



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

Tuesday, June 7, 2022

6:30 PM

Council Chambers, City Hall

1. Roll Call

Council President Steve Johnson chaired the meeting in the Mayors absence. Ald. C. Payne appeared via Zoom.

Present: 14 - Pieper, Bartels, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, R. Lemke, C. Payne, McElderry, M. Payne and Halvensleben

Absent: 1 - Chrisien

2. Pledge of Allegiance

3. Public Comment

*Christina Tofte, 335 S. Hartwell Ave., spoke in favor of the ARPA funding for the Behavioral Health Responder Program, and the Central City Storefront Program.
Heather Gehrke, 1815 Penhurst Way, spoke in favor of the proposed Puppy Mill Ordinance.*

*Heidi Staats, 2324 Brookstone Ln., spoke in favor of the proposed Puppy Mill Ordinance.
Laura Lau, 1211 Highpoint Ln., spoke in favor of the ARPA funding for the Behavioral Health Responder Program.*

Claudette Minch, 2905 W. View Ct., spoke in favor of the proposed Puppy Mill Ordinance.

Tariq Akmout, 2030 Empire Dr., spoke on gun violence.

Angela Ung, spoke on the proposed Puppy Mill Ordinance.

Mike Walsh, 2412 Kestrl Ln., wrote on TIF districts.

Ginny McAdams, 1904 Wexford Ln., wrote in favor of the proposed Puppy Mill Ordinance.

Carol Sumbry, 245 N. Grandview Blvd., wrote in favor of the proposed Puppy Mill Ordinance.

Keith Kucharski, 1009 Lynne Dr., wrote in favor of the Central City Storefront Program and the ARPA funding for the Behavioral Health Responder Program.

Leticia Guzman and Curt Otto, 744 N. Grand Ave., wrote in favor of the Central City Storefront Program.

4. Presentations to the Common Council

[ID#22-4256](#) Presentation of the graduates of the Spring 2022 Leading Waukesha Class

Kevin Lahner presented the Spring 2022 Leading Waukesha graduates.

[ID#22-4255](#) Proclamation for Waukesha South E-Sports Team

Attachments: [Waukesha South High School E-Sports Team - 2022 Proclamation](#)

Approval of Minutes

[ID#22-4215](#) Minutes from May 17, 2022

Attachments: [ccmn220517 draft](#)

A motion was made by Ald. D. Lemke, seconded by Ald. Manion, to approve Minutes from May 17, 2022. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, R. Lemke, C. Payne, McElderry, M. Payne and Halvensleben

Absent: 1 - Chrisien

Consent Agenda

Ald. Rodriguez removed items #32, #33 and #10 from Ordinance and License Committee. The remainder of the Consent Agenda passed unanimously.

1. Other Boards and Commissions

[ID#22-4135](#) Review and Act on Resolution Authorizing the Filing of the 2022 Transit Federal Operating Grant

Attachments: [Transit Operating Grant](#)
[Resolution - 2022 Operating Grant](#)

Resolution #2022-17

[ID#22-4154](#) Review and act on (recommendation to Common Council) request received from Waukesha Lofts, LLC to temporarily close a section of the Riverwalk to serve as a staging area to accommodate building repairs, and contingent upon approval, recommend that the City Attorney's Office draft a contract for the Common Council to act on.

Attachments: [Council Cover Sheet Waukesha Lofts Staging Agreement](#)
[Waukesha Lofts Construction Staging Agreement](#)
[Waukesha Lofts - Masonry Work-Temp Riverwalk Closure Request](#)
[Waukesha Lofts Closure Request _Picture of Work Area](#)

[ID#22-4155](#) Review and act on (recommendation to Common Council) proposed Recreation Services contract with Christina P. Hampe, Aqua Zumba classes.

Attachments: [2022 Recreation Services Contract Christina Hampe](#)

[ID#22-4156](#) Review and act on (recommendation to Common Council) proposed Recreation Services contract with Kelly Bullard Fitness LLC, Aqua Fitness classes.

Attachments: [2022 Recreation Services Contract Kelly Bullard](#)

[ID#22-4159](#) Review and act on (recommendation to Common Council) proposed City Hall Landscape Bed Maintenance contract with Kujawa Enterprises Inc.

Attachments: [2022 City Hall Landscape Bed Maint Proposal-Contract](#)

2. Plan Commission

[PC22-0242](#) Certified Survey Map – 404 W. Main Street. - Proposed 1-lot CSM located at 404 W. Main Street where Lot 1 is 0.129 acres and will included the buildings addressed 404, 400, and 396 W. Main Street on the same lot.

