

**CITY OF WAUKESHA****Administration**

201 Delafield Street, Waukesha, WI 53188  
Tel: 262.524.3701 fax: 262.524.3899  
www.ci.waukesha.wi.us

<b>Common Council Item Number:</b> 17-0810	<b>Date:</b> July 7, 2017
<b>Submitted By:</b> Ron Grall, Director of Parks, Recreation & Forestry	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator
<b>Finance Department Review:</b> Rich Abbott, Finance Director	<b>City Attorney's Office Review:</b> Brian Running, City Attorney
<b>Subject:</b> To recommend approval of proposed consulting services contract amendment with Ayres Associates to update/develop Parks & Recreation System Master Plan.	

**Details:**  
The goal of the project is to update the existing City of Waukesha Parks and Open Space Plan and integrate other related plans to create a unified plan for use in pursuing CAPRA National Reaccreditation and meet eligibility requirements for State grant funding opportunities. The revised scope of work will include site visits and analysis of all city-owned parks, public engagement, policy review, recommendations, and integration of a five-year CIP budget table.

**Options & Alternatives:**  
Other alternatives were considered, proposed scope of work best meets national accreditation standards.

**Financial Remarks:**  
Project funding: Other Professional Services Account 5990.52190

**Executive Action:**  
Recommend approval of the Consulting Services Agreement as presented.

**Committee Recommendation:**  
Parks, Recreation & Forestry Board unanimously recommended approval at their 5/15/17 regular meeting.

