



# City of Waukesha

1900 Aviation Drive  
Waukesha, WI 53188

## Meeting Agenda - Final

### Parks, Recreation and Forestry Board

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Monday, February 17, 2020

6:00 PM

Parks Recreation and Forestry  
Administration and Service Center

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1. Call to Order

2. Public Comment

*City Residents & Taxpayers Only – Limited to three minutes/speaker, ending at 6:30 pm.*

3. Approval of Minutes

- A. [ID#20-0203](#) Approve the Minutes of the Parks, Recreation & Forestry Board meeting of January 20, 2020.

**Attachments:** [prmn20200120 \(Minutes of January 20, 2020\)](#)

4. Discussion/Decision Items

- A. [ID#20-0205](#) Spring 2020 Public Street Tree Planting Program Public Hearing – Open Public Hearing.

- B. [ID#20-0206](#) Spring 2020 Public Street Tree Planting Program - Close Public Hearing.

- C. [ID#20-0207](#) Recommend that the Common Council set a Public Hearing, on a date to be determined, regarding the assessment for the Spring 2020 Public Street Tree Planting Program, said cost to be \$235.00 per tree.

**Attachments:** [2020 Spring Tree Planting Packet](#)  
[Arbor Day Proclamation 2020](#)

- D. [ID#20-0208](#) Approve Special Use requests associated with 2020 Memorial and Veterans Day community events conducted by the Waukesha Allied Veterans Council.

**Attachments:** [Allied Veterans Request 2020](#)

- E. [ID#20-0211](#) Recommend to approve proposed 2020 contract with Midwest Cycling Series to conduct Carl Zach Cycling Classic.

**Attachments:** [Carl Zach Race 2020 Contract](#)  
[Carl Zach Race 2020 Cover Letter](#)

- F. [ID#20-0136](#) Recommend to approve proposed purchase agreement with Daktronics, Inc. for the provision of an electronic message board system for Cutler Park.

**Attachments:** [Cover Sheet-Daktronics Sign Cutler Park.pdf](#)  
[Daktronics quote Cutler Park edit.pdf](#)  
[Quote Attachment A.pdf](#)  
[Cutler Park Waukesha wi.pdf](#)

- G. [ID#20-0212](#) Approve proposed variance in park hours (open 24 hours) from May 21-26, 2020 in Cutler Park to accommodate Vietnam Veterans Memorial Moving Wall activities.

- H. [ID#20-0220](#) Recommend to approve proposed sponsorship agreement with Dick's Sporting Goods.

**Attachments:** [Dick's Sporting Goods agreement 2020](#)  
[Dick's Sporting Goods Agreement-Council Agenda Cover Sheet](#)

- I. [ID#20-0219](#) Award Bid: Printing of 2020 Seasonal Activity Guides (3) and associated contract.

**Attachments:** [2020 Activity Guide BID\\_Final](#)  
[2020 Activity Guide - bidder list](#)

## 5. Matter of Report

- A. [ID#20-0213](#) Notice of an "Option to Purchase" property next to the Nike Missile Park site.

**Attachments:** [Option-Signed by Owners](#)  
[Location Map](#)

## 6. Board President Report

## 7. Director and Staff Report

## 8. Adjournment

" A majority of the Common Council members may be in attendance."

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in accessible format, please contact Ron Grall, Director of Parks, Recreation & Forestry, at least 48 hours prior to the meeting at 262-524-3737, FAX 262-524-3713, or Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.