Attachments: [Cover Sheet -CSM - 404 W. Main St. - J. Dufek](#)

[Application Form and CSM](#)

[Dufek CSM Letter](#)

[Project Reviews - Mainstream CSM 5-16-22](#)

[CSM - PS Waukesha 5416](#)

3. Standing Committees

A. Finance Committee - Ald. Pieper

[ID#22-4137](#) Review and act on receiving grant funds from United Way in the amount of \$19,383 for the Waukesha Police Department Immediate Emergency Shelter Program

Sponsors: Police Department

Attachments: [Cover Sheet - Immediate Emergency Shelter](#)

[Final Grant Request EFSP](#)

[Shelter EFSP Eligible Costs Other](#)

[WKPD EFSP Grant Request](#)

[WKPD Immediate Emergency Assistance Form](#)

[ID#22-4187](#) Review and act on the approval of a mowing contract for tall grass and weeds on private property

Sponsors: Community Development

Attachments: [Cover Sheet - Mowing Contract](#)

[Final Noxious Weed - Paul Terry Services 2022-2025](#)

[ID#22-4236](#) Review and act on Pilot Testing Flock License Plate Reader Cameras in the City of Waukesha

Sponsors: Police Department

Attachments: [Cover Sheet - Flock Cameras](#)
[Flock Safety Memo](#)
[About Automatic License Plate Readers \(ALPR\)](#)

B. Building & Grounds Committee - Ald. E. Payne

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

- A. [ID#22-4211](#) Invited Bartenders
Attachments: [Invited Bartenders O&L 5-23-22.pdf](#)
- B. [ID#22-4212](#) Bartenders
Attachments: [Bartenders O&L 5-23-22.pdf](#)
- C. [ID#22-4213](#) Invited Other Applications
Attachments: [O&L May 23rd - Invited Other Applications](#)
- D. [ID#22-4214](#) Other Applications
Attachments: [O&L May 23rd - Other Applications](#)

D. Human Resources - Ald. Rodriguez

E. Board of Public Works - Alex Damien

[ID#22-4144](#) Review and act on Contract Change Order No. 6 with J.P. Cullen & Sons, Inc., for the Waukesha Police Department Addition and Renovation project.

Sponsors: Public Works

Attachments: [22-4144_BPW_Agenda_Cvr-CO6-Cullen-PD Addition and Renovation](#)
[22-4144_CCO6-JP Cullen-PD Addition and Renovation](#)

[ID#22-4145](#) Review and act on the Storm Water Management Practice Maintenance Agreement between City of Waukesha and Bielinski Homes, Inc. for Skyline Subdivision for property located north of the intersection of Summit Avenue and Oakmont Drive.

Sponsors: Public Works

Attachments: [22-4145_BPW_Agenda_Cr-Skyline SW Agreement](#)
[22-4145_City Maintenance Agreement - Skyline 2022-05-06-Latest](#)

[ID#22-4149](#) Review of WDNR Compliance Maintenance Annual Report (CMAR) for the year 2021 and Adoption of Resolution by Common Council.

Sponsors: Public Works

Attachments: [22-4149 BPW Agenda Cover Sheet - 2021CMAR](#)
[22-4149 2021 CMAR cover letter for BPW](#)
[22-4149 2021 resolution for COMPLIANCE MAINTENANCE ANNUAL REPORT](#)
[22-4149 validatedcmar2021](#)

Resolution #2022-18

End of Consent Agenda

5. New Business

[ID#22-4253](#) Consideration and possible action on Puppy Mill Ordinance

Sponsors: Rodriguez and Wells

Attachments: [Puppy Mill Ordinance \(002\)](#)
[Agenda Request from Rodriguez and Wells](#)

This is the second reading.

Reports

6. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien
- C. Information Technology Board Report - Ald. Manion
- B. Water Utility Commission - Ald. Bartels
- D. Landmarks Commission Report - Ald. Rodriguez
- E. Redevelopment Authority Report - Ald. R. Lemke
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Halvensleben
- H. Cemetery Commission Report - Ald. C. Payne
- I. Waukesha Housing Authority Report - Ald. Pieper

J. Community Development Block Grant Committee Report - Jennifer Andrews

K. Public Art Committee Report - Ald. Moltzan

7. Plan Commission - Jennifer Andrews

[PC22-0259](#) Comprehensive Plan, Public Participation Plan - Review and take action on a resolution outlining the public participation plan for the 2022 Comprehensive Plan Update

Attachments: [Cover Sheet - Comp Plan Public Participation Plan Resolution](#)
[Comprehensive Plan Update Participation Plan Resolution Final Version](#)

Resolution #2022-16

A motion was made by Ald. Moltzan, seconded by Ald. M. Payne, to approve Comprehensive Plan, Public Participation Plan for the 2022 Comprehensive Plan Update. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Manion, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, R. Lemke, C. Payne, McElderry, M. Payne and Halvensleben

Absent: 1 - Chrisien

8. Standing Committees

A. Finance Committee Report - Ald. Pieper

[ID#22-4238](#) Discussion and Possible Action - Proposed Plan for ARPA Funds

Attachments: [ARPA Finance Approvals at 5.31.2022](#)
[Mlidiola Pk - Econ Impact Study Presentation](#)
[Mindiola Pk - Letter of Support - Waukesha CVB](#)

[Original Motion]

A motion was made by Ald. Pieper, seconded by Ald. Bartels, to approve Proposed Plan as presented for ARPA Funds.

