



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Agenda - Final-revised

### City Council

Tuesday, March 2, 2021

6:30 PM

Common Council: Council Chambers  
Public: In Person (Limited Capacity) or Virtual  
[https://waukesha-wi.zoom.us/webinar/register/WN\\_BWcg8bDZTBKucgJgkJJZdQ](https://waukesha-wi.zoom.us/webinar/register/WN_BWcg8bDZTBKucgJgkJJZdQ)  
Web ID: 95808292133  
Passcode: 927882  
Phone: 877-853-5247  
**Register for Public Comment by 4 pm**

#### 1. Roll Call

2. Announcement of Closed Session pursuant to Wis. Stats. 19.85(1)(e) to go into closed session to discuss the possible purchase of public property and Wis. Stats. 19.85(1)(c) to discuss results of the 2020 City Administrator annual evaluation.

#### 3. Pledge of Allegiance

#### 4. Public Comment

*City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 7:00 p.m.*

#### 5. Approval of Minutes

A. [ID#21-1828](#) Minutes from February 18, 2021

Attachments: [ccmn 210218 draft.pdf](#)

### Consent Agenda

*Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.*

### 1. Other Boards and Commissions

A. [ID#21-1803](#) Review and act on proposed 2021 Springs Park usage contract with the Waukesha YMCA.

Attachments: [YMCA-Cover Sheet- Springs Park Usage Contract 2021](#)  
[YMCA-Springs Park Contract 2021](#)

Legislative History

2/15/21 Parks, Recreation and approved  
Forestry Board

- B. [ID#21-1810](#) Review and act on proposed sponsorship agreement with Dick's Sporting Goods.

**Attachments:** [DICK's Sporting Goods Agreement 2021-Cover Sheet](#)  
[DICK's Sporting Goods Agreement 2021](#)

**Legislative History**

2/15/21 Parks, Recreation and approved  
Forestry Board

- C. [ID#21-1811](#) Review and act on proposed agreement with TruGreen Lawn Care to provide fertilization and weed control services on various City/park properties.

**Attachments:** [2021 Fert weed control Bid Package](#)

**Legislative History**

2/15/21 Parks, Recreation and approved  
Forestry Board

- D. [ID#21-1728](#) Approval of Elimination of Bus Stops

**Attachments:** [Agenda Cover Sheet -Elimination of Bus Stops](#)

**Legislative History**

2/18/21 Transit Commission approved

## **2. Plan Commission**

- A. [PC21-0005](#) Skyline Subdivision, Preliminary Plat Review - Bielinski Homes is proposing to revise the lot count from 156 to 143 single family lots

**Attachments:** [150PRP01-PREPLAT-SKYLINE\\_2021-01-25](#)  
[PRELIM CIVIL SKYLINE\\_2021-01-25](#)  
[Skyline-Attachment A\\_2021-01-25](#)  
[Skyline-Prelim Plat Checklist\\_2021-01-25](#)  
[Skyline-Stormwater Memo\\_2021-01-25](#)  
[Skyline-Revised Prelim. Plat Summary 01.25.21](#)  
[Skyline Plat Cover Sheet](#)  
[Skyline Subdivision Dept. Comments](#)

**Legislative History**

2/24/21 Plan Commission approved

## **3. Standing Committees**

### **A. Finance Committee - Ald. Pieper**

**B. Building & Grounds Committee - Ald. E. Payne****C. Ordinance & License Committee - Ald. Johnson****D. Human Resources - Ald. Manion****E. Board of Public Works - Dr. Fred Abadi**

