

**CITY OF WAUKESHA****Administration**

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Committee: Board of Public Works	Date: 1/18/2024
Common Council Item Number: ID #24-8761	
Submitted By: Alex Damien, Director of Public Works	City Administrator Approval: Anthony W. Brown, City Administrator
Finance Department Review: Joseph Ciurro, Finance Director	City Attorney's Office Review: Brian Running, City Attorney
Subject: Review and act on the request from Charles Parrish for a one-time sewer credit for 2128 Broken Hill Road.	

Details: The City of Waukesha Municipal Code Chapter 29 requires sewer billing to be based upon the measured volume of water consumed and allows for a one-time unmetered credit. According to Chapter 29.11(h)(4) titled One-Time Unmetered Credit, users without credit meters may request an adjustment of sewer service charges for special circumstances such as filling of a swimming pool or establishing a new lawn. Charles Parrish, on July 17, 2023, requested a credit for sewer service charges for the time period of June 2023 for an outside hose that failed into the yard. This outdoor water use was not treated by the Clean Water Plant. For comparison and calculation of a refund, the average water usage was compared with the period of heavy usage. High Usage: 3,000 gallons (2023) Average Usage: 2,750 gallons Estimated Additional Usage: 250 (2023) Calculated Refund (2023 – \$10.48/1000 gal): \$2.62

Options & Alternatives: To not approve the one-time sewer credit or approve another dollar amount.
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Financial Remarks:

Executive Recommendation: Recommend approval of a one-time sewer credit totaling \$2.62
