



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Landmarks Commission

Wednesday, October 4, 2023

6:00 PM

Council Chambers, City Hall

I. Call to Order

II. Roll Call

Present 4 - Marty Larson, Jennifer Wall, Julie Scarpace, and Matt Retzak

Absent 3 - Carmen De La Paz, Aaron Spencer, and Cassandra Rodriguez

III. Public Comment

IV. Approval of Minutes

[ID#23-7738](#) Minutes of September 6, 2023

A motion was made by Member Larson, seconded by Member Scarpace, that the Minutes be approved. The motion failed by the following vote:

Aye: 4 - Marty Larson, Jennifer Wall, Julie Scarpace and Matt Retzak

Absent: 3 - Carmen De La Paz, Aaron Spencer and Cassandra Rodriguez

V. Landmark's Commission Paint and Repair Grant Funds

VI. New Business

[ID#23-7739](#) Landmarks Commission Certificate of Appropriateness for 560 Dunbar Avenue. Review a request to do structural repairs on the springhouse building (Bethesda Spring).

A motion was made by Member Marty Larson, seconded by Member Matt Retzak, that this item be approved. The motion carried by the following vote:

Aye: 4 - Marty Larson, Jennifer Wall, Julie Scarpace and Matt Retzak

Absent: 3 - Carmen De La Paz, Aaron Spencer and Cassandra Rodriguez

[ID#23-7751](#) Landmarks Commission Certificate of Appropriateness for 256 W. Broadway. Review a request to paint the exterior and replace the awning (Block C Historic District).

A motion was made by Member Marty Larson, seconded by Julie Scarpace, to approve painting the stucco, and to hold approval on the awning roof replacement and other work with a request for more information and changes to roofing materials. The motion carried by the following vote:

Aye: 4 - Marty Larson, Jennifer Wall, Julie Scarpace and Matt Retzak

Absent: 3 - Carmen De La Paz, Aaron Spencer and Cassandra Rodriguez

[ID#23-7752](#) Discussion and action on allocation of remaining 2023 Paint and Repair Grant funds.

A motion was made by Member Julie Scarpace, seconded by Member Marty Larson, to approve option 3 as suggested by staff, for a grant increase of \$2,000.00 for 134 W. Laflin Ave., an increase of \$1,000.00 for 1101 Buckley St., and \$481.00 for 120 McCall St. The motion carried by the following vote:

Aye: 4 - Marty Larson, Jennifer Wall, Julie Scarpace and Matt Retzak

Absent: 3 - Carmen De La Paz, Aaron Spencer and Cassandra Rodriguez

[ID#23-7753](#) Discussion and action on installation of a new light at Acme Spring.

A motion was made by Member Julie Scarpace, seconded by Member Marty Larson, to approve option 3 as suggested by staff, for a grant increase of \$2,000.00 for 134 W. Laflin Ave., an increase of \$1,000.00 for 1101 Buckley St., and \$481.00 for 120 McCall St. The motion carried by the following vote:

Aye: 4 - Marty Larson, Jennifer Wall, Julie Scarpace and Matt Retzak

Absent: 3 - Carmen De La Paz, Aaron Spencer and Cassandra Rodriguez

VII. Alderman's Report

VIII. Springs Report

IX. Communications and Publications

X. Adjournment