



**CITY OF WAUKESHA**

**Administration**

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<b>Committee:</b> Building and Grounds	<b>Date:</b> 3/1/2021
<b>Common Council Item Number:</b> ID#21-1682	<b>Date:</b> 3/16/2021
<b>Submitted By:</b> Fred Abadi, P.E., Public Works Director	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator
<b>Finance Department Review:</b> Bridget Souffrant, Finance Director    BS	<b>City Attorney's Office Review:</b> Brian Running, City Attorney    BR
<b>Subject:</b> Please approve the owners of Chef Pam's Kitchen to utilize one of the two Farmers Market signs from the old bus depot on Riverfront Street. Said sign will be used by Chef Pam's to advertise a Winter Farmers Market that they will host.	

**Details:**  
This item was referred by Mayor Reilly. The requestor, Chef Pam's Kitchen is developing an in-side area at their business location at 290 W. Main Street and plans to host a Winter Farmers Market. They are requesting use of one of the old Farmers Market signs currently hanging in the bus depot on Riverfront Street. The committee discussed this item at the February 1, 2021, meeting and decided to place it on hold to receive information from the City Attorney on the disposal of surplus City property.  
On February 22, 2021, Attorney Running sent a letter of memorandum to the Building and Grounds Committee members explaining the proper disposal of surplus City property.  
It is expected that the Committee will discuss the memorandum from the City Attorney and decide on which way to further address this issue.

**Options & Alternatives:**  
None

**Financial Remarks:**  
None

**Executive Recommendation:**  
The Department of Public Works does not have any recommendations at this time. We will defer to the Committee.

