



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final

City Council

Tuesday, September 4, 2018

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Roll Call
2. Pledge of Allegiance
3. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 7:00 p.m.

4. Award Presentation

[ID#18-1295](#) Presentation by Police Chief Russell Jack of the Citation of Valor Award to Specialist Nathan Smidt and the Lifesaving Award to Officer Joseph Tolfa

5. Approval of Minutes

[ID#18-1288](#) Minutes from August 21, 2018

Attachments: [ccmn180821 draft](#)

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

1. Other Boards and Commissions

[ID#18-1066](#) Waukesha County Business-Approval of Purchase Service Agreement with Milwaukee Transport Services, Inc for Operation of Route 79

Attachments: [Agenda Cover Sheet -Approval of Service Agreement Milwaukee Transport Ser Contract-Transit-Route 79 Contract 2019-2023-draft.pdf](#)

Legislative History

8/23/18 Transit Commission approved

[ID#18-1220](#) Approval of Amendment 4 to Transit Administration Services Agreement with Waukesha County

Attachments: [Agenda Cover Sheet -County Transit Administration Services Amendment.pdf](#)
[1504 Transit Admin Services Amendment 4.pdf](#)

Legislative History

8/23/18 Transit Commission approved

[ID#18-1221](#) Approval of Resolution Authorizing the Filing of the 2018 Congestion Mitigation and Air Quality (CMAQ) Grant

Attachments: [Agenda Cover Sheet -Approval of Resolution to Authorize Filing of CMAQ Grant Resolution - CMAQ Grant 2018.pdf](#)

Legislative History

8/23/18 Transit Commission approved

[ID#18-1222](#) Approval of Proposed Service Changes Effective Monday, October 15th, 2018

Attachments: [_Agenda Cover Sheet -Fall Service Changes-Revisions to Rt 9 and bus stop changes rt9outbound woodburn10-15-18.jpg](#)

Legislative History

8/23/18 Transit Commission approved

2. Plan Commission

PC18-0104 Therm Tech, 301 Travis Lane - Final Site Plan & Architectural Review**Attachments:**

[A1.1.pdf](#)
[A2.1.pdf](#)
[A2.2.pdf](#)
[CJE1830R1.dwg](#)
[CJE1830R1-C1.0.pdf](#)
[CJE1830R1-C2.0.pdf](#)
[CJE1830R1EX-SV1.0.pdf](#)
[D1.1.pdf](#)
[Document3.docx](#)
[T1.pdf](#)
[ThermTech exterior light fixture cut sheet.pdf](#)
[Waukesha_ThermTech_PC_Application.pdf](#)
[Revised L1.0_Thermtech \(180729\).pdf](#)
[Revised L1.1_Thermtech \(180729\).pdf](#)
[Revised 180727_Keller Thermtech-A2.1.pdf](#)
[Revised 180727_Keller Thermtech-A2.2 - Color Gray.pdf](#)
[Therm Tech Cover Sheet.pdf](#)
[COUNCIL COVER SHEET_Therm Tech Cover Sheet.pdf](#)

Legislative History

8/22/18 Plan Commission approved with conditions

PC18-0105 Waukesha Commerce & Industrial Center - Certified Survey Map**Attachments:**

[CSM - First Draft.pdf](#)
[Waukesha Commerce - CSM Application.pdf](#)
[Waukesha Commerce Aerial Map.pdf](#)
[Waukesha Commerce Cover Sheet.pdf](#)

Legislative History

8/22/18 Plan Commission recommended for Council Agenda to the City Council

3. Standing Committees**A. Finance Committee - Ald. Pieper****B. Building & Grounds Committee - Ald. E. Payne**

[ID#18-1176](#) Please approve installation of School Bus Stop or Pedestrian Crossing signs and installation of crosswalk pavement markings at intersection of Sentinel Drive & Madera Street near Sentinel Park.

Sponsors: Cummings

Attachments: [18-1176 Admin Cover- School Bus Crossing.pdf](#)
[B&G Resolution RTC for the 9-4-18 CC Meeting CONSENT AGENDA.pdf](#)

Legislative History

8/20/18	Building and Grounds	recommended for Council Consent to the City Council
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[ID#18-1177](#) Please approve installation of a Yield Sign on westbound E. Sunset Drive right turn to Tenny Avenue.

Sponsors: Johnson

Attachments: [18-1177 Admin Cover-Yield sign on WB Sunset.pdf](#)
[B&G Resolution RTC for the 9-4-18 CC Meeting CONSENT AGENDA.pdf](#)

Legislative History

8/20/18	Building and Grounds	recommended for Council Consent to the City Council
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[ID#18-1178](#) Please approve installation of an All Way stop at the intersection of Butler Drive & Harvest Lane.

