



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final-revised

City Council

Thursday, April 8, 2021

6:30 PM

Common Council: Council Chambers
Public: In Person (Limited Capacity) or Virtual
https://waukesha-wi.zoom.us/webinar/register/WN_creTEXS_S0uUtr90mF00jw
Web ID: 989 6885 1071
Passcode: 262435
Phone: 877-853-5247
Register for Public Comment by 4 pm

1. Roll Call
2. Pledge of Allegiance
3. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 7:00 p.m.

4. Presentation of Waukesha South High School Mock Trial Team Proclamation

- A. [ID#21-2019](#) Mock Trial Team Proclamation

Attachments: [Proclamation](#)

5. Approval of Minutes

- A. [ID#21-2027](#) Minutes from March 16, 2021

Attachments: [ccmn 210316 draft](#)

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

1. Other Boards and Commissions

- A. [ID#21-1703](#) Overview of the Vulnerability Management Program

Attachments: [Vulnerability Management Program.Secured](#)

Legislative History

3/3/21 Information Technology Board approved

- B. [ID#21-1880](#) Review and Approve ITCM-0.2 Change Management Policy

Attachments: [ITB CM Cover Sheet - 2021](#)
[IT-CM 0.2 ChangeManagementPOLICY](#)

Legislative History

3/3/21 Information Technology Board approved

- C. [ID#21-1999](#) Consider and act on approving a contract with AT&T regarding moving dispatch center Viper 911 phone system to a "hosted" (cloud-based) system.

Sponsors: Police Department

Indexes: AT&T Contract; dispatch

Attachments: [Cover Sheet - Hosted Viper 911 Phone System Contract](#)
[WaukHoster911 Contract - 2021](#)

Legislative History

3/30/21 Finance Committee approved

- D. [ID#21-1934](#) Review and act on proposed Recreation Services contract with Christina P. Hampe (Aqua Zumba).

Attachments: [Cover Sheet Recreation Services Contract](#)
[Christina P. Hampe](#)

Legislative History

3/15/21 Parks, Recreation and Forestry Board approved

- E. [ID#21-1935](#) Review and act on proposed Recreation Services contract with Julie Toman (Adult Enrichment).

Attachments: [Cover Sheet Recreation Services Contract](#)
[Julie Toman](#)

Legislative History

3/15/21 Parks, Recreation and Forestry Board approved

- F. [ID#21-1936](#) Review and act on proposed Recreation Services contract with Sandy Kellar (Dance).

Attachments: [Cover Sheet Recreation Services Contract](#)
[Sandy Kellar](#)

Legislative History

3/15/21 Parks, Recreation and Forestry Board approved

- G.** [ID#21-1937](#) Review and act on proposed Recreation Services contract with Dave Galewski (Tae Kwon Do).
- Attachments:** [Cover Sheet Recreation Services Contract](#)
[Dave Galewski](#)
- Legislative History**
- | | | |
|---------|--------------------------------------|----------|
| 3/15/21 | Parks, Recreation and Forestry Board | approved |
|---------|--------------------------------------|----------|
- H.** [ID#21-1938](#) Review and act on proposed Recreation Services contract with Treetop Explorer, LLC.
- Attachments:** [Cover Sheet Recreation Services Contract](#)
[Treetop Explorer, LLC](#)
- Legislative History**
- | | | |
|---------|--------------------------------------|----------|
| 3/15/21 | Parks, Recreation and Forestry Board | approved |
|---------|--------------------------------------|----------|
- I.** [ID#21-1946](#) Review and act on proposed contract with School and Sport Pics to provide Youth Sports Photography Services.
- Attachments:** [Council Agenda Cover Sheet- Youth Sports Photography 2021](#)
[2021 Youth Photo Contract-School and Sport Pics](#)
- Legislative History**
- | | | |
|---------|--------------------------------------|----------|
| 3/15/21 | Parks, Recreation and Forestry Board | approved |
|---------|--------------------------------------|----------|
- J.** [ID#21-1947](#) Review and act on proposed contract with Spielbauer Fireworks Co., Inc., to provide 2021 Independence Day Fireworks Show.
- Attachments:** [Cover Sheet-2021 Fireworks Vendor](#)
[Fireworks Contract 2021](#)
- Legislative History**
- | | | |
|---------|--------------------------------------|----------|
| 3/15/21 | Parks, Recreation and Forestry Board | approved |
|---------|--------------------------------------|----------|
- K.** [ID#21-1948](#) Review and act on proposed contract with The Happy Mower LLC to provide 2021 Street/Highway Median Island Mowing and Trimming Services.
- Attachments:** [Council Agenda Cover Sheet - Street Median Mowing 2021](#)
[Street Median Mowing - Happy Mower LLC Contract 2021](#)
- Legislative History**
- | | | |
|---------|--------------------------------------|----------|
| 3/15/21 | Parks, Recreation and Forestry Board | approved |
|---------|--------------------------------------|----------|

2. Plan Commission

- A. [PC21-0021](#) Esitec LLC - Certified Survey Map - Proposed CSM to include one lot and two outlots at 1915 Macarthur Road. The two outlots, as well as the southerly 125 feet of Lot 1, are in the Village of Waukesha.

