



# Waukesha Water Utility

SERVING WAUKESHA SINCE 1886

115 DELAFIELD STREET  
WAUKESHA, WI 53188-3615

Telephone: (262) 521-5272 • Fax: (262) 521-5265 • E-mail: [contactus@waukesha-water.com](mailto:contactus@waukesha-water.com)

## MEMORANDUM

DATE: February 14, 2020

TO: Dan Duchniak

FROM: Kelly Zylstra

RE: Replacement Vehicle for the General Manager (GM)

Proposals to replace the GM's vehicle were requested from three dealers and were due at 1pm on February 14<sup>th</sup>.

We requested proposals for the purchase of one current model Ford Edge SEL, FWD, and accessories completely assembled new and unused ready to use, with a trade in of the current GM vehicle, WWU Fleet #102, a 2016 Ford Edge SEL, in excellent condition with approximately 90,000 miles on it.

Dealership	Delivery Date	Vehicle Cost	Extended 60,000 mile warranty Cost	Trade in Value	Total for Approval
Hiller Ford Franklin, Wi	5/31/2020	\$29,514.50	\$1,185.00	\$10,500.00	\$20,199.50
Ewald Hartford, Wi	5/29/2020	\$29,805.50	\$1,170.00	\$9,000.00	\$21,975.50
Boucher Automotive Group		Could not provide quote in time			

Funds will be taken from Capital Fleet Account #3920 for this vehicle. The account has \$35,000 allocated for this purchase.

**Recommended Motion:** Move to approve the purchase of one 2020 Ford Edge FWD-SEL magnetic metal in color with ebony interior and a 60,000 mile extended warranty from Hiller Ford of Franklin with the trade in of Fleet #102 at a cost to the utility of \$20,199.50.