



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final

City Council

Tuesday, July 7, 2020

6:30 PM

Virtual Meeting - View at:
<https://waukesha.legistar.com/Calendar.aspx> or
Call 877 853 5247 (Toll Free)
Webinar ID: 943 4409 9539 Password: 124173
For Public Comment, register by 4pm:
<https://waukesha-wi.gov/1907/Public-Comment>

1. Roll Call
2. Pledge of Allegiance
3. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 7:00 p.m.

4. Approval of Minutes

[ID#20-0859](#) Minutes from June 16, 2020

Attachments: [ccmn200616 draft](#)

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

1. Other Boards and Commissions

[ID#20-0789](#) Approve purchase of Rempe Property in the amount of \$500,000, plus closing costs

Attachments: [Rempe Final for WC](#)

Legislative History

6/25/20	Waukesha Water Commission	approved
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2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper

[ID#20-0749](#) Review and act on approval of a TIF agreement between the City of Waukesha and Fox Run 3, LLC

Sponsors: Community Development

Indexes: TIF; Fox Run

Attachments: [Cover Sheet- Fox Run 3](#)
[Fox Run 3 Devel Agmt - 6-24-20 Draft](#)

Legislative History

6/30/20 Finance Committee approved

[ID#20-0754](#) Review and act on a request to approve the transfer of \$18,335 of unused carryover funds from account 2225-68190 to 2242-68290 and use \$5,815 of the remaining SCBA funds in account 2242-68290 to complete the planned 2023 CIP Knox Box replacements in 2020. Amend the 2020 CIP to reflect the change.

Sponsors: Fire Department

Indexes: knox box

Attachments: [Cover Sheet - Knox Box](#)

Legislative History

6/30/20 Finance Committee approved

[ID#20-0755](#) Review and act on a request to create a new special revenue fund (Frame Park Maintenance) for the purpose of maintaining Frame park in cooperation with Carroll University.

Sponsors: Finance

Indexes: Frame Park; Special Revenue Funds

Attachments: [Cover Sheet-Frame Park Maintenance Fund](#)

Legislative History

6/30/20 Finance Committee approved

[ID#20-0816](#) Review and act on Request to purchase of up to 4 additional DS-200 ballot tabulators for increased absentee ballot processing.

Attachments: [Cover sheet - 2020 Election Equipment for Absentee final](#)
[Election Equipment Purchase vs. Rental x1](#)
[City of Waukesha WI - DS200 Sales Order Agreement Complete - 06.26.2020](#)

Legislative History

6/30/20 Finance Committee approved

[ID#20-0818](#) Review and act on a request to create a new special event in Fund 0228 called 125th Anniversary and amend the 2020 budget to be \$8,000.

Sponsors: Finance and City Administrator

Indexes: 125th anniversary; Special Revenue Funds

Attachments: [Cover Sheet-125th Anniversary](#)

Legislative History

6/30/20 Finance Committee approved

B. Building & Grounds Committee - Ald. E. Payne

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

[ID#20-0765](#) Bartenders - June 22, 2020

Attachments: [Bartenders June 22, 2020](#)

Legislative History

6/22/20 Ordinance & License Committee recommended for Council Consent to the City Council

[ID#20-0766](#) INVITED Other Applications - June 22, 2020

Attachments: [Other Licenses June 22, 2020](#)

Legislative History

6/22/20 Ordinance & License Committee recommended for Council Consent to the City Council

6/22/20 Ordinance & License Committee approved

6/22/20 Ordinance & License Committee approved

[ID#20-0767](#) Other Applications - June 22, 2020

Attachments: [Other Licenses June 22, 2020](#)

Legislative History

6/22/20 Ordinance & License Committee recommended for Council Consent to the Ordinance & License Committee

D. Human Resources - Ald. Wells

[ID#20-0871](#) Request to review and approve amendments to HR Policy C3 - Leaves of Absence.

Attachments: [C3 Leaves of Absences June 2020 amendment corrections](#)

[ID#20-0874](#) Request to review and approve HR Policy B10 - Employment of Relatives.