Attachments: [Esitec Cover Sheet](#)
[Certified Survey Map](#)
[Bledsoe 20210205 ESITEC CSM Review](#)
[RPT-2021-0204-Esitec CSM Staff Review](#)

3. Standing Committees

A. Finance Committee - Ald. Pieper

- A. [ID#21-1891](#) Review and act on an Intergovernmental Agreement between the City of Waukesha and the City of Greenfield for Pulsepoint and Data Sharing.

Sponsors: Fire Department
Indexes: Fire Dept.; Agreement; Intergovernmental
Attachments: [Cover Sheet - Pulsepoint Intergovernmental Agreement](#)
[Fire Department- PulsePoint Intergovernmental Cooperation Agreement](#)

Legislative History

3/30/21 Finance Committee approved

- B. [ID#21-1915](#) Review and act on a contract between the City of Waukesha and Waukesha County for operating vaccination clinics.

Sponsors: Fire Department
Indexes: Fire Dept.; contract; Covid 19
Attachments: [Cover Sheet - Waukesha County Covid Clinic](#)
[Clinic Cooperation Agreement City of Waukesha](#)
[Department of Health and Human Service letter](#)
[EX A Mass Clinic Job Action Sheets](#)
[EX B FEMA Required Provisions](#)

Legislative History

3/30/21 Finance Committee approved

- C. [ID#21-1971](#) Review and act on approval of a developer agreement between the City of Waukesha and The Glen at Standing Stone, LLC for TIF assistance.

Sponsors: Community Development
Indexes: TIF; Glen at Standing Stone
Attachments: [Cover Sheet - Glen at Standing Stone Development Agreement](#)
[Glen at Standing Stone TIF Development Agreement](#)

Legislative History

3/30/21 Finance Committee approved

- D. [ID#21-1983](#) Review and act on a request to go outside the formal bid process to purchase a new Breathing Air Compressor that was approved as part of the 2021 CIP.

Sponsors: Fire Department

Indexes: Breathing Air Compressor

Attachments: [Cover Sheet - Breathing Air Compressor](#)
[Breathing Air Compressor - CIP Sheet](#)

Legislative History

3/30/21 Finance Committee approved

B. Building & Grounds Committee - Ald. E. Payne

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

- A. [ID#21-1973](#) Bartender/Operator

Attachments: [Bartender Applications 3-22-21](#)

Legislative History

3/22/21 Ordinance & License Committee recommended for Council Consent to the City Council
 3/22/21 Ordinance & License Committee approved

- B. [ID#21-1974](#) Other Licenses

Attachments: [Other Applications 3-22-21](#)

Legislative History

3/22/21 Ordinance & License Committee recommended for Council Consent to the City Council

- C. [ID#21-1975](#) Other Licenses Invited

Attachments: [Other Applications 3-22-21](#)

Legislative History

3/22/21 Ordinance & License Committee recommended for Council Consent to the City Council

D. Human Resources - Ald. Manion

E. Board of Public Works - Dr. Fred Abadi

- A. [ID#21-1924](#) Review and act on Developer's Agreement between the City of Waukesha and the Waukesha Parkway LLC for the property located at the southwest corner of the future intersection of the River Valley Road and Les Paul Avenue (Bypass).

Sponsors: Public Works

Attachments: [21-1924_BPW_Agenda_Cover-The_Village_at_Fox_River_Developer's_Agreement](#) ;
[21-1924_Developers_Agreement-The_Village_at_Fox_River_3-18-21](#)

Legislative History

3/18/21 Board of Public Works recommended for Council Consent to the City Council

- B. [ID#21-1925](#) Approve Storm Water Management Practice Maintenance Agreement between the City of Waukesha and the Waukesha Parkway, LLC for the property located at the southwest corner of the future intersection of River Valley Road and Les Paul Avenue (Bypass).

Sponsors: Public Works

Attachments: [21-1925_BPW_Agenda_Cover-Waukesha_Parkway,_LLC_SW_Agreement](#)
[21-1925_Signed_City_Maintenance_Agreement](#)

Legislative History

3/18/21 Board of Public Works recommended for Council Consent to the City Council

- C. [ID#21-1970](#) Review and act on the Contract for Professional Services for 2021 Road Management with Ayres Associates, Inc..

