



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Board of Public Works

Thursday, May 5, 2022

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 5 - Kassens, O'Donnell, Michalowski, E. Payne, and Pieper

2. Pledge of Allegiance

3. Public Comment

No public comment.

4. Approval of Minutes

A. [ID#22-4076](#) Approve Minutes of April 21, 2022.

Sponsors: Public Works

Attachments: [BPW Meeting Minutes 4-21-22-Final](#)

A motion was made by Ald. Joe Pieper, seconded by Vice Chair Kim Michalowski, that the Minutes of April 21, 2022, approved. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, Michalowski, E. Payne and Pieper

5. Approval of Payments

A. [ID#22-4077](#) Approval of Payments

Sponsors: Public Works

Attachments: [Payments 5-5-22](#)

A motion was made by Member Steve Kassens, seconded by Ald. Eric Payne, that the Payments be approved. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, Michalowski, E. Payne and Pieper

6. Bids Received:

A. [ID#22-4078](#) Bids Received: Friday, April 29, 2022, at 11:00 a.m. Aviation Parking Lot, Dopp Park, and Pebble Valley Park Lighting Replacement

The Board of Public Works recommends that the low bid from WIL-Surge Electric, Inc., in the amount of \$133,618.40, be awarded.

Sponsors: Public Works

Attachments: [Bid Tab Aviation Dopp Pebble Valley Lighting Upgrades](#)

A motion was made by Vice Chair Kim Michalowski, seconded by Member Steve Kassens, that the low bid from WIL-Surge Electric, Inc., for the Aviation Parking Lot, Dopp Park, and Pebble Valley Park Lighting Replacement project be recommended for approval. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, Michalowski, E. Payne and Pieper

7. Discussion and Recommendation to Council Regarding:

- A.** [ID#22-4079](#) Review and act on the Two-Party Construction Agreement between Waukesha County and the City of Waukesha for the asphalt repaving of Guthrie Road.

Sponsors: Public Works

Attachments: [22-4079 BPW Agenda Cr-Guthrie Rd Waukesha County Agreement](#)
[CTH U - Legend Hill to Sunset City of Waukesha Agreement](#)

Brandon Schwenn, P.E., presented the item.

A motion was made by Ald. Joe Pieper, seconded by Member Steve Kassens, that the Two-Party Construction Agreement between Waukesha County and the City of Waukesha for the asphalt repaving of Guthrie Road be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, Michalowski, E. Payne and Pieper

- B.** [ID#22-4080](#) Review and act on the Storm Water Management Practice Maintenance Agreement between City of Waukesha and Kwik Trip, Inc., for property located at southeast corner of intersection of River Valley Road and Les Paul Avenue (Bypass).

Sponsors: Public Works

Attachments: [22-4080 BPW Agenda Cr-Kwik Trip River Valley Rd SW Agreement](#)
[Kwik Trip 1219 City Maintenance Agreement](#)

A motion was made by Vice Chair Kim Michalowski, seconded by Member Steve Kassens, that the Storm Water Management Practice Maintenance Agreement between City of Waukesha and Kwik Trip, Inc., for property located at southeast corner of intersection of River Valley Road and Les Paul Avenue (Bypass) be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, Michalowski, E. Payne and Pieper

- C.** [ID#22-4096](#) Review and act on the Storm Water Management Practice Maintenance Agreement between the City of Waukesha and Boucher Holdings LLC for

property located at 1583 E. Moreland Blvd

Sponsors: Public Works

Attachments: [22-4096 BPW Agenda Cr-Boucher Holdings LLC SW Agreement](#)
[220328 Hyundai City Maintenance Agreement](#)

A motion was made by Member Steve Kassens, seconded by Ald. Eric Payne, that the Storm Water Management Practice Maintenance Agreement between the City of Waukesha and Boucher Holdings LLC for property located at 1583 E. Moreland Blvd be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, Michalowski, E. Payne and Pieper

8. Matter of Report

9. Communications and Referrals:

- A. [ID#22-4081](#) Official Notices: Bids to Close on Friday, May 13, 2022, at 11:00 a.m.
- 1) E. Main Street - Nike Drive and Davidson Road Traffic Signal Improvements
 - 2) 2022 City Garage Electrical Upgrades

Sponsors: Public Works

Attachments: [Official Notice_E Main Signal Improvements](#)
[Official Notice 2022 City Garage Electrical Upgrades](#)

10. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.