Attachments: [B10 Employment of Relatives 6.19.2020 updates from HR Committee meeting](#)

E. Board of Public Works - Dr. Fred Abadi

[ID#20-0718](#) Review and act on Contract Change Order 4 with Greenfire Management Service, LLC, for the Waukesha City Hall project.

Sponsors: Public Works

Attachments: [20-0718_BPW_Agenda_Cover-CCO4-Greenfire_Management-Waukesha_City_Ha](#)
[20-0718_CCO4_Greenfire_City_Hall](#)

Legislative History

6/18/20 Board of Public Works recommended for Council Consent to the City Council

[ID#20-0719](#) Review and act on Contract Change Order 1 with Greenfire Management Service, LLC, for the Transit Center Waukesha City Hall project.

Sponsors: Public Works

Attachments: [20-0719_BPW_Agenda_Cover-CCO_1_Transit_Center-Greenfire_Management-W:](#)
[20-0719_CCO1_Greenfire-Transit_Construction](#)

Legislative History

6/18/20 Board of Public Works recommended for Council Consent to the City Council

[ID#20-0721](#) Review and act on Contract Change Order No. 1 with Crowley Construction Corp. for the 2020 Centerline and Miscellaneous Marking project.

Sponsors: Public Works

Attachments: [20-0721_BPW_Agenda_Cover-CCO1-Crowely_Construction-Centerline_Marking](#)
[20-0721_CCO1_Crowley_Construction-2020_Centerline_Marking](#)

Legislative History

6/18/20 Board of Public Works recommended for Council Consent to the City Council

[ID#20-0725](#) Approve Storm Water Management Practice Maintenance Agreement between City of Waukesha and Fox Run 3, LLC for property located at northwest corner of intersection of W. Sunset Drive (CTH D) and St. Paul Avenue, Outlot 6.

Attachments: [20-0725_BPW_Agenda_Cover-Fox_Run_3_LLC_SW_Agreement-Outlot_6](#)
[Fox Run Maintenance Agreement - Outlot 6](#)

Legislative History

6/18/20 Board of Public Works recommended for Council Consent to the City Council

[ID#20-0726](#) Approve Storm Water Management Practice Maintenance Agreement between City of Waukesha and Fox Run 3, LLC for property located at northwest corner of intersection of W. Sunset Drive (CTH D) and St. Paul Avenue, Outlot 7.

Sponsors: Public Works

Attachments: [20-0726_BPW_Agenda_Cover-Fox Run 3, LLC SW Agreement-Outlot 7](#)
[Fox Run Maintenance Agreement - Outlot 7](#)

Legislative History

6/18/20 Board of Public Works recommended for Council Consent to the City Council

End of Consent Agenda

5. New Business

Format - Introduction by Professional Staff/Hearing/Comments by Council/Official

[ID#20-0877](#) Waukesha Works Economic Recovery Grant Final Report

Sponsors: Community Development

[ID#20-0881](#) Resolution subjecting newly-acquired city land to National Park Service restrictive covenants

Reports

6. Other Boards and Commissions

A. Transit Commission Report - Dr. Fred Abadi

B. Water Utility Commission - Ald. Bartels

[ID#20-0875](#) Water Commission Meeting Update for Council

Attachments: [06 25 2020 Meeting update to Council](#)

C. Information Technology Board Report - Ald. Manion

D. Landmarks Commission Report - Ald. Miller

E. Redevelopment Authority Report - Ald. Perry

F. Parks, Recreation & Forestry Board Report - Ald. Johnson

G. Library Board Report - Ald. Miller

- H. Cemetery Commission Report - Ald. Cummings
- I. Waukesha Housing Authority Report - Ald. Miller
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan
7. Plan Commission - Jennifer Andrews

[ID#20-0736](#) Declaration of surplus land, 205 Greenmeadow Drive – the northeast corner of the intersection of Greenmeadow Drive and Michigan Avenue.