[Amended Motion]

A motion was made by Ald. Rodriguez, failed for lack of second, to add the Whiterock Corridor to the Proposed Plan for ARPA Funds.

[Voting on Original Motion]

A motion was made by Ald. Pieper, seconded by Ald. Bartels, to approve Proposed Plan as presented for ARPA Funds. The motion carried by the following vote:

Aye: 11 - Pieper, Bartels, Manion, Rodriguez, D. Lemke, E. Payne, Wells, R. Lemke, McElderry, M. Payne and Halvensleben

Nay: 2 - Moltzan and C. Payne

Absent: 1 - Chrisien

B. Building & Grounds Committee Report - Ald. E. Payne

[ID#22-4131](#) Draft Ordinance regarding the sale of puppies, kittens, and rabbits in the City

Attachments: [Puppy Mill Ordinance Draft](#)

Handled under ID#22-4253

C. Ordinance & License Committee Report - Ald. Johnson

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A motion was made by Ald. Cassandra Rodriguez, seconded by Ald. Elizabeth Moltzan, to approve three removed items from Ordinance & License Committee Report. The motion carried by the following vote:

Aye: 12 - Pieper, Bartels, Manion, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, R. Lemke, C. Payne, McElderry and Halvensleben

Absent: 1 - Chrisien

Abstain: 1 - M. Payne

D. Human Resources Committee Report - Ald. Rodriguez

9. Board of Public Works Report - Alex Damien

[ID#22-4142](#) Bids Received: Friday, May 13, 2022, at 11:00 a.m.
E. Main Street - Nike Drive and Davidson Road Traffic Signal Improvements

The Board of Public Works recommends that the low bid from LaLonde Contractors, Inc., in the amount of \$924,467.89, be awarded.

Sponsors: Public Works

Attachments: [Bid Tab-2022 Main St-Nike and Davidson Signal Upgrades](#)

A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve E. Main Street - Nike Drive and Davidson Road Traffic Signal Improvements. Bid award to LaLonde Contractors, Inc., on their low Bid in the amount of \$924,467.89, be awarded. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Manion, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, R. Lemke, C. Payne, McElderry, M. Payne and Halvensleben

Absent: 1 - Chrisien

[ID#22-4143](#) Bids Received: Friday, May 13, 2022, at 11:00 a.m.
2022 City Garage Electrical Upgrades

The Board of Public Works recommends that the only bid from WIL-Surge Electric, Inc., in the amount of \$56,601.00, be awarded.

Sponsors: Public Works

Attachments: [Bid Tab-2022 City Garage Electrical Upgrades](#)

A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve 2022 City Garage Electrical Upgrades. Bid award to WIL-Surge Electric, Inc., with the only Bid in the amount of \$56,601.00, be awarded. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Manion, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, R. Lemke, C. Payne, McElderry, M. Payne and Halvensleben

Absent: 1 - Chrisien

10. Director of Public Works Report

11. City Attorney's Report

12. City Administrator's Report

[ID#22-4242](#) Report from the City Administrator

Attachments: [Admin Report June 3 2022](#)

13. Mayor's Report & Referrals

[ID#22-4128](#) Board and Commission Appointments

Attachments: [Letter for Council - June 7, 2022](#)
[Kevin Reilly- Resume](#)

A motion was made by Ald. E. Payne, seconded by Ald. Wells, to approve Board and Commission Appointments; Bonnie Byrd to Library Board, Aaron Spencer to Landmarks Commission, and Kevin Reilly to Board of Public Works. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Manion, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, R. Lemke, C. Payne, McElderry, M. Payne and Halvensleben

Absent: 1 - Chrisien

14. Referrals

Ald. Moltzan to Building & Grounds: Please consider changes to the no parking signs in the 100 & 200 block of Westminster from June 15th to June 1st.

Ald. Halvensleben to Building & Grounds: To upgrade the lighting at the East Ave mid-block crossing on the Carroll University Campus from an LED C to and LED D. And to install a new light at McCall and East.

15. Adjournment

The meeting adjourned at 8:59 pm.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.