



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### Finance Committee

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Tuesday, August 14, 2018

6:30 PM

Waukesha City Garage, 300 Sentry Drive

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#### 1. Call To Order

*Other alderpersons in attendance: Manion, Johnson, and Rodriguez*

**Present:** 5 - Pieper, Bartels, Thieme, Helgestad and Wells

#### 2. Public Comment

*None*

#### 3. Approval of Minutes

##### A. [ID#18-0961](#) Minutes for June 12, 2018

**Hearing no objections, the minutes were approved.**

#### 4. Business Items

##### A. [ID#18-1193](#) Review CIP and view vehicles to be replaced.

THE COMMUNITY INVESTMENT PROGRAM BUDGET BOOK WAS MADE AVAILABLE TO THE ALDERMEN VIA EMAIL ON AUGUST 14TH IN THE AFTERNOON AND UPLOADED TO THE CITY'S WEBSITE ON THE MORNING OF AUGUST 15TH.

**Sponsors:** Finance and City Administrator

**Indexes:** Capital Improvement Program

##### B. [ID#18-1003](#) Review and act on a recommendation to modify the special revenue fund (0244) - Holiday Light Donations as described in the documentation.

**Sponsors:** Community Development

**Indexes:** Holiday Lights; donation; Special Revenue Funds

**A motion was made by Helgestad, seconded by Thieme, that this item be approved. The motion carried by the following vote:**

**Aye:** 5 - Pieper, Bartels, Thieme, Helgestad and Wells

##### C. [ID#18-1112](#) Review and act on a 2018 CIP budget adjustment for the repairs/replacement of the Aviation Administrative and Service Center

roof, gutters, and downspouts.

**Sponsors:** Parks and Recreation & Forestry

**Indexes:** capital projects; Budget

**A motion was made by Pieper, seconded by Helgestad, that this item be approved. The motion carried by the following vote:**

**Aye:** 5 - Pieper, Bartels, Thieme, Helgestad and Wells

- D.** [ID#18-1134](#) Review and act on a request for City use of the National Cooperative Purchasing Alliance (NCPA) cooperative purchasing program for the procurement of equipment, supplies and materials.

**Sponsors:** Parks and Recreation & Forestry

**Indexes:** National Cooperative Purchasing Alliance; NCPA; purchasing

**A motion was made by Thieme, seconded by Wells, that this item be approved. The motion carried by the following vote:**

**Aye:** 5 - Pieper, Bartels, Thieme, Helgestad and Wells

- E.** [ID#18-1135](#) Review and act on a request for City use of the U.S. Communities Government Purchasing Alliance cooperative purchasing program for the procurement of equipment, supplies and materials.

**Sponsors:** Parks and Recreation & Forestry

**Indexes:** U S Communities Government Purchasing Alliance; purchasing

**A motion was made by Thieme, seconded by Wells, that this Business item be approved. The motion carried by the following vote:**

**Aye:** 5 - Pieper, Bartels, Thieme, Helgestad and Wells

- F.** [ID#18-1139](#) Matter of Report: 2nd Quarter 2018 Police and Fire Overtime reports

**Sponsors:** Police Department and Fire Department

**Indexes:** Fire Dept.; Police Dept.; overtime

*Item was presented.*

- G.** [ID#18-1169](#) Review and act on a request to approve the transfer of \$110,000 of unused funds from Fire Station #3 construction project to complete the purchase of the replacement of self-contained breathing apparatus (SCBA) in 2018.

**Sponsors:** Fire Department

**Indexes:** Fund Transfers; self contained breathing apparatus

**A motion was made by Helgestad, seconded by Thieme, that this Business item be approved. The motion carried by the following vote:**

**Aye:** 5 - Pieper, Bartels, Thieme, Helgestad and Wells

**H.**     [ID#18-1200](#)   Matter of Report: Update on Mindiola Project

**Sponsors:** City Administrator

**Indexes:** Mindiola

*Item was presented.*

**5. Communications and Referrals:**

*Finance Director Abbott explained how to use the new CIP book. He gave the following dates to remember:*

*8/28/18 - CIP discussion*

*9/11/18 - CIP recommendation to Council*

*Ald. Pieper commended the Fire Department on their handling of the downtown fire this afternoon.*

**6. Adjournment**

*Meeting adjourned at 8:40 pm*

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.