Sponsors: Public Works

Attachments: [21-1970_BPW_Agenda_Cvr-Road_Management](#)
[13_CONTRACT_Renewal-Ayres_Associates-Road_Management](#)
[Consultant_Contract_Ayres_Assoc_Professional_Services_2017_Road_Management](#)

Legislative History

3/18/21 Board of Public Works recommended for Council Consent to the City Council

End of Consent Agenda

6. New Business

Format - Introduction by Professional Staff/Hearing/Comments by Council/Official

7. Public Hearing

- A. [PC20-0127](#) Aspen Overlook, Tenny Avenue – PUD Final Site Plan & Architectural Review – Proposed 36 unit condo development along the east side of Tenny Avenue.

Attachments:

[Aspen Overlook PUD SPAR Cover Sheet](#)
[Aspen Overlook - Write Up](#)
[2021-02-22 Development Review Checklist - Attachment A](#)
[2021-02-22 Fee Checklist - Aspen Overlook](#)
[2021-02-22 Landscape Plan Checklist - Attachment I](#)
[CDW Aspen Overlook Lplan Set 20210218](#)
[2021-02-19 CIVIL PLANS ASPEN OVERLOOK](#)
[2021-02-22 Engineering Plan Checklist - Attachment B](#)
[2021-02-22 Sewer Plan Checklist Attachment H - Aspen Overlook](#)
[2021-02-22 Response Letter Aspen Overlook](#)
[2021-02-22 Stormwater Management Plan - Attachment D](#)
[Preliminary Stormwater Aspen Overlook 2020-12-15 \(1\)](#)
[CDW Aspen Overlook Rendering - Color](#)
[ASPEN OVERLOOK PHOTOMETRIC PLAN](#)
[2021320 Aspen Overlook Elevations](#)
[Aspen Overlook Exterior Materials Design](#)
[PUD Agreement -Aspen Overlook DRAFT](#)

Legislative History

3/24/21 Plan Commission approved with conditions

- B. [PC20-0128](#) Aspen Overlook, Tenny Avenue – Rezoning – Proposal to rezone 10.9 acres of land from T-1 to Rm-1, Multi-family zoning with a PUD overlay.

Attachments:

[Aspen Overlook Rezoning Cover Sheet](#)
[Aspen Overlook Rezoning Exhibit + Legal-121720](#)
[Rezoning Petition.3.1.21](#)
[PUD Agreement -Aspen Overlook DRAFT](#)

Legislative History

3/24/21 Plan Commission approved with conditions

- C. [PC21-0017](#) Sunset Crossings, 120 E. Sunset Drive – Minor Site Plan & Architectural Review with PUD Amendment – New store front features on the south facade and a PUD amendment to allow 53,500 sq. ft. of Self Storage.

Attachments: [120 E SUNSET PC SUBMITTAL 02-25-2021](#)

[Sunset DE-2 2021-03-15](#)

[Sunset-Storage-Perspective-1](#)

[Sunset-Storage-Perspective-2](#)

[Revised - Sunset DE-1 2021-03-30](#)

[Revised - Sunset DE-2 2021-03-30](#)

[Sunset Crossings Dept. Comments](#)

[Sunset Crossings Cover Sheet](#)

[SS - 120 Sunset - Mock Pack](#)

[DRAFT PUDAmendment-Sunset Crossings](#)

Legislative History

4/6/21 Plan Commission recommend approval with conditions

8. Action on Public Hearing

- A. [PC20-0127](#) Aspen Overlook, Tenny Avenue – PUD Final Site Plan & Architectural Review – Proposed 36 unit condo development along the east side of Tenny Avenue.

Attachments: [Aspen Overlook PUD SPAR Cover Sheet](#)

[Aspen Overlook - Write Up](#)

[2021-02-22 Development Review Checklist - Attachment A](#)

[2021-02-22 Fee Checklist - Aspen Overlook](#)

[2021-02-22 Landscape Plan Checklist - Attachment I](#)

[CDW Aspen Overlook Lplan Set 20210218](#)

[2021-02-19 CIVIL PLANS ASPEN OVERLOOK](#)

[2021-02-22 Engineering Plan Checklist - Attachment B](#)

[2021-02-22 Sewer Plan Checklist Attachment H - Aspen Overlook](#)

[2021-02-22 Response Letter Aspen Overlook](#)

[2021-02-22 Stormwater Management Plan - Attachment D](#)

[Preliminary Stormwater Aspen Overlook 2020-12-15 \(1\)](#)

[CDW Aspen Overlook Rendering - Color](#)

[ASPEN OVERLOOK PHOTOMETRIC PLAN](#)

[2021320 Aspen Overlook Elevations](#)

[Aspen Overlook Exterior Materials Design](#)

[PUD Agreement -Aspen Overlook DRAFT](#)

Legislative History

3/24/21 Plan Commission approved with conditions

- B. [PC20-0128](#) Aspen Overlook, Tenny Avenue – Rezoning – Proposal to rezone 10.9 acres of land from T-1 to Rm-1, Multi-family zoning with a PUD overlay.

