.M.
Arcadian Avenue Utility and Street Improvements

The Board of Public Works recommends that the low bid from Zignego, Inc., in the amount of \$1,866,951.18 be awarded.

A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the contract award for the Arcadian Avenue Utility and Street Improvements to Zignego, Inc., on their low bid in the amount of \$1,866,951.18. The motion carried by the following vote:

Aye: 12 - Pieper, Skinner, Cummings, Perry, Thieme, Helgestad, Boyle, Rodriguez, Lemke, E. Payne, Manion and Johnson

Absent: 3 - Bartels, C. Payne and Jankowski

[ID#17-0657](#) Bids Received: Tuesday, March 14, 2017, at 10:00 A.M. by Waukesha Water Utility
a. River Crossing - N. West Avenue to Mountain Avenue

The Board of Public Works recommends the Common Council concur with the Waukesha Water Utility Commission on the award to Advance Construction, Inc., on their low bid of \$1,630,613.65.

A motion was made by Ald. Thieme, seconded by Ald. Pieper, to approve the contract award for Water Utility River Crossing - N. West Avenue to Mountain Avenue to Advance Construction, Inc., on their low bid of \$1,630,613.65. The motion carried by the following vote:

Aye: 12 - Pieper, Skinner, Cummings, Perry, Thieme, Helgestad, Boyle, Rodriguez, Lemke, E. Payne, Manion and Johnson

Absent: 3 - Bartels, C. Payne and Jankowski

10. Director of Public Works Report

11. City Attorney's Report

12. City Administrator's Report

[ID#17-0701](#) Report from the City Administrator

13. Mayor's Report & Referrals

[ID#17-0686](#) Proclamation - Kids to Parks Day

14. Referrals

Ald. Cummings to Board of Public Works and/or Building & Grounds to provide a more permanent solution to pavement marking at Sunset/164/Milkyway.

Ald. Cummings to Board of Public Works and/or Building & Grounds to provide a more permanent solution to pavement marking at Racine, E. Roberta, Eddfield Estate Crossing.

Ald. Cummings to the Council/Mayor to amend the Council Rules to say "shall have public comment at all Committees, Boards and Commissions instead of "strongly encourage".

Ald. Thieme to Building & Grounds to please install signs: No Parking This Side of Street 7:00 a.m. to 4:30 p.m. September through May on Davidson Road, south side of street from east of 2007 Davidson Rd to Hillcrest Drive Monday - Friday.

15. Adjournment

Adjourned at 7:17 p.m.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.