Committee: **Information Technology Board**	Date: **5/1/2019**
Common Council Item Number: #19-0591	**Date:**
Submitted By: Chris Pofahl, IT Director	**City Administrator Approval:** Kevin Lahner, City Administrator **KML**
Finance Department Review: Rich Abbott, Finance Director **RA**	**City Attorney's Office Review:** Brian Running, City Attorney **BER**

Subject:
Review and Act on the approval of consulting services for the amount of 16,740, and authorize the Mayor to sign this contract and all future purchase orders of goods or services under our agreement with ESRI.

Details:
City of Waukesha Fire Department (City of Waukesha) has requested Environmental Systems Research Institute, Inc. (ESRI) Professional Services to provide consulting services to assist with the configuration of database views from their ProPhoenix CAD system, and the configuration of applications to display near-real-time call data, a call analytics dashboard, and mobile data collection of inspection data. This project will allow the fire department to use the existing ESRI software and data collected in our records management software to better track and analyze key elements of our emergency response for the community. The department is seeking approval from the information technology board while the final language of the contract is being negotiated between the vendor and the city.

Options & Alternatives:
Attempt to complete this project "in house" using only city staff.

Financial Remarks:
The approved 2019 operating budget has funding for this consulting work in account 2210.52135

Executive Recommendation:
City Administrator recommends hiring ESRI for training, subject to successful negotiation of a final written contract.