



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Board of Public Works

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Thursday, September 22, 2022

5:30 PM

Council Chambers, City Hall

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#### 1. Call to Order

**Present** 4 - Steve Kassens, Chad O'Donnell, Eric E. Payne, and Kevin Reilly

**Absent** 1 - Joe Pieper

#### 2. Pledge of Allegiance

#### 3. Public Comment

*No public comments.*

#### 4. Approval of Minutes

##### A. [ID#22-4849](#) Approve Minutes of September 8, 2022.

**Sponsors:** Public Works

**Attachments:** [BPW Meeting Minutes 9-8-22-Draft](#)

**A motion was made by Vice Chair Steve Kassens, seconded by Member Kevin Reilly, that the Minutes of September 8, 2022, be approved. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Chad O'Donnell, Eric E. Payne and Kevin Reilly

**Absent:** 1 - Joe Pieper

#### 5. Payments were moved to after the Discussion and Recommendation Items.

#### 6. RESOLUTIONS

##### A. [ID#22-4851](#) Review and act on the RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF UP TO \$10,520,000 SEWER SYSTEM REVENUE BONDS, SERIES 2022I, AND PROVIDING FOR OTHER DETAILS AND COVENANTS WITH RESPECT THERETO for the Clean Water Fund Loan to finance the improvements for the Clean Water Plant return flow pump station, pipeline, and outfall.

**Sponsors:** Public Works

**Attachments:** [22-4851 BPW Agenda Cover Sheet CWFL Project 4062-13 Bond Resolution](#)  
[22-4851 Bond Resolution - Series 2022I - CWFL Project 4062-13](#)

A motion was made by Ald. Eric Payne, seconded by Vice Chair Steve Kassens, that the Resolution authorizing the issuance and sale of up to \$10,520,000 Sewer System Revenue Bonds, Series 2022I, and providing for other details and covenants with respect thereto for the Clean Water Fund Loan to finance the improvements for the Clean Water Plant return flow pump station, pipeline, and outfall be recommended for approval to the City Council. The motion carried by the following vote:

**Aye:** 4 - Steve Kassens, Chad O'Donnell, Eric E. Payne and Kevin Reilly

**Absent:** 1 - Joe Pieper

## 7. Bids Received:

- A. [ID#22-4746](#) Bids Received: Friday, September 2, 2022, at 11:00 a.m.  
Buchner Park Step Replacement

The Board of Public Works recommends that the low bid from State Contractors, Inc., in the amount of \$133,333.33 be awarded.

**Sponsors:** Public Works

**Attachments:** [Bid 2022 Buchner Park Step Replacement](#)

A motion was made by Vice Chair Steve Kassens, seconded by Member Kevin Reilly, that the low bid from State Contractors, Inc., for the Buchner Park Step Replacement project be recommended for approval. The motion carried by the following vote:

**Aye:** 4 - Steve Kassens, Chad O'Donnell, Eric E. Payne and Kevin Reilly

**Absent:** 1 - Joe Pieper

## 8. Discussion and Recommendation to Council Regarding:

- A. [ID#22-4854](#) Recommend executing the Financial Assistance Agreement (FAA) for the Clean Water Fund Loan to finance the improvements for the Clean Water Plant Return Flow Pump Station, Pipeline, and Outfall project.

**Sponsors:** Public Works

**Attachments:** [22-4854 BPW Agenda Cover Sheet CWFL return flow FAA 09 22 2022](#)  
[22-4854 Waukesha - CWFL Project 4062-13 FAA Final - Series 2022I](#)

A motion was made by Ald. Eric Payne, seconded by Vice Chair Steve Kassens, that the Financial Assistance Agreement (FAA) for the Clean Water Fund Loan to finance the improvements for the Clean Water Plant Return Flow Pump Station, Pipeline, and Outfall project be recommended for Council Consent. The motion carried by the following vote:

**Aye:** 4 - Steve Kassens, Chad O'Donnell, Eric E. Payne and Kevin Reilly

**Absent:** 1 - Joe Pieper

- B.** [ID#22-4855](#) Review and act on Contract Change Order No. 2 with State Contractors Inc. for the 2021 Concrete Sidewalk Replacement City-Wide project.

**Sponsors:** Public Works

**Attachments:** [22-4855\\_BPW\\_Agenda\\_Cvr-CCO2-State\\_Contractors-2021\\_Concrete\\_Sidewalk\\_Replacement](#)  
[22-4855\\_CCO2-State-2021\\_Concrete\\_Sidewalk](#)

**A motion was made by Vice Chair Steve Kassens, seconded by Member Kevin Reilly, that the Contract Change Order No. 2 with State Contractors Inc. for the 2021 Concrete Sidewalk Replacement City-Wide project be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Chad O'Donnell, Eric E. Payne and Kevin Reilly

**Absent:** 1 - Joe Pieper

- C.** [ID#22-4856](#) Review and act on Contract Change Order No. 1 with All-Ways Contractors, Inc., for the 2022 Asphalt Street Utility Repairs project.

