



**CITY OF WAUKESHA**

**Administration**

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<b>Common Council Item Number:</b> 16-0683	<b>Date:</b> 4-26-16
<b>Submitted By:</b> Ron Grall, Director of Parks, Recreation & Forestry r	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator
<b>Finance Department Review:</b> Rich Abbott, Finance Director RA	<b>City Attorney's Office Review:</b> Brian Running, City Attorney BR
<b>Subject:</b> Approval and authorization of contract between City of Waukesha and Graef-USA, Inc. for Consulting Services.	

**Details:**  
The Parks, Recreation & Forestry Department proposes to contract with Graef-USA, Inc. to secure their consulting services to study and develop conceptual redevelopment plans for the Buchner Park Pool facility. Graef will be teaming with Water Technology to incorporate their expertise and planning services to this project. Milwaukee based Graef has worked with the City of Waukesha on a number of design/engineering projects (very familiar with our community) and has worked on a number of notable pool projects in the area and state. Water Technology is based in Beaver Dam and is highly regarded as one of the best in pool design nationally and internationally. Project Goals are as follows:

1. Evaluate current conditions
2. Identify community "needs & wants"
3. Develop a conceptual plan for renovation/reconstruction/redevelopment based on items 1 & 2
4. Develop detailed cost estimates sufficient for budgeting the project
5. Identify operational impacts associated with the proposed improvements
6. Ultimately – conclude the process with community consensus and support for a plan to move forward for CIP budget consideration.

We feel the timing of the project (conducting during the pool season) is excellent and will foster an even higher level of community engagement. We are targeting early August to finalize the study and subsequent concept plan with cost estimates to aid the 2017 Budget process.

**Options & Alternatives:**  
An RFP process was utilized to determine the most qualified and advantageous proposal to provide the desired consulting services.

**Financial Remarks:**  
Approved/available project funding (\$37,275.85) Account: 5322.68290 Contract Amount: \$36,883.00



**Executive Action:**

Recommend approval of the proposed contract between City of Waukesha and Graef-USA, Inc. and authorize the Mayor to enter into this contract.

**Committee Recommendation:**

The Parks, Recreation & Forestry Board unanimously recommended to the Common Council to approve at their 4/18/16 regular meeting.