Attachments: [GM PS site 1](#)
[GM PS site 2](#)
[Pages from Greenmeadow easement 2011](#)
[Surplus Land Cover Sheet](#)

Legislative History

6/24/20 Plan Commission recommended for approval

8. Standing Committees
- A. Finance Committee Report - Ald. Pieper
- B. Building & Grounds Committee Report - Ald. E. Payne
- C. Ordinance & License Committee Report - Ald. Johnson

[ID#20-0845](#) Other Applications - Mia's FNL Extension of Premise

Attachments: [Mia's FNL app; photo 6-2020](#)

[ID#20-0846](#) Other Applications - Urban Air, Class "B" & Class C Wine

Attachments: [200701_LiquorAreas_18-061_Urban Air Waukesha](#)

[ID#20-0644](#) Create Mun. Code sec. 9.115, to regulate licensed premises, amendment of licensed premises, and temporary extensions of licensed premises.

Attachments: [O&L Memo-9.115 Licensed Premises.pdf](#)
[Cover Sheet-Licensed Premises, Definition, Amendment, Temporary Extension.](#)

Legislative History

6/8/20 Ordinance & License Recommended for Second Reading to
 Committee the City Council

6/16/20

City Council

Recommended for Third Reading to the
City Council

D. Human Resources Committee Report - Ald. Wells

[ID#20-0868](#) Request of City Administrator Kevin Lahner to review and act on reorganization plan to create a Communication and Engagement Division within the City Administrator's office

Attachments:

[HR Committee Coversheet - Reorganization Plan](#)

[Current vs. Future Communications and Engagement Division](#)

[Job Description- User Interface Designer](#)

[Job Description- Communications and Engagement Manager \(002\)](#)

[Job Description- Administrative Assistant](#)

9. Board of Public Works Report - Dr. Fred Abadi

[ID#20-0715](#) Bids Received: Friday, June 12, 2020, at 11:00 a.m.
Installation of Poured-In-Place Resilient Surfacing for Grandview and Meadowview Park Playgrounds

The Board of Public Works recommends that the low bid from Bluemel's Maintenance Service, Inc., for the Installation of Poured-In-Place Resilient Surfacing for Grandview and Meadowview Park Playgrounds in the amount of \$183,150.00 be awarded.

Sponsors:

Public Works

Attachments:

[20-0715_Bid Tab_Grandview and Meadowview Resilient Playgrounds](#)

Legislative History

6/18/20

Board of Public Works

recommended for approval to the City
Council[ID#20-0716](#)

Bids Received: Friday, June 12, 2020, at 11:00 a.m.
Meadowview Park Bridge

The Board of Public Works recommends that the low bid from Mudtech LLC for the Meadowview Park Bridge in the amount of \$317,545.00 be awarded.

Sponsors:

Public Works

Attachments:

[20-0716_Bid Tab_Meadowview Park Bridge](#)

Legislative History

6/18/20

Board of Public Works

recommended for approval to the City
Council

[ID#20-0717](#) Bids Received: Friday, June 12, 2020 at 11:00 a.m.
Harrison Ave., Frame Ave. and Wabash Ave. Utility and Street
Improvements

The Board of Public Works recommends that the low bid from Advance Construction, Inc., for the Harrison Ave., Frame Ave. and Wabash Ave. Utility and Street Improvements-Alternate Bid in the amount of \$797,487.00 be awarded.

Sponsors: Public Works

Attachments: [20-0717_Bid Tab_2020 Sanitary Relays_Alternate Bid](#)
[20-0717_Bid Tab_2020 Sanitary Relays_Base Bid](#)

Legislative History

6/18/20 Board of Public Works recommended for approval to the City Council

10. Director of Public Works Report

11. City Attorney's Report

12. City Administrator's Report

13. Mayor's Report & Referrals

[ID#20-0860](#) Board & Commission Appointments

Attachments: [Letter for Council - July 7, 2020](#)

14. Referrals

15. Adjournment

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.