**Sponsors:** Public Works

**Attachments:** [22-4856\\_BPW\\_Agenda\\_Cvr-CCO1-All-Ways-Asphalt\\_Street](#)  
[22-4856\\_CCO1-All-Ways-Asphalt\\_Street\\_Repairs](#)

**A motion was made by Vice Chair Steve Kassens, seconded by Member Kevin Reilly, that the Contract Change Order No. 1 with All-Ways Contractors, Inc., for the 2022 Asphalt Street Utility Repairs project be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Chad O'Donnell, Eric E. Payne and Kevin Reilly

**Absent:** 1 - Joe Pieper

- D.** [ID#22-4859](#) Review and act on the Sanitary Sewerage Easement for South Side Pump Station Consolidation Project with Alpha Limited Partnership

**Sponsors:** Public Works

**Attachments:** [22-4859\\_BPW\\_Agenda\\_Cvr-Sanitary\\_Sewerage\\_Easement\\_Alpha\\_Limited\\_Partnership](#)  
[Permanent\\_Easement\\_with\\_Exhibit\\_signed](#)

**A motion was made by Ald. Eric Payne, seconded by Member Kevin Reilly, that the Sanitary Sewerage Easement for South Side Pump Station Consolidation Project with Alpha Limited Partnership be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Chad O'Donnell, Eric E. Payne and Kevin Reilly

**Absent:** 1 - Joe Pieper

- E. [ID#22-4860](#) Review and act on the Temporary Easement for South Side Pump Station Consolidation Project with Alpha Limited Partnership

**Sponsors:** Public Works

**Attachments:** [22-4860\\_BPW\\_Agenda\\_Cvr-Temp\\_Easement\\_Alpha\\_Limited\\_Partnership\\_Temporary\\_Easement\\_with\\_Exhibit\\_signed](#)

**A motion was made by Member Kevin Reilly, seconded by Vice Chair Steve Kassens, that the Temporary Easement for South Side Pump Station Consolidation Project with Alpha Limited Partnership be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Chad O'Donnell, Eric E. Payne and Kevin Reilly

**Absent:** 1 - Joe Pieper

- F. [ID#22-4862](#) Review and act on Addendum No.1 to the Developer's Agreement between the City of Waukesha and Glen at Standing Stone, LLC for the property located along Tenny Avenue, south of E. Sunset Avenue and north of Les Paul Avenue (Bypass).

**Sponsors:** Public Works

**Attachments:** [22-4862\\_BPW\\_Agenda\\_Cover\\_Sheet\\_The\\_Glen\\_at\\_Standing\\_Stone\\_LLC\\_DA\\_Addendum\\_1\\_22-4862\\_DA\\_AMENDMENT](#)

**A motion was made by Vice Chair Steve Kassens, seconded by Member Kevin Reilly, that the Addendum No.1 to the Developer's Agreement between the City of Waukesha and Glen at Standing Stone, LLC for the property located along Tenny Avenue, south of E. Sunset Avenue and north of Les Paul Avenue (Bypass) be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Chad O'Donnell, Eric E. Payne and Kevin Reilly

**Absent:** 1 - Joe Pieper

## 5. Approval of Payments

- A. [ID#22-4850](#) Approval of Payments

**Sponsors:** Public Works

**Attachments:** [Payments 9-22-22](#)

**A motion was made by Vice Chair Kassens, seconded by Member Reilly, that the Payments be approved. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Chad O'Donnell, Eric E. Payne and Kevin Reilly

**Absent:** 1 - Joe Pieper

9. Matter of Report

10. Communications and Referrals:

*Alex Damien, P.E., provided a brief update on the construction projects. He stated Tenny Ave. and Newhall Ave. reconstruction projects are nearly complete, just waiting for the pavement markings next week and some sod. St. Paul project may have some delays regarding traffic signal standards; we have the monotube poles but the standard equipment that is normally in stock, isn't in yet. We're having a lot of supply issues. St. Paul/North St. moving along nicely. The Police Department moved in this week to their newly renovated building at 1901 Delafield. Sentry Dr., the Great Water Alliance Project, is still on-going. The City's piece of that project has been done for quite sometime.*

11. Adjournment

**A motion was made that the meeting be adjourned. The motion carried unanimously.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.