



# City of Waukesha

1900 Aviation Drive  
Waukesha, WI 53188

## Meeting Agenda - Final

### Parks, Recreation and Forestry Board

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Monday, January 15, 2024

5:30 PM

Council Chambers, City Hall

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1. Call to Order

2. Public Comment

*City Residents & Taxpayers Only – Limited to three minutes/speaker, ending at 6:00 pm.*

3. Approval of Minutes

A. [ID#24-8764](#) Minutes for the Parks, Recreation and Forestry Board meeting of December 18, 2023.

**Attachments:** [prmn231218 \(PRF Board Minutes for December 18, 2023\)-DRAFT](#)

4. Discussion/Decision Items

A. [ID#24-8765](#) Review and act on (recommendation to Common Council) proposed professional services contract with Snyder & Associates to conduct and develop a Comprehensive Dogs in Parks Study-Plan.

**Attachments:** [Common Council Cover Sheet - Dog Study Snyder Contract 2024](#)  
[2024 Snyder & Associates Proposal for City of Waukesha Dogs Facilities Study](#)  
[2024 Snyder & Associates FEE Proposal for City of Waukesha Dogs Facilities](#)

B. [ID#24-8766](#) Spring 2024 Public Street Tree Planting Program Public Hearing – Open Public Hearing.

C. [ID#24-8767](#) Spring 2024 Public Street Tree Planting Program - Close Public Hearing.

D. [ID#24-8768](#) Recommend that the Common Council set a Public Hearing, on a date to be determined, to review and act on the proposed assessment for the Spring 2024 Public Street Tree Planting Program, said cost to be \$350.00 per tree.

**Attachments:** [Spring 2024 Tree Planting Packet](#)

- E. [ID#24-8769](#) Review and act on (recommendation to Common Council) proposed Beverage Service Contract with Raised Grain Brewing Company to provide vending services for the 2024 Tribute Tuesday Concert Series.  
**Attachments:** [Common Council Cover Sheet - Tribute Tuesday Raised Grain Contract 2024](#)  
[Tribute Tuesday Service Contract-Raised Grain Brewing Co. 2024](#)
- F. [ID#24-8770](#) Review and act on proposed purchase of Zero-Turn Mower (72") Deck with attachments – Approved 2024 CIP Fleet Budget.  
**Attachments:** [Approved 2024 Fleet Budget - Zero Turn Mower](#)
- G. [ID#24-8771](#) Review and act on Bid Award: Printing of 2024 Seasonal Activity Guides (3).  
**Attachments:** [2024 Activity Guide BID](#)  
[2024 Activity Guide - bidder list](#)

5. Board President Report

6. Director and Staff Report

7. Adjournment

" A majority of the Common Council members may be in attendance."

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in accessible format, please contact Ron Grall, Director of Parks, Recreation & Forestry, at least 48 hours prior to the meeting at 262-524-3737, FAX 262-524-3713, or Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).