- A. [ID#21-1760](#) Review and act on Contract Change Order No. 2 with J&A Pohl, Inc., for the ADA Curb Ramp Improvements on Michigan Ave.
- Sponsors:** Public Works
- Attachments:** [21-1760 BPW Agenda Cvr-CCO2-JA Pohl ADA Curb Ramps 2020 complete Change order No2 for JA Pohl ADA Curb Ramps 2020-X](#)
- Legislative History**
- 2/18/21 Board of Public Works recommended for Council Consent to the City Council
- B. [ID#21-1761](#) Review and act on Contract Change Order No. 8 with Greenfire Management Services, LLC, for the Waukesha City Hall project.
- Sponsors:** Public Works
- Attachments:** [21-1761 BPW Agenda Cover-CCO8-Greenfire Management-Waukesha City Hall](#)  
[21-1761-CCO8-Greenfire-City Hall](#)
- Legislative History**
- 2/18/21 Board of Public Works recommended for Council Consent to the City Council
- C. [ID#21-1762](#) Review and act on Contract Change Order No. 5 with Greenfire Management Services, LLC, for the Waukesha City Hall – Transit Portion of the project.
- Sponsors:** Public Works
- Attachments:** [21-1762 BPW Agenda Cover-CCO 5 Transit Center-Greenfire Management-W:](#)  
[21-1762-CCO5-Greenfire-Transit Construction](#)
- Legislative History**
- 2/18/21 Board of Public Works recommended for Council Consent to the City Council

- D. [ID#21-1763](#) Review and act on Contract Change Order No. 2 with Payne and Dolan, Inc., for the Banting and Mindiola Parks Parking Lots and Heyer Park Tennis Court Improvements-Asphalt Alternate including Additive Alternate Epoxy Coated Fencing project.

**Sponsors:** Public Works

**Attachments:** [21-1763\\_BPW\\_Agenda\\_Cvr-CO2-Payne and Dolan-Banting Mindiola Parks](#)  
[21-1763\\_CCO2-Payne and Dolan Banting Mindiola Heyer](#)

**Legislative History**

2/18/21 Board of Public Works recommended for Council Consent to the City Council

- E. [ID#21-1764](#) Review and act on Contract Change Order No. 2 with Stuckey Construction Company, Inc., for the Buchner Park Community Pool and Building project.

**Sponsors:** Public Works

**Attachments:** [21-1764-BPW\\_Agenda\\_Cvr-CCO2-Stuckey Construction-Buchner Park Commur](#)  
[21-1764\\_CO2-Stuckey Buchner Pool and Building](#)

**Legislative History**

2/18/21 Board of Public Works recommended for Council Consent to the City Council

- F. [ID#21-1768](#) Review and act on the contracts for the 2021-2022 Construction Site Representation for Private Development Construction.

**Attachments:** [21-1768\\_BPW\\_Agenda\\_Cover\\_Sheet-2021-2022\\_Private\\_Construction\\_Review](#)

**Legislative History**

2/18/21 Board of Public Works recommended for Council Consent to the City Council

- G. [ID#21-1772](#) Review and act on the contract for the N. and S. Prairie Avenue, Sentry Drive, and W. Sentry Drive Utility and Street Improvements Construction Management Services.

**Sponsors:** Public Works

**Attachments:** [21-1772\\_BPW\\_Agenda\\_Cover\\_Sheet - N S Prairie Ave, Sentry Dr and W Sunse](#)

**Legislative History**

2/18/21 Board of Public Works recommended for Council Consent to the City Council

**End of Consent Agenda**

6. Public Hearing

- A. [PC21-0013](#) Recommend that the Common Council review and act on the proposed assessment for the Spring 2021 Public Street Tree Planting Program, said cost to be \$235.00 per tree.

**Attachments:** [2021 Forestry Division Update](#)  
[Planting Program Memo](#)  
[Planting Summary Sp 2021](#)  
[Tree Planting Assessment History](#)  
[Forestry - Maintenance History Spring 2021](#)  
[Tree EAB Treatments](#)  
[Recent EAB Treatment History](#)

**Legislative History**

2/15/21 Parks, Recreation and approved  
 Forestry Board

## 7. Action on Public Hearing

- A. [PC21-0013](#) Recommend that the Common Council review and act on the proposed assessment for the Spring 2021 Public Street Tree Planting Program, said cost to be \$235.00 per tree.