Sponsors: Thieme

Attachments: [18-1178 Admin Cover-Stop at Butler and Harvest.pdf](#)
[B&G Resolution RTC for the 9-4-18 CC Meeting CONSENT AGENDA.pdf](#)

Legislative History

8/20/18	Building and Grounds	recommended for Council Consent to the City Council
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C. Ordinance & License Committee - Ald. Johnson

1. Licenses

[ID#18-1270](#) INVITED Bartender Applications - August 27, 2018

Attachments: [Bartenders 2018.08.27](#)

Legislative History

8/27/18	Ordinance & License Committee	recommended for Council Consent to the City Council
8/27/18	Ordinance & License Committee	approved
8/27/18	Ordinance & License Committee	approved

[ID#18-1271](#) Bartender Applications - August 27, 2018

Attachments: [Bartenders 2018.08.27](#)

Legislative History

8/27/18 Ordinance & License Committee recommended for Council Consent to the City Council

[ID#18-1273](#) Other Applications - August 27, 2018

Attachments: [Other Licenses 2018.08.27](#)

Legislative History

8/27/18 Ordinance & License Committee recommended for Council Consent to the City Council

D. Human Resources - Ald. Thieme

[ID#18-1189](#) Review and approve changes to Human Resources Policy E-2 - Vehicle Collision Control & Accident Reporting

Attachments: [E2 - DRAFT - 8-16-18.doc](#)

Legislative History

8/15/18 Human Resources Committee approved

[ID#18-1192](#) Review and approve changes to Human Resources Policy E-3 - Loss Prevention Program

Attachments: [E3 - DRAFT - 8-9-18.pdf](#)

Legislative History

8/15/18 Human Resources Committee approved

E. Board of Public Works - Dr. Fred Abadi

[ID#18-1234](#) Resolution for preparing plans and specifications and to advertise for bids for the construction of a Schuetze Building Floor Replacement project.

Sponsors: Public Works

Attachments: [18-1234 BPW Res Schuetze Floor Replacement.pdf](#)

Legislative History

8/23/18 Board of Public Works recommended for Council Consent to the Board of Public Works

[ID#18-1236](#) Review and act on Consulting Services for the Fox River Sediment Study and Saratoga Dam Inspection.

Sponsors: Public Works

Attachments: [18-1236 BPW Agenda Cover Sheet -Dredging and Dam Project Fox River.pdf](#)

Legislative History

8/23/18 Board of Public Works recommended for Council Consent to the Board of Public Works

End of Consent Agenda

6. New Business

Format - Introduction by Professional Staff/Hearing/Comments by Council/Official

[ID#18-1035](#) Review and Act on a request to use the funds originally approved for the multi factor authentication project on the advanced threat protection project.

Attachments: [Cover Sheet - Advanced Threat Protection.pdf](#)

Legislative History

7/11/18 Information Technology Board approved

8/28/18 Finance Committee approved

[ID#18-1267](#) Review and act on a recommendation to approve the Mindiola Park contract

Sponsors: City Administrator

Attachments: [Mindiola Park Contract 8.28.2018](#)
[Updated- Waukesha-Big Top Contract 9.4.2018](#)
[Mindiola Park Proposal.pdf](#)

Legislative History

8/28/18 Finance Committee approved

[ID#18-1289](#) Review and act on updated City Strategic Plan

Sponsors: City Administrator

Attachments: [Strategic Plan - Final Version](#)

[ID#18-1292](#) Review and act on contract with GovHR to conduct recruitment for a new Human Resources Director

Sponsors: City Administrator

Attachments: [Agenda Cover Sheet - GovHRUSA](#)
[Waukesha WI - HR Director](#)

Reports

7. Other Boards and Commissions

A. Transit Commission Report - Dr. Fred Abadi

B. Water Utility Commission - Ald. Thieme

- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Rodriguez
- E. Redevelopment Authority Report - Ald. Skinner
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Helgestad
- H. Cemetery Commission Report - Ald. Cummings
- I. Waukesha Housing Authority Report - Ald. Rodriguez
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. C Payne
- 8. Plan Commission - Jennifer Andrews
- 9. Standing Committees
 - A. Finance Committee Report - Ald. Pieper
 - B. Building & Grounds Committee Report - Ald. E. Payne
 - C. Ordinance & License Committee Report - Ald. Johnson

[ID#18-1167](#) Review and act on the proposed City of Waukesha Mailbox Repair and Replacement Policy.

Sponsors: Public Works

Attachments: [18-1167 City of Waukesha Mailbox Policy BPW Agenda Cover Sheet.pdf](#)
[Proposed Mailbox Policy.pdf](#)
[Ordinance 6.125-Mailboxes.pdf](#)

Legislative History

8/23/18	Board of Public Works	recommended for approval to the Ordinance & License Committee
8/27/18	Ordinance & License Committee	recommended for disapproval to the City Council

- D. Human Resources Committee Report - Ald. Thieme

10. Board of Public Works Report - Dr. Fred Abadi

[ID#18-1229](#) Bids Received: Friday, August 17, 2018, at 11:00 A.M.
2018 Spot Sealing

The Board of Public Works recommends that the low bid from Crack Filling Service, Corp., in the amount of \$54,000.00 be awarded.

Sponsors: Public Works

Attachments: [Bid Tab_Spot Sealing.pdf](#)

Legislative History

8/23/18 Board of Public Works recommended for approval to the Board of Public Works

11. Director of Public Works Report

12. City Attorney's Report

13. City Administrator's Report

[ID#18-1287](#) Report from the City Administrator

Attachments: [Admin Report 8-31-18](#)

14. Mayor's Report & Referrals

[ID#18-1286](#) Board and Commission Appointments

Attachments: [Letter for Council, September 4, 2018](#)

[Martin Larson resume](#)

[NGlumm 2018 resume](#)

15. Referrals

16. Adjournment

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.