



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### Building and Grounds

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Monday, February 1, 2016

7:00 PM

Council Chambers, City Hall  
Use lower level glass door.

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#### 1. Call to Order

**Present** 3 - Jankowski, Reiland, and E. Payne

**Absent** 2 - Hernandez, and Cummings

*Others Present:*

*Mike Grulke, Public Works Staff*

*A member of PD*

*Doug Stine*

*Terri Stine*

*Norm Bruce*

*Joe Phillips*

*Karen White*

#### 2. Approval of Minutes

- A. [ID#16-104](#) Approve the January 4, 2016 Buildings & Grounds Meeting Minutes.

**A motion was made by Reiland, seconded by Jankowski, that the January 2, 2016 minutes be approved. The motion carried by the following vote:**

**Aye:** 3 - Jankowski, Reiland and E. Payne

**Absent:** 2 - Hernandez and Cummings

#### 3. Discussion and Recommendation re:

- A. [ID#16-106](#) Request by the House of Guinness to close a portion of Municipal Lot 3 on March 17, 2016 for an event.

**Sponsors:** Public Works

**A motion was made by Reiland, seconded by Jankowski, that this item be approved. The motion carried by the following vote:**

**Aye:** 4 - Jankowski, Reiland, Cummings and E. Payne

**Aye:** 4 - Jankowski, Reiland, Cummings and E. Payne

**Absent:** 1 - Hernandez

**Absent:** 1 - Hernandez

- B.**     [ID#16-132](#)     Request of Waukesha Downtown Business Association to close Municipal Parking Lot 1 for the Farmers Market every Saturday May 7, 2016 to Saturday October 29, 2016 from 5:00 am to 2:00 pm. This closing would include permission to tow vehicles from the area.

**Sponsors:** Public Works

**A motion was made by E. Payne, seconded by Reiland, that this item be held until the February 15 meeting. The motion carried by the following vote:**

**Aye:** 5 - Jankowski, Hernandez, Reiland, Cummings and E. Payne

**Aye:** 5 - Jankowski, Hernandez, Reiland, Cummings and E. Payne

- C.**     [ID#16-107](#)     Approve the installation of a stop sign on Dreger Drive for the eastbound and westbound approaches to Rivers Crossing Drive.

**Sponsors:** Perry

**A motion was made by Cummings, seconded by Hernandez, that this item be approved. The motion carried by the following vote:**

**Aye:** 5 - Jankowski, Hernandez, Reiland, Cummings and E. Payne

- D.**     [ID#16-111](#)     Rescind the following No Parking Zones on Summit Avenue:

1. South side of Summit Avenue from 210 feet west to 70 feet east of N. Washington Avenue
2. North side of Summit Avenue from 150 feet west to 150 feet east of N. Washington Avenue
3. North side of Summit Avenue from 800 feet west to 600 feet southeast of Spring Street

**Sponsors:** Public Works

**A motion was made by E. Payne, seconded by Cummings, that this item be approved. The motion carried by the following vote:**

**Aye:** 5 - Jankowski, Hernandez, Reiland, Cummings and E. Payne

- E. [ID#16-112](#) Approve installation of No Parking Any Time at the following locations on Summit Avenue:
1. South side of Summit Avenue from 100 feet west to 50 feet east of N. Cumberland Drive
  2. South side of Summit Avenue from 100 feet west to 100 feet east of N. Hine Avenue
  3. South side of Summit Avenue from 100 feet west to 100 feet east of N. Washington Avenue
  4. South side of Summit Avenue from 80 feet west of Hyde Park Avenue to 400 feet southeast of Spring Street
  5. North side of Summit Avenue from 100 feet west to 80 feet east of N. Cumberland Drive
  6. North side of Summit Avenue from 90 feet west to 110 feet east of N. Hine Avenue
  7. North side of Summit Avenue from 100 feet west to 120 feet east of N. Washington Avenue
  8. North side of Summit Avenue from 80 feet west to 80 feet east of Hyde Park Avenue
  9. North side of Summit Avenue from 275 feet west of Spring Street to 400 feet southeast of Spring Street

**Sponsors:** Public Works

**A motion was made by E. Payne, seconded by Cummings, that this parking zone request encompassing items 1 to 9 be approved. The motion carried by the following vote:**

**Aye:** 5 - Jankowski, Hernandez, Reiland, Cummings and E. Payne

- F. [ID#16-113](#) Approve installation of No Parking Any Time at the following locations on Delafield Street:
1. West side of Delafield Street from 600 feet north to 350 feet south of Buena Vista Avenue
  2. East side of Delafield Street from 150 feet north to 425 feet south of Buena Vista Avenue

**Sponsors:** Public Works

**A motion was made by E. Payne, seconded by Cummings, that this parking zone request encompassing items 1 and 2 be approved. The motion carried by the following vote:**

**Aye:** 5 - Jankowski, Hernandez, Reiland, Cummings and E. Payne

- G. [ID#15-3902](#) Approve installation of two surface mounted crosswalk paddle type signs on S. Grand Avenue at Carroll Street

Sponsors: Helgestad

*Ald. Helgestad had requested this item to be removed. The Committee unanimously consented to remove item from further consideration.*

4. Communications and Referrals

- A. [ID#16-105](#) Current Buildings & Grounds Budget = \$5,100

5. Adjournment

*Adjourned with unanimous consent.*

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi 48 hours prior to the meeting at 524-3600, Fax 524-3898, or the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.