**Attachments:** [2021 Forestry Division Update](#)  
[Planting Program Memo](#)  
[Planting Summary Sp 2021](#)  
[Tree Planting Assessment History](#)  
[Forestry - Maintenance History Spring 2021](#)  
[Tree EAB Treatments](#)  
[Recent EAB Treatment History](#)

**Legislative History**

2/15/21 Parks, Recreation and approved  
 Forestry Board

## 8. New Business

*Format - Introduction by Professional Staff/Hearing/Comments by Council/Official*

- A. [ID#21-1867](#) Consideration and possible action on a Resolution allocating 2020 increment from Tax Incremental District Number 14 to Benefit Affordable Housing Activities..

**Sponsors:** Community Development

**Attachments:** [TID 14 Affordable Housing 2020 Allocation Resolution Cover Sheet](#)  
[Council Affordable Housing Resolution for TID 14](#)

- B. [ID#21-1868](#) Consideration and possible action on a Resolution Terminating Tax Incremental District Number 14.

**Sponsors:** Community Development

**Attachments:** [TID 14 Termination Resolution Cover Sheet](#)  
[TID 14 Termination Resolution](#)

## **Reports**

### 9. Other Boards and Commissions

#### A. Transit Commission Report - Dr. Fred Abadi

- A. [ID#21-1725](#) Approval of Resolution Supporting the Wisconsin Department of Transportation Request to Transfer Federal Congestion Mitigation and Air Quality (CMAQ) Funds from the Federal Highway Administration to the Federal Transit Administration on behalf of the City of Waukesha.

**Attachments:** [Agenda Cover Sheet -CMAQ Fund Transfer resolution-transit- 2021 CMAQ Transfer](#)

**Legislative History**

2/18/21 Transit Commission approved

- B. [ID#21-1726](#) Approval of Resolution Authorizing the Filing of the 2021 Federal Grants

**Attachments:** [Agenda Cover Sheet -Approval of Resolution to Authorize Filing of Federal Grant Resolution - 2021 Grants](#)

**Legislative History**

2/18/21 Transit Commission approved

- C. [ID#21-1727](#) Approval to Purchase Replacement Bus from Gillig, LLC

**Attachments:** [Agenda Cover Sheet -2022 Bus Purchase Gillig Bus Quote](#)

**Legislative History**

2/18/21 Transit Commission approved

#### B. Water Utility Commission - Ald. Bartels

#### C. Information Technology Board Report - Ald. Manion

#### D. Landmarks Commission Report - Ald. Miller

#### E. Redevelopment Authority Report - Ald. R. Lemke

## F. Parks, Recreation &amp; Forestry Board Report - Ald. Johnson

- A. [ID#21-1809](#) Review and act on proposed Sponsorship Menu Agreement – Addendum for participation between City of Waukesha and T-Mobile, USA, Inc.

**Attachments:**

[T-Mobile sponsorship-Cover Sheet](#)

[6866\\_Sponsorship menu-Duck! Rabbit! Family Adventure Walk\\_City of Waukes](#)

**Legislative History**

2/15/21	Parks, Recreation and Forestry Board	approved
---------	--------------------------------------	----------

## G. Library Board Report - Ald. Miller

## H. Cemetery Commission Report - Ald. Cummings

## I. Waukesha Housing Authority Report - Ald. Miller

## J. Community Development Block Grant Committee Report - Jennifer Andrews

## K. Public Art Committee Report - Ald. Moltzan

## 10. Plan Commission - Jennifer Andrews

## 11. Standing Committees

## A. Finance Committee Report - Ald. Pieper

## B. Building &amp; Grounds Committee Report - Ald. E. Payne

## C. Ordinance &amp; License Committee Report - Ald. Johnson

## D. Human Resources Committee Report - Ald. Manion

*Items will be discussed after Closed Session.*

## 12. Board of Public Works Report - Dr. Fred Abadi

- A. [ID#21-1756](#) Bids Received: Friday, February 12, 2021, at 11:00 a.m.  
N. & S. Prairie Avenue, Sentry Drive and W. Sunset Drive Utility and Street Improvements

The Board of Public Works recommends that the low bid from LaLonde Contractors, Inc., in the amount of \$10,075,848.93 be awarded.