Attachments: [Aspen Overlook Rezoning Cover Sheet](#)
[Aspen Overlook Rezoning Exhibit + Legal-121720](#)
[Rezoning Petition.3.1.21](#)
[PUD Agreement -Aspen Overlook DRAFT](#)

Legislative History

3/24/21 Plan Commission approved with conditions

- C. [PC21-0017](#) Sunset Crossings, 120 E. Sunset Drive – Minor Site Plan & Architectural Review with PUD Amendment – New store front features on the south facade and a PUD amendment to allow 53,500 sq. ft. of Self Storage.

Attachments: [120 E SUNSET PC SUBMITTAL 02-25-2021](#)
[Sunset DE-2 2021-03-15](#)
[Sunset-Storage-Perspective-1](#)
[Sunset-Storage-Perspective-2](#)
[Revised - Sunset DE-1 2021-03-30](#)
[Revised - Sunset DE-2 2021-03-30](#)
[Sunset Crossings Dept. Comments](#)
[Sunset Crossings Cover Sheet](#)
[SS - 120 Sunset - Mock Pack](#)
[DRAFT PUDAmendment-Sunset Crossings](#)

Legislative History

4/6/21 Plan Commission recommend approval with conditions

Reports

9. Other Boards and Commissions
 - A. Transit Commission Report - Dr. Fred Abadi
 - B. Water Utility Commission - Ald. Bartels
 - C. Information Technology Board Report - Ald. Manion
 - D. Landmarks Commission Report - Ald. Miller
 - E. Redevelopment Authority Report - Ald. R. Lemke

- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Miller
- H. Cemetery Commission Report - Ald. Cummings
- I. Waukesha Housing Authority Report - Ald. Miller
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan
10. Plan Commission - Jennifer Andrews
11. Standing Committees
- A. Finance Committee Report - Ald. Pieper
- B. Building & Grounds Committee Report - Ald. E. Payne
- C. Ordinance & License Committee Report - Ald. Johnson
- A. [ID#21-1901](#) Amend Municipal Code sec. 9.115 to allow delivery of packaged alcohol beverages to pick-up area in parking lot.
- Attachments:** [Cover Sheet-Amend WMC 9.115.pdf](#)
[9.115\(2021\) Memo with Ordinance.pdf](#)
- Legislative History**
- | | | |
|---------|-------------------------------|---|
| 3/8/21 | Ordinance & License Committee | recommended for approval to the City Council |
| 3/16/21 | City Council | Recommended for Third Reading to the City Council |
- B. [ID#21-1987](#) Bartender License - Dezeræ Cahill
- D. Human Resources Committee Report - Ald. Manion
12. Board of Public Works Report - Dr. Fred Abadi

- A. [ID#21-1921](#) Bid Received: Friday, March 12, 2021, at 11:00 a.m.
Alley #42 (Grand, Frame, Garfield, Wabash)
Reconstruction

The Board of Public Works recommends that the low bid from D.C. Burbach, Inc., in the amount of \$168,115.00 be awarded.

Sponsors: Public Works

Attachments: [_Bid Tab Alley 42 bpw](#)

Legislative History

3/18/21 Board of Public Works recommended for approval to the City Council

- B. [ID#21-1922](#) Bid Received: Friday, March 12, 2021, at 11:00 a.m.
Fire Station No. 4 Renovation and Addition 1700 Northview Rd.

The Board of Public Works recommends that the low base bid from Ford Construction Company, Inc., in the amount of \$216,373.00 be awarded.

Sponsors: Public Works

Attachments: [_Bid Tab FS No 4 Addition](#)

Legislative History

3/18/21 Board of Public Works recommended for approval to the City Council

- C. [ID#21-1923](#) Bid Received: Friday, March 12, 2021, at 11:00 a.m.
Installation of Poured-In-Place Resilient Surfacing for Dopp, Priedeman
and Howell Oaks Subdivision Park Playgrounds

The Board of Public Works recommends that the low bid from Perfect Turf LLC in the amount of \$211,680.00 be awarded.

Sponsors: Public Works

Attachments: [_Bid Tab Resilient Surface for Dopp Preideman and Howell Oaks bpw](#)

Legislative History

3/18/21 Board of Public Works recommended for approval to the City Council

13. Director of Public Works Report
14. City Attorney's Report
15. City Administrator's Report

- A. [ID#21-2020](#) Report from the City Administrator

Attachments: [Admin Report 4-2-21](#)

16. Mayor's Report & Referrals

- A. [ID#21-2034](#) Appointment of Samuel Walker as Assessor for the City of Waukesha

Attachments: [Letter to Common Council Regarding Assessor Appointment](#)
[Samuel Walker Resume](#)

17. Referrals

18. Adjournment

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.