**Sponsors:** Public Works

**Attachments:** [\\_Bid Tab Prairie Sentry Sunset - Concrete](#)  
[\\_Bid Tab Prairie Sentry Sunset - HMA](#)

**Legislative History**

2/18/21 Board of Public Works recommended for approval to the City Council

- B. [ID#21-1757](#) Bids Received: Friday, February 12, 2021, at 11:00 a.m.  
Pebble Valley Pump Station Construction

The Board of Public Works recommends that the low bid from J.H. Hassinger, Inc., in the amount of \$1,382,000.00 be awarded.

**Sponsors:** Public Works

**Attachments:** [\\_Bid Tab Pebble Valley Pump Station Construction](#)

**Legislative History**

2/18/21 Board of Public Works recommended for approval to the City Council

- C. [ID#21-1758](#) Bids Received: Tuesday, February 16, 2021, at 11:00 a.m.  
Oxford Road, Downing Drive, Algoma Terrace, Rawlins Drive and Badger Drive Utility and Street Improvements

The Board of Public Works recommends that the low bid from D.F. Tomasini Contractors, Inc., in the amount of \$565,172.00 be awarded.

**Attachments:** [\\_Bid Tab Oxford Downing Algoma Rawlins Badger](#)

**Legislative History**

2/18/21 Board of Public Works recommended for approval to the City Council

- D. [ID#21-1759](#) Bid Received: Tuesday, February 16, 2021, at 11:00 a.m.  
Perkins Avenue Utility and Street Improvements

The Board of Public Works recommends that the low bid from State Contractors, Inc., in the amount of \$1,265,432.10 be awarded.

**Sponsors:** Public Works

**Attachments:** [\\_Bid Tab Perkins-Base Bid](#)  
[\\_Bid Tab Perkins-Alternate Bid](#)

**Legislative History**



2/18/21

Board of Public Works

recommended for approval to the City Council

## 13. Director of Public Works Report

## 14. City Attorney's Report

## 15. City Administrator's Report

A. [ID#21-1852](#) Report from the City Administrator

**Attachments:** [Admin Report 2-26-21](#)

## 16. Mayor's Report &amp; Referrals

A. [ID#21-1838](#) Board and Committee Appointments

**Attachments:** [Letter for Council - March 2, 2021](#)  
[Jennifer Wallner Resume](#)

B. [ID#21-1853](#) Proclamation for Arbor Day

**Attachments:** [Arbor Day Proclamation 2021](#)

## 17. Referrals

## 18. Closed Session

*Motion will be made pursuant to Wis. Stats. 19.85(1)(e) to go into closed session to discuss the possible purchase of public property and Wis. Stats. 19.85(1)(c) to discuss results of the 2020 City Administrator annual evaluation.*

A. [ID#21-1875](#) Report to Council on the results of the 2020 City Administrator Annual Evaluation.B. [ID#21-1842](#) Discuss the negotiation of a possible purchase of public property.

## 19. Reconvene in Open Session

*Upon conclusion of the closed session, a motion will be made to reconvene in open session, pursuant to Wis. Stats. 19.85(2) for possible discussion and/or action on matters discussed in closed session.*

A. [ID#21-1876](#) Possible discussion and/or action on the results of the 2020 City Administrator Annual Evaluation.B. [ID#21-1874](#) Possible discussion and/or action on the purchase of public property.

## 20. Human Resources Committee Report - Ald. Manion

- A. [ID#21-1859](#) Discuss 2021 City Administrator Goals as Recommended by HR Committee.
- B. [ID#21-1860](#) Discuss the 2021 City Administrator Performance Based Pay Adjustment as Recommended by HR Committee.

## 21. Adjournment

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.